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CYNGOR SIR
YNYS MÔN
ISLE OF ANGLESEY
COUNTY COUNCIL

Dr Gwynne Jones.
Prif Weithredwr – Chief Executive

CYNGOR SIR YNYS MÔN
ISLE OF ANGLESEY COUNTY COUNCIL
Swyddfeydd y Cyngor - Council Offices
LLANGFNI
Ynys Môn - Anglesey
LL77 7TW

Ffôn / tel (01248) 752500
Ffacs / fax (01248) 750839

RHYBUDD O GYFARFOD	NOTICE OF MEETING
PWYLLGOR GWAITH	THE EXECUTIVE
DYDD LLUN, 16 GORFFENAF, 2018 10.00 o'r gloch	MONDAY, 16 JULY 2018 10.00 a.m.
SIAMBR Y CYNGOR SWYDDFEYDD Y CYNGOR LLANGFNI	COUNCIL CHAMBER COUNCIL OFFICES LLANGFNI
Swyddog Pwyllgor	Ann Holmes 01248 752518 Committee Officer

AELODAU/MEMBERS

Plaid Cymru/Party of Wales

Llinos Medi Huws, Carwyn Jones, R Meirion Jones, Alun W Mummery, Robert G Parry, OBE, FRAGS, Robin Wyn Williams

Annibynnol/Independent

Richard Dew, Dafydd Rhys Thomas, Ieuan Williams

COPI ER GWYBODAETH / COPY FOR INFORMATION

I Aelodau'r Cyngor Sir / To the Members of the County Council

Bydd aelod sydd ddim ar y Pwyllgor Gwaith yn cael gwahoddiad i'r cyfarfod i siarad (ond nid i bleidleisio) os ydy o/hi wedi gofyn am gael rhoddi eitem ar y rhaglen dan Reolau Gweithdrefn y Pwyllgor Gwaith. Efallai bydd y Pwyllgor Gwaith yn ystyried ceisiadau gan aelodau sydd ddim ar y Pwyllgor Gwaith i siarad ar faterion eraill.

A non-Executive member will be invited to the meeting and may speak (but not vote) during the meeting, if he/she has requested the item to be placed on the agenda under the Executive Procedure Rules. Requests by non-Executive members to speak on other matters may be considered at the discretion of The Executive.

Please note that meetings of the Committee are filmed for live and subsequent broadcast on the Council's website. The Authority is a Data Controller under the Data Protection Act and data collected during this webcast will be retained in accordance with the Authority's published policy.

A G E N D A

1 DECLARATION OF INTEREST

To receive any declaration of interest from a Member or Officer in respect of any item of business.

2 URGENT MATTERS CERTIFIED BY THE CHIEF EXECUTIVE OR HIS APPOINTED OFFICER

No urgent matters at the time of dispatch of this agenda.

3 MINUTES OF THE PREVIOUS MEETING (Pages 1 - 10)

To submit for confirmation, the draft minutes of the meeting of the Executive held on 18th June, 2018.

4 MINUTES - CORPORATE PARENTING PANEL (Pages 11 - 20)

To submit for adoption, the draft minutes of the Corporate Parenting Panel held on 11th June, 2018.

5 SCHOOLS' MODERNISATION - LLANGFNI AREA (YSGOL Y GRAIG AND YSGOL TALWRN) (Pages 21 - 92)

To submit the report of the Chief Executive and the Assistant Chief Executive (Partnerships, Communities and Service Improvement).

6 THE EXECUTIVE'S FORWARD WORK PROGRAMME (Pages 93 - 104)

To submit the report of the Head of Democratic Services.

7 DRAFT FINAL ACCOUNTS 2017/18 (Pages 105 - 134)

To submit the report of the Head of Function (Resources)/Section 151 Officer.

8 ANTI-POVERTY STRATEGY (Pages 135 - 162)

To submit the report of the Head of Housing Services.

9 ANNUAL REPORT OF THE STATUTORY DIRECTOR OF SOCIAL SERVICES 2017/18 (Pages 163 - 206)

To submit the report of the Assistant Chief Executive (Governance and Business Process Transformation)/Statutory Director of Social Services.

10 GROWTH VISION AND STRATEGY FOR THE ECONOMY OF NORTH WALES: GOVERNANCE AGREEMENT (Pages 207 - 266)

To submit the report of the Chief Executive.

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11 EXCLUSION OF THE PRESS & PUBLIC (Pages 267 - 268)

To consider adopting the following:-

“Under Section 100(A)(4) of the Local Government Act 1972, to exclude the press and public from the meeting during discussion on the following item on the grounds that it may involve the disclosure of exempt information as defined in Schedule 12A of the said Act and in the attached Public Interest Test”.

12 FUTURE OF SHIRE HALL, LLANGFNI (Pages 269 - 276)

To submit the report of the Head of Regulation and Economic Development.

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THE EXECUTIVE

Minutes of the meeting held on 18 June, 2018

- PRESENT:** Councillor Llinos Medi Huws (Chair)
Councillor Ieuan Williams (Vice-Chair)
- Councillors Richard Dew, Carwyn Jones, R. Meirion Jones, Alun Mummery, R.G. Parry, OBE, FRAGS, Dafydd Rhys Thomas, Robin Williams
- IN ATTENDANCE:** Chief Executive
Assistant Chief Executive (Partnership, Community & Service Improvement)
Head of Function (Resources) & Section 151 Officer
Head of Function (Council Business)/Monitoring Officer
Head of Children and Families' Services (for item 5)
Head of Housing Services (for items 10 & 12)
Head of Learning (for item 9)
Head of Profession (HR & Transformation) (for item 6)
Housing Services Manager (Strategy, Commissioning & Policy) (for items 10 & 12)
Scrutiny Manager (AGD) (for item 4)
Committee Officer (ATH)
- APOLOGIES:** None
- ALSO PRESENT:** Councillors Aled M. Jones, Kenneth Hughes, Bryan Owen, Shaun Redmond, Peter Rogers
-

1. DECLARATION OF INTEREST

No declaration of interest was received.

2. URGENT MATTERS CERTIFIED BY THE CHIEF EXECUTIVE OR HIS APPOINTED OFFICER

None to report.

3. MINUTES

The minutes of the previous meeting of the Executive held on 21 May, 2018 were presented for the Executive's confirmation.

It was resolved that the minutes of the previous meeting of the Executive held on the 21 May, 2018 be approved as a correct record.

4. THE EXECUTIVE'S FORWARD WORK PROGRAMME

The report of the Head of Democratic Services incorporating the Executive's Forward Work Programme for the period from July, 2018 to February, 2019 was presented for the Executive's approval.

The Scrutiny Manager reported that there were two changes to the Forward Work Programme since the last reporting period as follows –

- Item 16 - Protocol of the Statutory Director of Social Services has been re-scheduled from the 16th July, 2018 meeting of the Executive and will now be considered by the 17 September, 2017 meeting.
- Item 28 – 2019/20 Budget is new to the Forward Work Programme and will be considered by the Executive's 18th February, 2019 meeting.

The Scrutiny Manager said that in addition, an extraordinary meeting of the Executive will need to be arranged soon in order to consider the North Wales Growth Deal Bid.

It was resolved to confirm the Executive's updated Forward Work Programme for the period from July, 2018 to February, 2019 as presented.

5. CHILDREN AND FAMILIES' SERVICES PROGRESS REPORT

The report of the Head of Children and Families' Services setting out the progress to date with implementing the Service Improvement Plan was presented for the Executive's consideration.

The Leader and Portfolio Member for Social Services reported that over the period since CIW's inspection of Children's Services, the Service has been significantly involved in putting in place a series of important changes which it is considered will better deliver in line with legislation. These are described in the report with particular emphasis on restructuring the Service with the focus being on Early Intervention and Prevention and Intensive Intervention; developing a Prevention Strategy with the aim of de-escalating need at all levels; systems and process development; and the quality and consistency of Practice. The Children's Services Improvement Panel meets on a monthly basis and has been closely scrutinising progress in implementing the Service Improvement Plan.

The Head of Children and Families' Services confirmed that a great deal of work has been undertaken at all levels of the Service, the work is ongoing and it is beginning to yield results. The Service now needs a period in which to concentrate on the practical aspects of Social Work in order to progress plans; overall the Service is on track and is moving in the right direction.

The Executive noted the progress update and sought assurance on the following points -

- The Executive noted that a priority for the Service has been the development of Prevention and Early Intervention Strategies and that applying these strategies is leading to improvements. The Executive therefore sought clarification of the impact of this work in terms of the number of cases where early intervention has taken place during the previous six months and whether this has led to improved outcomes both for the Service and for children and families.

The Head of Children and Families' Services said that whilst the number of referrals to the Service has remained constant, the Service has been able to respond in different ways following referral e.g. by making increasing use of Team around the Family (TAF) responses. The capacity of the TAF team has been increased from three to six officers who all have full caseloads. By intervening in this way families who are considered vulnerable and who would otherwise be dealt with through the Social Work system can have their needs de-escalated before

they become more serious. The Resilient Families Team has also been working with five families in a proactive way which has resulted in the needs of 8 children being addressed without them having to enter the care system. Additionally, the Service has been reviewing cases and where appropriate, it has been discharging Care Orders so that children can return to live with their families without being children in care.

- The Executive sought clarification of whether the Children's Services have had to intervene at short notice in cases where the needs are acute.

The Head of Children and Families' Services said that intervention can take different forms and can happen on different levels; in some instances early intervention involving the third sector and universal services working with families at a very early stage means that the child does not come to the attention of Social Services at all; the Service is reviewing how it uses Families First resources and moving those onto a three year basis. The Service is also strengthening its links with schools where TAF is part of the provision meaning that there is engagement with families at a much earlier point. The Officer said that in light of the over expenditure within Children's Services, it is important that the Service also continues to focus on the acute side of provision e.g. the 8 children who would otherwise have required provision through the Children's Social Work Service had not there been input by the Resilient Families would have put significant pressure on the budget.

- The Executive noted that administratively, Social Services have moved onto the new Welsh Community Care Information System (WCCIS) and that it was understood that there has been some initial issues with the system particularly in relation to work flow processes which have been addressed with external support. The Executive sought clarification of whether this input has proved helpful and whether the Children and Families' Services are satisfied that the system is now responsive to their needs.

The Head of Children and Families' Services said that in order to ensure the system meets Social Services' needs, a board has been arranged to look at the system with priority being given to Children and Families' Services and in particular the structures within the Service. To this end the Service has been divided into four sections with the initial focus having been on Families First and Teulu Môn. There have been conversations with the staff to establish what aspects of the system require clarification and/or modifying and the resulting changes are now in the second week of implementation. The Service is also three weeks into the next phase of reviewing the system from the perspective of the second section in relation to Children's Safeguarding and children entering and leaving the Child Protection Register. The work is therefore moving apace with high level training being offered to staff as part of workshops and also steps to better manage issues within the system so that any problems being experienced by individual members of staff are highlighted and one to one training provided. Having been part of the modifications staff are now better placed to understand the system and how it can work for them. It is an improving situation and there is scope to further improve the system as the Service makes progress through the remaining sections.

It was resolved to confirm that the Executive is satisfied with the following –

- **The steps taken to progress implementation of the Service Improvement Plan and the pace of progress.**

- **The pace of progress and improvements made to date within Children and Families' Services**

6. SCORECARD MONITORING REPORT – QUARTER 4 2017/18

The report of the Head of Profession (Human Resources and Transformation) outlining the position of the Council against its operational objectives for the final quarter of the 2017/18 financial year was presented for the Executive's consideration.

The Portfolio Member for Corporate Services reported that the end of year position provides no surprises with the majority of indicators performing well against their targets. There have been challenges in the Learning Service; the Children and Families' Services and in Adult Services where there are areas of underperformance as documented in the report. These are the subject of mitigating actions which are also outlined. On the other hand there are also exciting new developments in Adults' Services which are expected to yield improvements; these are in relation to the award of the a new and revised Home Care Contract; increasing capacity at Garreglwyd to take in individuals with dementia problems, and the development of the Hafan Cefni Extra Care provision.

The Portfolio Member said with regard to People Management that although the end of year outcome with regard to sickness absence levels narrowly missed the corporate target due to a spike in sickness absences in Quarter 4 which was replicated nationally, the performance is still ragged as Yellow on the Scorecard with Quarters 1, 2 and 3 of 2017/18 having been ahead of target and the best in three years. The decline in the number of Return to Work interviews held within timescale (73% compared to 78% for 2016/17) is disappointing and is attributable to the poor performance in Quarter 1 which has had an impact on the cumulative annual performance. The total number of RTWs held (within and out of timescale) at 85% is well below the 95% target.

The performance against the PIs in Customer Service has improved with a notable increase in the use of social media to engage with the Council. The performance in responding to Freedom of Information Requests within timescale at 78% is an improvement on the 77% in 2016/17 particularly when the increased volume of requests is taken into account – 7,527 in 2017/18 compared to 5,700 in 2016/17.

The Portfolio Member said that the momentum of continuous improvement has to be sustained across the Council and that this can be done by all services working collectively to address underperforming areas.

The Executive noted the information presented and made the following points –

- The Executive noted the decline in performance with regard to conducting Return to Work interviews. The Executive further noted that as an important management tool in managing sickness absence, there must be renewed effort to improve the number of RTWs held to lift performance closer to the target level.

The Head of Profession (HR and Transformation) said that the latest figures for the first month of 2018/19 show performance in conducting RTWs to be at 87% which is a significant improvement and which confirms what she had reported to the Corporate Scrutiny Committee earlier in the month about Heads of Service being focused on monitoring RTWs and improving and maintaining the performance in terms of increasing the number of interviews held.

- The Executive noted that the performance against PI WMT/009b (the % of waste collected by Local Authorities and prepared for reuse and/or recycled) has improved

again this year to 72.2% thereby elevating the Authority to first in Wales for this performance measure. The Executive noted that there is also scope for the Authority to build on its commitment to reducing plastic waste by taking a lead on, and setting an example in working to eliminate single use plastics.

- The Executive noted that underperformance against some of the Learning Service's PIs are being addressed through the specific remedial measures outlined in the report; monitoring and improvement work is also ongoing via the Education Transformation and Education Standards Boards as well as the Schools' Performance Review Panel.
- The Executive noted that by the end of the year, 71 complaints were received and 9 Stage 2 complaints in Social Services and that all of the complaints received a response with 18 upheld in full, 5 partially upheld and the remaining 48 not upheld. The Executive sought clarification of whether services analyse the substance of complaints in order to learn from them and to identify potential improvements.

The Assistant Chief Executive (Partnerships, Communities and Service Improvement) confirmed that work is being done on looking at complaints as a source of information about services that can lead to improvements; the Customer Care Improvement Panel is also working on ensuring consistency across services in respect of both compliments and complaints.

It was resolved –

- **To accept the Scorecard Monitoring report for Quarter 4 2017/18 and to note its contents.**
- **To note the areas where the Senior Leadership Team is managing to secure improvements into the future as set out in section 1.4 of the report.**
- **To accept the mitigation measures as outlined in the report.**

7. ANNUAL DELIVERY DOCUMENT 2018/19

The report of the Head of Profession (HR and Transformation) incorporating the Annual Delivery Document for 2018/19 was presented for the Executive's consideration.

The Portfolio Member for Corporate Services reported that the Annual Delivery Document sets out how the Council will achieve its key priorities over the next twelve months linked to the aspirations and objectives in the County Council's Plan for 2017-22.

The Executive noted that the Annual Delivery Document in its vision and contents show the Authority to be a progressive, go-ahead Council that is committed to investing in, and improving its services in an innovative way. The Executive acknowledged all those – both Members and Officers - who had had an input into producing this ambitious document.

Chair said that in this extended period of austerity, maintaining the status quo is not an option and that it is only by transformational change that the Council will be able to serve the residents of Anglesey in the best possible way. The Delivery Document shows that the Council is prepared to take on this challenge as it modernises its services.

It was resolved –

- **To accept the draft Annual Delivery Document for 2018/18.**
- **To authorise Officers through the Portfolio Member to undertake the task of completing the final draft of the Annual Delivery Document for 2018/19 and to recommend its adoption to the Full Council at its meeting on 16 July, 2018.**

- **To confirm the deliverability of the said document as a plan which identifies the work of the Council aligned to the priorities of the Council's Plan scheduled for delivery during 2017/18.**

8. CAPITAL OUTTURN REPORT 2017/18

The report of the Head of Function (Resources) and Section 151 Officer setting out the financial performance of the Capital Budget for the 2017/18 financial year was presented for the Executive's consideration.

The Portfolio Member for Finance reported that in February, 2017 the Council approved a Capital Programme for non-housing services of £30.614m for 2017/18 and a Capital Programme for the Housing Revenue Account of £9.889m. The table at paragraph 1.3 of the report provides a breakdown of the approved capital programme for 2017/18 along with the brought forward commitments from 2016/17. The budget for the General Fund was £39.800m with expenditure of only £20.064m incurred as at 31 March, 2018 equating to 50% of the budget. The main reason for the overall underspend was the large underspend against the seven major projects listed in paragraph 2.2 of the report. All these capital schemes will carry forward into 2018/19 as will the funding for them.

The Head of Function (Resources) and Section 151 Officer confirmed that no funding has been lost due to slippage and that funding which the Council was required to spend before the end of the financial year has been spent.

It was resolved –

- **To note the draft outturn position of the Capital Programme 2017/18 that is subject to audit, and**
- **To approve the carry-forward of £9.348m to 2018/19 for the underspend on the programme due to slippage. The funding for this will also carry-forward to 2018/19.**

9. MODERNISING SCHOOLS ON ANGLESEY – MOVING THE STATUTORY NOTICE IMPLEMENTATION DATE FOR YSGOL SANTES DWYNWEN, YSGOL PARC Y BONT AND YSGOL BRYNSIENCYN

The report of the Head of Learning seeking the Executive's approval to delay the implementation dates for the statutory notice to complete Ysgol Santes Dwynwen and the statutory notice to change the status of Ysgol Parc y Bont to 1 April, 2019 was presented.

The Portfolio Member for Education, Libraries, Culture and Youth Services reported that on 17 June, 2016 the Authority and the Diocese of Bangor (Church in Wales) published two statutory notices of their intention to (1) combine Ysgol Bodorgan, Ysgol Dwyran, Ysgol Llangaffo and Ysgol Niwbwrch into a new school under the voluntary control of the Church in Wales on a site in Newborough, and (2) not to support Ysgol Parc y Bont as a Church in Wales school, to establish a new Welsh-medium community primary school to be maintained by the Isle of Anglesey County Council for 3-11 year old boys and girls and to federate Ysgol Brynsiencyn with another school. The proposals were to be implemented on 1 September, 2018. However, due to the factors set out in the report, namely the land purchase and planning permission processes taking longer than expected and the pre-election pauses for the Local Government Election in May, 2017 and then the General Election in June, 2017 the start date of both proposals has had to be pushed back, and consequently, the Executive is asked to approve extending the timetable by 8 months to 1 April, 2019. As the

proposer of the intention in the original statutory notices, any subsequent changes to the timetable has to be agreed to by the Executive.

The Head of Learning confirmed that 4 March, 2019 remains the target opening date for the new school.

Councillor Peter Rogers spoke as a Local Member and said that although he fully supported the new school and was working hard to ensure its success, he was disappointed by the delay and in particular a possible knock on effect on pupil numbers for the new school with some pupils transferring out of area, and more significantly the potential impact on pupil projections for the catchment area secondary school in Llangefni which can affect funding.

The Chair thanked the Local Member for his comments and said that she and the Executive shared his commitment to making the new school a success both for the area and for the area's children. The new school has presented additional challenges which as the report describes, are unfortunately outside the Authority's control.

The Portfolio Member for Education said that changing the status quo almost invariably brings with it challenges. However, previous experiences with opening new schools have shown that after the initial challenges have been overcome, the messages from those areas are positive.

It was resolved to approve delaying the following until 1 April, 2019 –

- **The implementation date of proposal (1) to complete Ysgol Santes Dwynwen.**
- **The implementation of proposal (2) to change the status of Ysgol Parc y Bont.**

10. REGIONAL HOMELESS STRATEGY

The report of the Head of Housing Services setting out the proposed approach to developing a draft Regional Homelessness Strategy along with proposed communication plan was presented for the Executive's consideration.

The Portfolio Member for Housing and Supporting Communities reported that local authorities are required by law to adopt a Homeless Strategy in 2018 in order to achieve the objectives set out in the report. It has been agreed by the North Wales Heads of Service that a Regional Homeless Strategy be produced based on the view that establishing a collective understanding and regional approach towards preventing homelessness will have specific benefits as described. The report outlines how the draft regional Homelessness Strategy will be developed along with the means by which the development of the action plan with partners will be communicated.

The Executive acknowledged the importance of the Strategy in the context of increasing media reports of growing homelessness levels and especially youth homelessness. The Executive noted that it is right that the Authority considers new and proactive approaches to tackling this issue and makes the most of all opportunities with partners to provide support for those affected and to develop solutions for the underlying causes of homelessness.

It was resolved to approve –

- **The approach taken in developing the draft Homelessness Strategy and that an outcomes approach is taken in developing the action plan at a regional and local level (Parts 2 and 3 of the report)**

- **The communication methods for developing the action plan with partners leading up to the consultation period and final approval.**

11. EXCLUSION OF THE PRESS AND PUBLIC

It was resolved that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting during the discussion on the following item on the grounds that it involved the disclosure of exempt information as defined in Schedule 12A of the said Act and in the Public Interest Test as presented.

12. SYRIAN REFUGEE RESETTLEMENT PROGRAMME

The report of the Head of Housing Services outlining the next phase of the Syrian Refugee Resettlement Programme was presented for the Executive's consideration. The report outlined what had been achieved under the Resettlement Programme thus far in relation to the first three families resettled, as well as the considerations in planning for the resettlement of the next families who the Authority will be welcoming as part of the programme.

It was resolved –

- **That the Head of Service provides the Portfolio Member with regular updates informally in relation to this programme, and that reports are only presented to the Executive when a decision regarding policy or finance needs to be made or in circumstances where the Head of Service and/or Portfolio Member request that a report/decision is presented to the Executive.**
- **That as part of the programme, the 4th, 5th and 6th families be resettled in areas based on the factors outlined in the report.**

**Councillor Llinos Medi Huws
Chair**

CORPORATE PARENTING PANEL

Minutes of the meeting held on 11 June, 2018

PRESENT: Dr Caroline Turner (Assistant Chief Executive and Statutory Director of Social Services) (In the Chair)

Councillor Llinos Medi Huws (Portfolio Member for Social Services)
Councillor Alun Mummery (Portfolio Member for Housing and Supporting Communities)
Barbara Jones (Anglesey Foster Carers' Association)
Fôn Roberts (Head of Children's Services)
Huw Owen (Independent Reviewing Officer)
Dawn Owen (Team Manager Child Placement Team)
Heulwen Owen (LAC Education Liaison Officer)
Llinos Edwards (LAC Nurse)
Kevin Thomas (Practice Leader) (for item 5)
Dr Trish Girling (CAMHS) (for item 4)
Ann Holmes (Committee Officer)

APOLOGIES: Dr Gwynne Jones (Chair), Councillor R. Meirion Jones (Portfolio Member for Education), Councillor Richard Griffiths (Corporate Scrutiny Committee), Councillor Margaret M. Roberts (Regeneration & Partnership Scrutiny Committee), Liz Fletcher (BCUHB), Janw Hughes-Evans (BCUHB – Children's Learning Disability Service)

1 DECLARATION OF INTEREST

No declaration of interest was received.

2 MINUTES OF THE 11 DECEMBER, 2017 MEETING

The minutes of the previous meeting of the Corporate Parenting Panel held on 19th March, 2018 were presented and were confirmed as correct.

3 MATTERS ARISING

- The Panel had asked for an update on progress made against the improvement objectives set out in the report by the Quality and Safeguarding Unit presented to the previous meeting relating to the following areas:
 - Quality of Assessments of LAC
 - Putting in place care and support plans for each looked after child
 - Robust review and monitoring of implementation and difference made
 - Quality and consistency of record keeping
 - Focus on permanency planning for looked after children to reduce the number of children being looked after

The Head of Children and Families' Services said since the previous meeting, the paperwork that needs to be completed when a child comes into care has changed completely. The new care and support forms are regionally based and the Service has now begun to work with the new documentation. Implementation of the new

arrangements requires that each looked after child receives an assessment and that a care plan is formulated for them. Quality issues and monitoring will be addressed through the new documents; it is the Service's intention that as the review meeting for each child whom the Authority looks after becomes due, the child will enter the review with the new documentation. The change will consequently take place over the course of about 10 months with any teething problems encountered especially in terms of input by other agencies (the new forms being more focused on the social work aspects) being worked through. Since the last meeting the Service has made progress with permanency planning; it has reviewed a number of plans and progressed a few to Special Guardianship Orders whilst also discharging a few care orders. The Head of Children and Families' Services said that the position will be reviewed after 6 months of implementing the new paperwork to establish which elements are working and which are not and how they can be developed alongside Education and Health.

The LAC Nurse said that an issue from a health perspective is how the LAC health assessments are incorporated within the new document.

The LAC Education Liaison Officer confirmed that the information has been shared with schools and correspondence sent to Head Teachers along with the template for the new Personal Education Plans which will form part of the new Care and Support Plans. The expectation is that each looked after child will receive the plan by November, 2018, this will in any case happen as a matter of course for those children changing schools in September.

The Head of Children and Families' Services said that an offer of support with the changes has been made to schools; for schools there is also a new referral form. The service has sought to prepare schools for the changes.

The Independent Reviewing Officer said that at the last meeting the IROs had put forward a proposed new social work report template. The new documentation referred to above will cover the aspects suggested by the template and will be the format to be used in review meetings from now onwards.

The Panel noted and accepted the information provided in the update.

ADDITIONAL ACTION: Feedback on the implementation of the new paperwork format to be gathered via the North Wales Heads of Children's Services over the course of the next 6 months and a review of effectiveness to take place thereafter.

- The Panel had asked for clarification of review findings contained within the Quality and Safeguarding Unit's report to the previous meeting.

The Independent Reviewing Officer said that the report reflects that what was examined was a sample of reviews from September, 2017 and not the total number of children being looked after. This being so, 7 review of arrangements documents were provided in advance of the review meeting - 27% of 26 reviews; in one case another document was also presented which out of 26 is 3.8%.

The Panel noted the clarification.

- The Panel had recommended that there be Officer consultation on making alternative arrangements to ensure that missing children return to home interviews are conducted pending confirmation of the establishment of a regional service.

The Head of Children and Families' Services reported when a child in the Authority's care goes missing the Authority is responsible for conducting a return to home interview. It has become apparent regionally that the data which the North Wales Police Service collects with regard to missing children is different to that which the Authority gathers and responds to e. g. the Police had reported that 150 children had gone missing over a period of time on Anglesey when the Authority only has 140 children in its care many of whom do not reside on Anglesey. The Police takes into account all children in every placement on the Island regardless of the fact that a number of these children are in placements arranged by authorities from outside of Anglesey and the region, meaning that it is the Placing Authority and not Anglesey Council that is responsible for them. The Officer said that he was drawing up guidance for authorities in North Wales on how to deal with children who go missing from such placements; it might be helpful that where an authority has placed a child in another authority area within North Wales and the child goes missing - for the Host Authority to undertake the return to home interview on behalf of the Placing Authority. Where Anglesey is the Host Authority the approach that is suggested is that in instances where the Placing Authority is outside of the North Wales region, Anglesey will offer to conduct return to home interviews at a charge. This approach will be discussed at an all Wales Heads of Children's Services meeting this coming Friday to consider whether the arrangement should be applied nationally and not just regionally. The Officer said there needs to be discussion with North Wales Police to clarify the differentiation between children who are missing and children who are absent without consent i.e. children who are not where they are supposed to be at a particular time but whose whereabouts are known – North Wales Police have been reporting the latter as missing. There is a protocol on missing children and the intention is to review and agree the protocol and then to meet with North Wales Police to come to an understanding on the data that is reported particularly in relation to children who are placed on Anglesey but who are not this Authority's responsibility. A related issue is the fact that the Authority in Anglesey is not always kept informed by other authorities about the placements they make on the Island until an issue arises despite there being a procedure for out of area notifications.

With regard to the proposal that a regional team be set up to provide return to home interviews, the Head of Children and Families' Services said that the view of most of the authorities is that they already have the resources internally to undertake the return to home interviews which do not have to be conducted by social workers, and that it is a matter of coming to an agreement on process.

The Panel sought clarification of the approach to the education provision for children placed on Anglesey by other authorities. The LAC Education Liaison Officer said GwE is seeking information about the number of children in care in each key stage across the region. A report on the position in Anglesey was made to the Corporate Parenting Panel a few years ago.

The Panel accepted and noted the update provided.

ACTIONS ARISING:

- **The Head of Children and Families Services' guidance paper on an agreed approach to children who go missing from placements made by authorities outside of the region to be presented to the Panel's next meeting in September.**
- **The Panel to also receive an update on the number of children placed by other local authorities on Anglesey who are in receipt of an education provision by the Authority.**

- **The reasons for the disparity between the missing children data reported by the local authorities and the data reported by North Wales Police [i.e. due to the authorities and the police applying the definition of “missing” and “absent without consent” differently and due to the police’s inclusion of children in placements made by out of region authorities in their data reporting] to be reported for clarification to the North Wales Chief Executives’ group.**

4 CHILDREN AND ADOLESCENT MENTAL HEALTH SERVICE (CAMHS)

Dr Trish Girling gave the Panel an overview of the work of the service in Anglesey with children who are looked after with particular reference to –

- The Consultation Clinic

Three slots of 1 hour each are offered within Social Services for social workers who are working with children looked after or up to 3 years in an adoptive placement. Since January this provision has been extended to children on the edge of care. No direct work with young people is undertaken in this forum.

If a child is already known to CAMHS then the child should be discussed with the child’s case manager instead. The purpose of consultation is to support the system around the child to develop stability, security and structure in their lives. These components are considered essential if the child is to become therapy ready to address and resolve past trauma. Direct therapy is not recommended for many children despite difficult behaviours and/or experiences.

Over 50 consultations have been held in the last year with some of these being double slots. The reasons for seeking consultation can be varied including foster carers struggling with behaviours; advice required on contact arrangements or help wanted in identifying needs for care plans. Since the service reconfiguration last year the demand on consultation has grown; meeting requests for more time is not possible due to the increased demand on core CAMHS work.

Working through consultation rather than directly with the child means that looked after children are not exposed to more unnecessary contact with professionals. Children often report that having many people coming in and out of their lives is confusing and hurtful when they leave. Children with past traumas and attachment difficulties need to form attachments to their current support system i.e. their foster carers, teachers, classroom assistants, and not the “help” coming from an outside source.

Some of the difficulties encountered include having to rely on second hand information regarding the children; no guarantee that recommendations will be put into practice; pressure from courts to arrange therapy for a child that CAMHS does not recommend as well as not enough time for more proactive work.

- Trauma Recovery Model

The model consists of 7 layers of intervention which are worked through to arrive at a position where the child has increased self-determination, confidence and is achieving goals. It is considered necessary to have worked through levels 1 to 4 before a child is ready for specialist therapeutic intervention.

- Other Ways In which CAMHS Provides Support

- Provision of training for social workers and for foster carers
- Supervision of research involving Anglesey foster carers (a recent example being a qualitative study looking at the role of compassion in foster carers)
- Provision of further advice and consultation through forums such as the Continuing Care Panel

Dr Trish Girling concluded her presentation by outlining two case examples.

The Panel thanked Dr Trish Girling for providing an informative insight into current CAMHS services on Anglesey. In the course of the ensuing discussion, the following points were noted –

- The need to promote and push ahead with the CAMHS Pathway
- The need to map out what forms of private therapy are being commissioned and whether these are appropriate.

NO ADDITIONAL ACTION WAS PROPOSED

5 HIDDEN AMBITIONS – A FOLLOW-UP REPORT ON LOCAL AUTHORITIES' PROGRESS AND GOOD PRACTICE IN SUPPORTING CARE LEAVERS

A report on the Anglesey's progress since, and contribution to the Hidden Ambitions report on achieving the best for children and young people leaving care was presented for the Panel's consideration.

Mr Kevin Thomas, Practice Leader reported that the Hidden Ambitions report by the Children's Commissioner for Wales published in February, 2017 looked at the support available to young people leaving care in relation to housing, education and training opportunities and personal and emotional support. It is not just the support from Children and Families Services that impact on these young people. Once a child is in care, all Elected Members and officers of the Local Authority, as corporate parents, need to be concerned about the child. Care leavers should expect the same level of care and support that others would expect from a reasonable parent. If the Local Authority as a collective body is responsible for their care and support it should also make sure that they are provided with the opportunities they need which will include offering them more than one chance as they come to terms with taking on the responsibilities of adulthood.

The Officer said that the Children's Commissioner for Wales visited Anglesey on 31 March, 2017 when she was presented with information about how the Authority had responded to the Hidden Ambitions report during the 12 months since it was issued. During that time the Authority has continued to develop and strengthen the corporate support for care leavers in the following ways –

- By creating an additional permanent Personal Advisor post for care leavers, funded by the Support for Care Leavers grant. This has strengthened the service enabling it to provide timely support for care leavers to help them achieve their ambitions and to make a successful transition to adulthood and independent living.
- By providing care leavers with a Council Tax exemption. Anglesey was the first Local Authority in North Wales to help young people leaving its care by providing them with a Council Tax exemption. Approved by the Full Council, the new policy came into effect on 1 April, 2018 and it provides care leavers (aged 18-21) with a 100% discretionary Council Tax Relief.
- By developing a successful range of housing related support services for young people aged 16-24, which includes 26 units of Supported Housing and 14 units of floating support. The Coedlys Project in Llangefni provides 9 units of supported accommodation for some of the most vulnerable young people. When young people leave their care placement, the Authority aims to ensure their new home is suitable for their needs and linked to their wider plans and aspirations – for example located near

their education or work. A joint Housing and Aftercare protocol with Housing Services ensures that the accommodation that is offered to the young person is appropriate.

- By providing work experience. Children and Families Services are involved in a new initiative within the Council called Denu Talent to offer paid work experience for young people to prepare them for work – up to a 12 week paid period with the Council.
- By providing financial support for specific activity through the Welsh Government's St David's Day Fund which was established to help young people who are, or have been in Local Authority care to access opportunities that will lead them towards independent and successful lives. Local Authorities were asked to administer their allocation of the fund flexibly and creatively to meet the needs of their young people in the same way that birth parents support their children. During 2017/18 the Authority provided its care leavers with financial support by way of clothing vouchers for 15 young people (£200); driving lessons for four young people (£200), deposits and rent for accommodation, household goods for new accommodation, outdoor clothing for a new job and accommodation for a job interview.
- By establishing Achievement Awards (Anglesey STARS Awards) in recognition of the successes of the Authority's looked after children and its care leavers.

The Officer referred to areas where there is ongoing work to strengthen the support provided to young care leavers which include the Local Authority acting as a guarantor for a young person's tenancy; finalising the Financial Policy for care leavers; listening to and learning from care leavers' experiences in order to shape services for the future and also, strengthening links with the Communities First project to provide practical and emotional support for care leavers.

As a corporate parent, the Authority needs to continue to have high aspirations for its care leavers by ensuring it provides the best support and the most effective services to give them the best start to independent living.

The Panel noted the information and made the following points –

- The Panel noted that providing care leavers with work opportunities is key to developing their independence. The Panel further noted that it would have expected the Authority to be able to provide such opportunities for the 44 care leavers it is responsible for and suggested that making progress with this should be a priority.
- The Panel sought clarification of the arrangements that apply when a young person in foster care leaves the foster care household for a university/further education placement. The Practice Leader said if entering university or further/higher education the care leaver will still receive the full care leaving service. For those returning for the holidays there is a duty on the local authority to provide vacation accommodation. The expectation is that they will return to their former foster placement. Where this is not possible, the Authority will make alternative arrangements. In relation to the "When I am Ready" arrangement (an arrangement whereby a young person in foster care remains with their foster carers beyond the age of 18) the regulations provide that if a young person goes away to University, they can return to the carer's home in the holidays and the carer will be eligible to receive When I am Ready arrangement funding when the young person is staying at the When I am Ready home. (See appendix for regulations).
- The Panel noted the importance of trying to ensure the continuation of the St David's Day grant fund as a source of funding support to enable children in care/care leavers to undertake activities that will improve their wellbeing, maintain their independence or contribute to their development.

The Panel agreed to accept the report and to note the progress made by the Authority in responding to the Hidden Ambitions report.

NO ADDITIONAL ACTION ARISING

6 HEALTH – LOOKED AFTER CHILDREN STATISTICS

A report by the BCUHB incorporating the following statistical information for the period from 1 April, 2017 to 31 March, 2018 was provided for the Panel's consideration –

- The total number of looked after children within and outside the counties of North Wales under the remit of Anglesey Local Authority (165)
- The total number of new LAC placements into North Wales from outside the BCUHB (207)
- Analysis by county of the 456 Live LAC placed from outside North Wales into the various counties within the BCUHB either prior to or during the period (Anglesey – 49)
- A snapshot by county of the Looked After children population as at 31 March, 2018.
- An analysis of BCUHB looked after children placed outside of North Wales as at 30 March, 2018 and their locations.
- An analysis of looked after children from outside North Wales placed in the BCUHB area as at 30 March, 2018 and their locations.
- The timeliness of notifications provided by the North Wales authorities with regard to when a LAC placement commences or changes and also LAC that are placed within BCUHB from outside North Wales – the NHS Wales Notification Pathway for LAC states that notifications must be sent within 5 days of a child being placed.

The Panel noted the following –

- That the 49 looked after children placed on Anglesey from outside of North Wales is a significant number when added to the looked after children placed on Anglesey by other North Wales counties in addition to the looked after children who come under the remit of Anglesey itself.
- That there is no discernible pattern to the looked after children placed on Anglesey by other authorities.
- That Anglesey compares well with the other North Wales authorities in providing timely notification of placements.

The Panel noted the information provided.

NO ADDITIONAL ACTION WAS PROPOSED

7 SERVICE REPORTS

7.1 A service update was provided by the LAC Education Liaison Officer

The Panel noted the following –

- That a total of 28 Personal Education Plans were completed within timescale while 46 remained due. The LAC Education Liaison Officer said that this is second academic year wherein schools have been responsible for completing the plans and despite being reminded regularly of the requirement, they are not being completed to expectations. It is hoped that the introduction of the Part 6 Care and Support Plans will benefit schools so that the Education section can be completed.
- That the number of non-transitional school changes has risen with 31 recorded in 2017/18 against 17 in 2016/17. The LAC Education Liaison Officer said that this is in part due to a lack of placements but also to children who having been placed in long term homes, are moving to schools within the catchment area which is sensible. Other changes are due to children returning home to live with their families which of itself is a positive change.

The Panel noted the information.

NO ADDITIONAL ACTION WAS PROPOSED

7.2 A service update was provided by the Child Placement Team Manager.

The Panel noted the following –

- That although it is considered that there is insufficient placement choice, Graph 1 shows that many of the Authority's looked after children are in different types of placements on the Island.
- That only one new mainstream family was approved during quarters 3 and 4; however, a great deal of assessment work was undertaken during those periods albeit without being able to bring the work to a successful conclusion.
- That the report emphasises the importance of looked after children having a consistent worker from the Child Placement Team at a time when they have experienced multiple changes of social worker. The Team Manager said that the social worker changes were in evidence in Quarters 3 and 4 and featured in foster carers' feedback from their annual reviews.

The Panel noted the information.

NO ADDITIONAL ACTION WAS PROPOSED

8 NEXT MEETING

The Panel noted that the next meeting of the Panel would be held at 2:00 p.m. on Monday, 10 September, 2018.

**Dr Caroline Turner
Chair**

Where a young person plans to attend University

- 11.1. *Where a young person wishes to live with their 'WIR' Carer whilst they attend a local University, a meeting will take place to clarify the funding and safeguarding arrangements. The outcome of the meeting and the proposed funding arrangement must be taken to the Principal Officer Corporate Parenting for endorsement.*
- 11.2. *If the young person goes away to University, they can return to the Carer's home in the holidays, and the Carer will be eligible to receive "WIR" arrangement funding when the young person is staying at the "WIR" home.*
- 11.3. *Where a young person returns in the holidays to their Carer who has a foster child/children, they will be treated as an adult member of the Foster Care household and therefore they will be subject to checks as any other Adult would be.*

DRAFT

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ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	Executive Committee
Date:	16 July 2018
Subject:	Schools Modernisation Programme–Report on the Statutory Consultation in the Llangefni area: Ysgol Talwrn and Ysgol y Graig and to consider the recommendations noted
Portfolio Holder(s):	Councillor R Meirion Jones (Portfolio Member for Education Services, Libraries, Youth and Culture)
Head of Service:	Arwyn Williams(Head of Learning)
Report Author:	Annwen Morgan (Assistant Chief Executive)
Local Members:	Councillor Nicola Roberts Councillor Bob Parry Councillor Dylan Rees

A –Recommendation/s and reason/s
<p>The evidence from the consultation (Appendix 1), leads to the following conclusions.</p> <p>i. Standards in both schools are similar in terms of the expected level attained (Level 4+). However, evidence over the last three years indicates that Ysgol y Graig has succeeded in ensuring that a higher percentage of pupils attain the higher levels in the core subjects. As a result, merging would not have a negative effect on standards.</p> <p>ii. Merger would make better use of the Council's resources and harmonise the cost per head.</p> <p>iii. The merger of the two schools would create the conditions for the Headteacher to have sufficient non- contact time for leadership.</p> <p>iv. Bringing the two schools together will address the backlog maintenance and provide a twenty first century resource for school users. The financial analysis shows that the backlog cost of the two schools is £369k with the possibility of further additional costs as Ysgol Talwrn is approaching the end of its useful life. However, it is acknowledged that there could be additional transport costs resulting from transporting children but it is difficult at this point to determine these and as a result they are not included in the evaluation. It is also acknowledged that an extension at Ysgol Y Graig would be more expensive than the current system, but the additional cost will be partially offset by an</p>

increase in the Welsh Government's contribution and the capital receipts generated through the sale of Ysgol Talwrn site.

In light of the above, it is recommended that the capacity of Ysgol y Graig be increased to accommodate pupils from Ysgol Talwrn, and close Ysgol Talwrn.

This would be done by :-

- using the existing building for Key Stage 2 i.e. years 3 to 6 and adapt it;
- build a new 'Block' for the Foundation Phase, namely Nursery, Reception, Years 1 and 2.
- Consider relocation of the Flying Start provision within the Ysgol y Graig campus.

The new 'block' would continue to be part of Ysgol y Graig and would not be a separate unit.

B – What other options did you consider and why did you reject them and/or opt for this option?

At its meeting on December 19, 2016, the Isle of Anglesey County Council's Executive authorised officers to continue with the statutory consultation process, and consult on Options A and B as outlined below in an attempt to modernise the provision of primary education in the Llangefni area.

Option A

This would be based on:

Option 3, which is to build a new school to replace Ysgol Corn Hir and Ysgol Bodffordd.

Option 6a, which is to build a new primary school in Gaerwen on an alternative site, to accommodate 150 pupils. A replacement to the current Ysgol Esceifiog

Option 7, extend Ysgol y Graig to accommodate the pupils of Ysgol Talwrn. Close Ysgol Talwrn. Further consultation will be required on the option of extending Ysgol y Graig to accommodate pupils from Ysgol Talwrn, and close Ysgol Talwrn

Option 9, adaptations to Ysgol Henblas

Option B

This would be based on:

Option 3, Build a new school to replace Ysgol Corn Hir ac Ysgol Bodffordd.

Option 8, adaptations to Ysgol Esceifiog

Option 7 – extend Ysgol y Graig to accommodate the pupils of Ysgol Talwrn. Close Ysgol Talwrn Further consultation will be required on the option of extending Ysgol y Graig to accommodate pupils from Ysgol Talwrn, and close Ysgol Talwrn

Option 9, adaptations to Ysgol Henblas

Both of the above options could also include federating Ysgol Henblas with another school. The difference between Option A and B applies to Ysgol Esceifiog.

The Council consulted with parents, governors and staff of the six schools in the area, with local elected members, the Welsh Government and other stakeholders. The consultation period ran from 31st January – 13th March 2017. At its meeting on 17 July 2017, it was resolved that the Executive approved Option B.

Option B consists of the following sub options:

Option 3, which is to build a school to replace Ysgol Corn Hir and Ysgol Bodffordd.

Option 7, extending Ysgol Y Graig to take pupils from Ysgol Talwrn and closing Ysgol Talwrn. The report confirmed that the current Ysgol y Graig school site does not have sufficient space to extend Ysgol y Graig and ensure sufficient play area for the pupils. It was proposed that officers should consult further with the relevant stakeholders on all available options to extend Ysgol y Graig in harmony with the contents of the report on the consultation.

Option 8, adaptations to Ysgol Esceifiog.

Option 9, refurbishment of Ysgol Henblas.

A total of 9 options were explored in the report on the non statutory consultation in the Llangefni area. The evaluation of the options was used as basis for approving Option B.

C – Why is this a decision for the Executive?

The Executive is responsible for school organisation matters and completing the work in Llangefni is identified as a priority in the Council’s plan as adopted by Full Council in September 2017.

CH – Is this decision consistent with policy approved by the full Council?

Yes – see above point .

D – Is this decision within the budget approved by the Council?

Yes-It is one of the plans in the Strategic Outline programme that was approved by the Executive Committee on 13 January 2014.

DD – Who did you consult?

What did they say?

1	Chief Executive / Senior Leadership Team (SLT) (mandatory)	The SLT’S comments have been incorporated into the report.
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2	Finance / Section 151 (mandatory)	Calculations by Finance Officers have been incorporated into the report.
3	Legal / Monitoring Officer (mandatory)	
4	Human Resources (HR)	Any Human Resources(HR) issues that may arise from the recommendations should be dealt with in accordance with the recognised consultation and other HR processes.
5	Property	
6	Information Communication Technology (ICT)	
7	Procurement	
8	Scrutiny	<p>This matter was discussed at the Corporate Scrutiny meeting held on the 5 July 2018 where the scrutiny committee concluded as follows :-</p> <p>Decision</p> <p>Having considered all the information presented both verbally and in writing, the Corporate Scrutiny Committee Resolved -</p> <ul style="list-style-type: none"> •Not to accept the recommendations of the Officer's report. •To recommend as follows with regard to the reporting process in future – •That any issues regarding land ownership be clarified in advance. •That more detailed information be provided in relation to school transport and parking issues. •That where public speakers making representations to the Committee on behalf of a school refer to specific correspondence submitted as part of the consultation process, the correspondence will be made available to the Committee providing the authors give their consent. <p>ADDITIONAL ACTION: That following the meeting, the Head Teachers of Ysgol y</p>

		Graig and Ysgol Talwrn be informed of the outcome of the Committee's deliberations.
9	Local Members	Members comments have been incorporated in the report.
10	Any external bodies / other/s	Comments from other stakeholders have been incorporated in the report.

E – Risks and any mitigation (if relevant)		
1	Economic	
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	
5	Equalities	An impact assessment was completed as part of the statutory consultation process.(Appendix 2)
6	Outcome Agreements	
7	Other	

F - Appendices:
Appendix 1 –Statutory Consultation Report – Llangefni Area (Ysgol Talwrn and Ysgol y Graig) Appendix 2- Impact Assessment- Llangefni Area (Ysgol Talwrn and Ysgol y Graig)

FF - Background papers (please contact the author of the Report for any further information):
Council Plan 2017-2022 www.anglesey.gov.uk



SWYDDOGOL – OFFICIAL

**ADRODDIAD AR YR YMGYNGHORI STATUDOL – ARDAL
LLANGFNI**

(Ysgol Y Graig ac Ysgol Talwrn)

STATUTORY CONSULTATION REPORT – LLANGFNI AREA

(Ysgol Y Graig and Ysgol Talwrn)

1 Mai – 18 Mehefin 2018 / 1 May – 18 June 2018



**CYNGOR SIR YNYS MÔN / ISLE OF ANGLESEY COUNTY COUNCIL
ADRAN DYSGU GYDOL OES / LIFELONG LEARNING DEPARTMENT**

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1. INTRODUCTION AND BACKGROUND

The Isle of Anglesey County Council is committed to providing the best possible education for all children and young people on the island.

As part of this commitment, the Council acknowledges that modernising education and ensuring that our school buildings create a pleasant learning environment that motivates children and young people to become effective learners and develop life skills, is a high priority.

In this context, the Council wants to modernise schools in order to:

- improve educational outcomes for children and young people breaking the link between deprivation and low educational attainment,
- further improve the standards of leadership and the quality of the teaching and learning,
- ensure sector-leading schools and standards in every community.

To achieve this ambitious modernisation programme there will be a need to merge schools, create a combination of federated schools, extensive catchment reorganisation by remodelling school buildings that are there already or building new area schools and close schools that are not suitable for the purpose.

2. CHANGE DRIVERS FOR MODERNISATION THAT WILL INFLUENCE ANY DECISION REGARDING THE BEST PROVISION FOR THE AREA

Some of the modernisation drivers that will influence the decision regarding the best provision for the area are noted below.

Raising educational standards

The Council is committed to continuing to raise standards if it is to reach its objective of being one of the 5 best Local Authorities in Wales. According to current research work, it is suggested that it is difficult to link standards with school size. However, recent reports suggest that larger primary schools [over 150 pupils or more] have leadership teams with more capacity to ensure improvements; teachers with a wider range of specialisms in specific areas that in turn influence other teachers' practices and thus influence the standards of pupils' work. In smaller schools [around 50 or less] mixed age classes include up to four age groups, and sometimes span key stages. This places a considerable challenge for teachers if they are to ensure that every pupil is extended to the extent of his/her ability. The school modernisation strategy aims to abolish examples of classes with more than 2 age groups.

Reduce the variation in pupil cost

The cost per pupil varies considerably, from £2,795 to £10,828 across the county's primary schools. The County's expenditure on primary schools in 2017-18 [£3,962 per pupil on average] is the third highest in Wales. The modernisation programme will need to normalise the cost per pupil across the authority and reconcile it with the Welsh average.

Ensure that school buildings create the best possible learning environment

Improving the quality of school buildings and ensuring the best possible learning environment [that reflects those in our latest school building- Ysgol y Graig, Ysgol Cybi and Ysgol Rhyd y Llan] for our pupils is vitally important to meet teaching and learning needs in the twenty-first century. This kind of environment includes –

- teaching and learning facilities of the best quality,
- first grade ICT facilities,
- suitable play areas,
- appropriate staffing and administration areas,
- along with safety for the school buildings and the school site.

Estyn notes that “improving the quality of the buildings has a very beneficial effect on the quality of the teaching and staff morale that, in turn, have a positive effect on pupils’ performance.” Every pupil will have access to suitable facilities so that a full range of educational experiences can be provided.

It is not possible for the Council to maintain a large number of ageing school buildings that are costly to maintain. A new pattern of schools that address the shortcomings in the present buildings including considerable health and safety matters connected to the building or the site will have to be established. A system of schools where maintenance arrangements are sustainable needs to be developed.

Create the conditions so that Headteachers succeed – increase the leadership capacity

Effective schools are well led. Successful schools have strong leadership on every level, including the Governors. The challenges involved with leading and managing a school have increased considerably in recent years and the expectations continue to increase. A Headteacher needs adequate non-contact time, with the support of a deputy headteacher or senior management team, to ensure that the teaching and learning are of the highest quality, to evaluate and raise standards, to develop thorough self-evaluation procedures and to ensure the staff’s continuous professional development. These are considerable expectations. There is a need to ensure that Headteachers have at least 50% non-contact time. This means that a school [or federation of schools] needs to have at least 100 pupils if the necessary time for the Headteacher to achieve the leadership role successfully is to be provided.

Ensure an adequate supply of Headteachers for the future

Over the next five years it is likely that 28% of our primary Headteachers will retire. Because many lead small schools, the Council will have to consider the most effective and sustainable leadership models for the future. The number of candidates for the posts of Headteacher have reduced and this is a cause of concern. The school modernisation programme needs to modernise schools to try and answer the problem by ensuring suitable opportunities to develop leadership in individual schools. Our schools need excellent leaders. The modernisation programme will also address succession planning and safeguard and develop the leadership talent in our schools.

Her Majesty’s Chief Inspector for Education and Skills in Wales noted the following in the 2016-17 annual report:

In nearly all schools, the quality of leadership is the most significant factor in determining a school’s effectiveness. There are increasing challenges in recruiting headteachers, particularly in faith schools and small schools in rural areas. (Estyn Annual Report 2016-17)

Community use of the school building

Research suggests that schools with additional services such as breakfast clubs, after-school clubs, child care, summer and weekend activities achieve higher standards and better links with parents and the community. Schools are also expected to be a resource for the local community in order to promote community activities that include parents, members of the community and

local groups. This kind of activity is important to develop the link between schools and the local community. Schools that are developed as part of the modernisation programme will act as an area school i.e. provide a range of services and activities that often take place outside the school day, to assist in meeting the needs of pupils, their families and the wider community.

Reduce the number of surplus places

In September 2017, the number of surplus places in primary schools in Anglesey was 12.3%. However, the Council needs to continue to reduce the number of surplus places in order to meet Welsh Government expectations and respond to one of Estyn's criticisms in the 2012 report. As a result, schools will need to be more than 85% full and that 90% of the places are full across the primary sector.

Welsh-medium and bilingual provision

Any arrangement developed as part of the modernisation programme will give due priority to strengthening and safeguarding Welsh / bilingualism.

3. THE CONSULTATION PROCESS

The Council has consulted with parents, governors and staff in the three schools in the area, local councillors and with the Welsh Government and other stakeholders. The consultation period ran from 1 May 2018 until 18 June 2018.

Consultation meetings were arranged with school stakeholders over this period:

School	Date (in 2018)	Meeting with
Y Graig	Tuesday 15 May	Drop in sessions
Talwrn	Wednesday 16 May	Drop in sessions

When Welsh Government contributes to financing a new school, their investment needs to meet investment aims namely:

1. reduce surplus places
2. increase non-contact time for teachers
3. for the school to be of twenty-first century school standard
4. improve educational outcomes
5. reduce maintenance backlog
6. improve energy efficiency

One proposal suggested by parents was that a new primary school should be built in Llangefni. If this means building an additional new primary school, the Isle of Anglesey County Council would not support this because although the new primary school would be a twenty first century school, in accordance with the above criteria, it would not:

- reduce surplus places. Indeed it can lead to an increase in surplus places
- change the situation as regards non-contact time for teachers of itself.
- improve educational outcomes
- reduce maintenance backlog
- improve energy effectiveness. Indeed, an additional school and building would lead to using more energy.

In addition, it is very unlikely that the Welsh Government would contribute to a new primary school unless the merging of schools would be part of the process

The School Standards and Framework Act 1998 allows parents to choose which school their child will attend. If a new school was built in Llangefni then the present catchment areas would need to be reviewed and a catchment area established for the new school. In accordance with the Schools Standards and Framework Act 1998, the Authority cannot force parents to move their children to another school. This would increase the risk of a high level of surplus places in any new primary school.

4. COMMENTS FROM THE CONSULTATION MEETINGS

Some comments and concerns from each one of the meetings are summarised below (these are not minutes of the meetings). There are further comments in sections 5 and 6 of this report.

Ysgol y Graig

- Some asked about a possible site and possible timetable for the work
- Concerns about the safety of pupils during any potential building work.
- Concerns about the size of the new building and the its facilities
- Concerns about traffic and parking by the school
- Some asked about the possible effect of the work on Flying Start

Ysgol Talwrn

- Suggestions that the Authority should wait until the new School Organisation Code comes into force
- The feeling that the Authority does not listen
- What about federating with other schools?
- Concerns as to what the S.E.N. situation would be
- The school succeeds in nurturing headteachers
- What would be the after school club arrangements?
- The feeling that the Authority has not spent on the school
- The cost of the mobile classroom is too high according to some
- Concerns about pupils from a small primary school going to a primary school "of 400"
- Some doubted the number of housing developments in the catchment area
- Concerns about the traffic and the possible journey to Llangefni
- Concerns about the future of the local Eisteddfod, Sunday School and the Ti a Fi provision

5. RESPONSES FROM YSGOL TALWRN

- 5.1 Approximately 50 responses were received from the school's stakeholders and the vast majority disagreed with the possibility of closing the school.
- 5.2 The opinion of an officer in Nyth Clyd Nest Chapel, Y Talwrn was that he was "firm in his opinion that the school should not be closed". They felt that the school was the foundation of the local society and also made a great contribution to the social and religious life of the village. If Ysgol Talwrn was to close, the officer's view was that the " Council would be guilty of refusing an opportunity to create responsible citizens." As well as praising the school, the officer mentioned "clear guidelines to be published" by the Welsh Government's Education Secretary on why rural schools should not be closed unless there are sound foundations to do so." He felt "firm foundations did not exist here"

- 5.3 In a letter from the Talwrn Branch of Merched y Wawr, the Secretary declared the opposition of the Branch to the "intention of closing Ysgol y Talwrn". The Branch stated that "the community and parents wish to see the school remain as central to the village and area". He said that Ysgol Talwrn "is a thriving, natural Welsh school in a vibrant village and we want her to stay there". The Branch "wanted a school in the village as an integral part of a viable Welsh community".
- 5.4 Before a meeting of the Full Council on 16 July 2018, a petition will be presented to the Leader of the Council. Those who signed the petition were asked to agree to "keep our School Open". The petition has been signed by 1010 signatories.
- 5.5 In its response, Cymdeithas yr Iaith Gymraeg said:
- "This consultation document is in effect is a re-publication the old consultation document from the last consultation, if not the one before that! As a result much of the content is irrelevant to the proposal in question for these two schools, as it refers to other schools.
 - The Council "irresponsible is trying to determine its fate a few weeks before the publication of the new Code."
 - many of the options referred to in this document are irrelevant to the Talwrn situation and refer to the situation to the west of Llangefni which not subject to this consultation.
 - The Local Authority does not consider all alternative BEFORE proposing school closures, as well as considering all options offered during the consultation. Council officers have not met either duty. They have failed in their statutory duties.
 - For all these reasons, the consultation is invalid and the document is inadequate.
- 5.6 A response was received from the Secretary of the Village Hall Committee and Playground Talwrn which said:
- "Our school is at the heart of our village. Over a number of years, the school and village hall have worked together on a number of activities, and the hall relies on the school for its support. Pupils and parents have supported regular fundraising events and help towards the essential maintenance costs of the hall and its playground / playground. As well as supporting a facility that is well used by the local community, it is also one that is used by the school for events such as gym activities, Sports Day, Christmas concerts, etc. In addition, we have a number of societies, including Cylch Meithrin, the Mother and Toddler Group and The Guides, who meet regularly at the Hall, which would also suffer if the school should close. In particular, the children of the school take part in most activities within the Talwrn Eisteddfod, if not all.
 - This will not only lead to more traffic on the roads to Llangefni, but will reduce the opportunities for these young people and their families to improve their health by walking or cycling.
 - We do not have another offer, in terms of closing other schools to allow our school to remain open. Instead, we would argue that the high quality of education provided at Ysgol Talwrn will disappear "
- 5.7 In his letter, the Chairman of the Talwrn Eisteddfod Committee said:

- "Ysgol Talwrn has provided, and continues to provide, good education for the pupils. It is also an integral part of the village's social fabric. It is an unwise mistake to consider the school in terms of its narrow statutory work - the school is the focal point of the area and enables the whole village to be part of the development of children to create good and conscientious citizens.
- that the educational institution's financial and dogma considerations are behind the intention to close rural schools on the Island. "

5.8 A letter was received from staff of Ysgol Talwrn who talked about different aspects of the school:

- "The school has a history of maintaining high standards and this year's data confirms once again that the school succeeds. ... Data can be misleading in terms of small schools
- Every child in a small school receives extra-curricular opportunities whether across a country, orienteering, netball or a swimming gala and have experiences regardless of their talent or ability. The numbers of our groups allow the children to swim weekly at four. This is not possible in larger schools.
- This is also true of eisteddfodau. Audiences are not needed for school children before choosing a choir. Dancing trials do not need to compete in dance competitions. Children are not disappointed by not being selected for our speaking party. Each child has the opportunity to enjoy all aspects of culture rather than just the school's best.
- The importance of Ysgol y Talwrn support to the local eisteddfod should also be emphasised
- Closing the school would imperil the future of the language in the local community and beyond.
- It is a parent's right to choose the best establishment for their child, whether it is a large school or small school in size. "

6. RESPONSES FROM YSGOL Y GRAIG

6.1 "There were 2 responses from Ysgol y Graig's stakeholders. The first came from the headteacher. Her opinion was: "When considering space for play, it would be beneficial to have multi-weather pitch so that it could be used throughout the year. The school field is seriously wet, and despite attempts to tackle this it can only be used for a few months in summer. Having a multi-weather area would provide opportunities to tackle issues such as promoting physical activity to reduce obesity. It's also necessary to consider what to do with the wind turbine, which is no longer working. "

6.2 The other stakeholder expressed his support for the scheme and said that the new design "would have to be based on the voice of teachers and staff who have experienced the frustration of having such a small multi purpose hall so that arranging lunch and other activities to such a big school have been a bit of headache. "

7. OTHER RESPONSES

7.1 In addition to meeting with staff, governors and parents, the consultation document was sent to the following stakeholders:

- Gwynedd Council;
- Welsh Government Officers
- Regional and local Assembly Members and Member of Parliament
- Estyn;
- Teaching unions and auxiliary staff unions;
- The Regional Education Consortium namely GwE;
- The Regional Transport Consortium namely Taith;
- North Wales Police and Crime Commissioner;
- The Communities First Partnership;
- Mudiad Meithrin;
- The Authority's Youth Service;
- Ysgol Gyfun Llangefni

7.2 In its summary of its response to this consultation, Estyn said "Estyn is of the opinion that the proposal is likely to maintain the current standards of education in the area at least." In addition, the inspectorate considered that "the local authority has given a clear rationale for the intended expected benefits in relation to the current situation regarding finance, surplus places, pupils' standards, the quality of the learning environment and leadership and management. In addition, the proposer explains appropriately how the proposal matches the authority's 21st Century Schools program.

The proposal clearly defines the intended benefits of the proposal, and these relate appropriately to the stated purpose and the rationale. The local authority has provided enough evidence to show that the scheme is at least likely to maintain an education standard in the area."

7.3 A response was received from N.E.U. union officers. Their officer said: "The NEU accepts the business case for closing Ysgol Talwrn in view of the ongoing maintenance costs, access to Welsh Govt. Funds and per pupil cost of £1,050 in excess of Ysgol y Graig. With surplus places at 12% and due to rise, we can see benefits in merging the two schools due to their relatively close proximity. As a Trade Union, we are opposed to compulsory redundancies and very concerned that to date, none of our members due to be made redundant as a result of Santes Dwynwen, have been able to find alternative posts through re-deployment. More effective pressure from the Authority is needed on Governors to ensure that any teaching/support staff made redundant in the event of Ysgol Talwrn closing are interviewed for vacant posts."

The Authority's response to the N.E.U. officer's comment

In relation to the staff in the four schools that will merge to form Ysgol Santes Dwynwen School who the relocation list - none of them have been relocated to date. It must be remembered that the relocation process will not be complete until March 2019 and so the relocation process will continue until then.

The Authority will do everything possible to assist those on the relocation list. However, the Authority operates under the restrictions of the Staffing Regulations, i.e. recruitment decisions are in the hands of each individual Governing Body.

- 7.4 A response was received from Llanddyfnan Community Council. Their response was: "The Community Council is in favour of keeping Ysgol Gynradd Talwrn open and supports the Welsh Assembly Government's announcement on keeping small schools open. The Council also supports the local opinion not to close the School. As the school is 98% full, and has had a total of 42 - 49 pupils over the past few years and primary schools in Llangefni are full, we do not see any reason to close the school. Approximately 100 houses are being built in Llangefni. Will there be space for children from these properties in Ysgol y Graig? There was a shortfall in the last process and the community council feels that the County Council does not listen. "
- 7.5 In addition to the consultation forms and feedback letters, there was an opportunity for stakeholders to contribute to an electronic survey through the Isle of Anglesey County Council's website. A summary of the survey [10 responses] is presented in section 13.

8. RESPONSES FROM PUPILS

- 8.1 Council officers visited Ysgol Talwrn and Ysgol y Graig to hold short meetings with a representation of pupils from the two schools, to find out their views on the proposal to change their existing school.

It was an opportunity for the children in the schools to express their opinion about the Council's plans for school modernisation. It was emphasised that their views were important, as they are the individuals attending the schools. They were told that the information they submitted will be transferred to a report and presented to Councillors as part of the Statutory Consultation.

It was explained that the reasons for modernisation were:

- Schools on Anglesey have too much surplus places or not enough places in some of its schools
- Need to make sure that all pupils receive a good education
- Need to make sure that the school is modern and offers good resources
- That the Council spends its money on schools in a fair way

The children were asked the following questions.

What did the pupils like about their current school?

What do you think of the proposal to adapt Ysgol y Graig and close Ysgol Talwrn and transfer pupils of Ysgol Talwrn to Ysgol y Graig?

Did they agree with the reasons for change?

Any other comments

Their responses are noted below. During some sessions, some children wrote their comments on paper and these presented in the children's language.

8.2 The children's comments from Ysgol Talwrn

The School Council was consulted in the first instance. Then a group of children of different ages had the opportunity to contribute to the consultation. The parents of those children expressed an interest in the involvement of their children in the consultation.

Question: What do you like about your current school?

- Ysgol Talwrn has a number of resources. The School Council has arranged to raise money to buy netball equipment. As a result, the school will be able to maintain a netball club after school, every Thursday.
- We do not want resources to go to waste
- We have a new train on the yard and good equipment here
- Everyone's work in school is put up on the walls. In a large school there will be less chance to showcase work as it's only the best work that gets put up.
- I'm worried that year 6 pupils at Ysgol Talwrn will have to move school twice in a short period. Moving to another primary school and secondary school.
- Staff at Ysgol Talwrn know everyone, and everyone knows the staff
- People from the community who visited the school were listed - the children felt they had valuable experiences - and one member composes songs for Ysgol Talwrn only.
- Reference was made to the Talwrn Eisteddfod held in the Village Hall and there is a risk of losing this if the school closes. Only the best are chosen to take part in the big schools.
- Children have the opportunity to assemble in the square after school. This is a tradition by the school. The parents and children are able to assemble and have a conversation after school
- We get school bike lessons
- Enough variety and opportunities
- Friends
- Playing
- New children join the school
- We as a family know each other.
- We have team play and everyone taking part
- My cousin goes to a big school and I hear from him that there is not as much opportunity for everyone to get involved.
- Everyone looks after each other
- No lot of children here
- Learn new things
- I can walk to school
- Netball club
- The train on the yard
- Play and friendly friends
- Cycling to school
- Walking down to the square after school
- My Mum chose this school because the Welsh language is good here
- Teachers know our names
- New equipment and resources and more clubs
- Members of the community reading with us
- If a child hurts, other children are cautious
- Gardening opportunities with members of the community
- Nature books
- School trips
- 'Bugs Hotel'
- Nature around us and learning about the school
- Eisteddfod Talwrn and the opportunity to be in the choir

- Race running in sports
- Cross country race
- Lot of clubs
- School football teams and recent success. The other teams had 13 children and Talwrn only had 8, so it was a credit to Ysgol Talwrn for success.
- Eisteddfod Talwrn
- Exercise outside
- In a large school the staff forget names as there are more names to remember
- I've been at Ysgol y Graig and I moved to Ysgol Talwrn
- Enough children for us to play with
- A chance to watch a film for the younger and older children together
- Children help each other
- More money in a large school than a small school, but there are plenty of toys at this school.
- Learn something new every day
- On the evenings of the art club starting at 4pm, we can go down to the square to play after school, and come back to school by 4.
- Some of these children have come here from Ysgol y Graig. Ysgol Talwrn is a good school
- Breakfast

What do you think of the adaptation proposal to Ysgol y Graig, closing Ysgol Talwrn and the transfer of children from Ysgol Talwrn to Ysgol y Graig?

- I do not want to go to Ysgol y Graig, perhaps children will be bullied there.
- It is not a good idea. In Ysgol Talwrn, the small and big children see each other.
- That will not be true at Ysgol y Graig.
- I'm worried about which secondary school I will have to attend
- There are opportunities here. The big children are being filmed, and are recorded for the Urdd radio
- Dancing opportunities here, and we teach each other
- A new teacher is about to start here, she will not have an opportunity at the school. In addition, there are children starting in school next September
- We have had a number of new and nice teachers
- Sometimes we will be listening to music before lunch
- We get involved in a variety of different activities - dancing and learning dances from different countries, head maths and using the hubt, ap si-so, ttrackstars (times tables rockstars)
- Painting
- We help Auntie Delyth to keep kitchen equipment and clean up the floor. Auntie Delyth will play with us at lunch time and is a school assistant in the afternoon

Do you agree with the reasons for change?

- Understand the reasons but do not agree with them.
- The building may be old and does not look good from the outside, but what happens inside the school and education is good

Additional comments

- No to closing the school
- My Mum went to Ysgol y Graig and was bullied there
- Need to ensure that resources do not go to waste
- There are plenty of modern resources here - chromebooks and apple computer

The children's comments from Ysgol y Graig - School Council Representation**Question:** What do you like about your current school?

- Kind teachers
- Lunch
- Play time#
- Exercise / sports
- Football
- Art Clubs
- Breakfast club
- Eisteddfod
- Instrument lessons
- Brass instruments
- The work
- Listening at school

What do you think of the adaptation proposal to Ysgol y Graig, closing Ysgol Talwrn and the transfer of children from Ysgol Talwrn to Ysgol y Graig?

- It is not fair that the Foundation phase must move to a building for the Junior section. We have not had to do that.
- It is important to keep the link between the Foundation phase and the Junior section. An example was given of one child in the Foundation Phase crying today and the child was comforted as he saw his relative in the Junior section.
- A good idea - it will be an opportunity to make more friends
- There will be more room in the school
- The Council will need to consider more parking spaces for Ysgol y Graig
- The Council will need to consider transport to the school for children of Ysgol Talwrn, because parents may not have a car

The children were asked if they agreed with the reasons for change:**The need to plan sufficient places****Ensure everyone continues to get a good education****Modern school and good equipment****Spend money on our schools fairly**

- There was agreement that they understood the reasons for change

The children were asked about ideas on how to communicate with them during the school modification period, if the proposal was approved

- The children welcome the opportunity to chat with the Architect about the design of the new block and the existing Ysgol y Graig adaptations
- E-mail
- Newsletter / Letters

The opportunity was given to make other comments

- Pupils asked about the school uniform and if Talwrn disagreed with the Graig's school uniform
- What happened if the children of Talwrn have any allergy, how will Ysgol y Graig know that

9. RESPONSES TO COMMENTS RECEIVED

We would like to thank all for the comments. As many of them were similar, it was decided to place them under specific themes. It is not possible to respond to all the individual comments received for several reasons including the fact that many of them are similar. The Authority's response to some of the main themes presented in comparison with the main drivers of change in the School Modernisation Strategy [section 2] is presented below.


9.1 Ysgol Talwrn

1. Standards

A number of stakeholders mentioned the percentage of pupils achieving the expected standard at Key Stage 2 being 100%. However, there is a need to look at the full picture and consider the Foundation Phase as well. The consultation document detailed this and showed the attainment figures for both schools compared with similar schools nationally using a benchmarking dataset:


Ysgol	FPI*		
	2014/15	2015/16	2016/17
Talwrn	66.7	80.0	75.0
Y Graig	92.5	82.4	91.3
Anglesey	86.2	84.7	85.8
Wales	86.8	87.0	87.3

*Outcome 5+ in the Foundation Phase Indicator

Upper quarter 

Upper Median 

Lower Median 

Lower quarter 

In general, there is some variation in the schools' performance i.e. one school has been in the lower quarter more often than the other and this is reflected in the colour category of the school indicator.

The table below shows the pattern over the past three years for Key Stage 2.

Ysgol	KS2* School Results		
	2014/15	2015/16	2016/17
Talwrn	100	85.7	100.0
Y Graig	92.9	80.0	92.7
Anglesey	91.8	89.4	91.4
Wales	87.7	88.6	89.5

*Expected level in reading, writing, mathematics and science combined

The performance of the two schools for KS2 is quite similar, in that Ysgol Talwrn has 2 greens and 1 orange and Ysgol y Graig with 1 green and 2 yellows. What is significant is the number of pupils, an average of 7 in the cohort for Ysgol Talwrn and an average of 43 for Ysgol y Graig.

It could be argued that the inspection profile of Ysgol y Graig excels a little.

Estyn's response to this consultation is also noted: "Estyn is of the opinion that the proposal is likely to maintain the current standards of education in the area at least."

In addition, the performance of the two schools in terms of pupils attaining level 5+ can be studied – this is one level higher than the expected level:

School	Subject	Level 5+ in KS2* School results		
		2014/15	2015/16	2016/17
Talwrn	Science	0.0	14.3	44.4
	Mathematics	0.0	14.3	44.4
	Welsh	0.0	14.3	44.4
	English	0.0	14.3	44.4
Y Graig	Science	33.3	55.6	46.3
	Mathematics	47.6	73.3	75.6
	Welsh	26.2	42.2	46.3
	English	28.6	48.9	61.0
Anglesey	Science	40.9	40.4	49.5
	Mathematics	40.9	40.4	49.5
	Welsh	38.1	35.3	38.3
	English	42.9	41.1	46.4
Wales	Science	41.1	42.5	46.4
	Mathematics	41.1	42.5	46.4
	Welsh	38.1	35.3	38.3
	English	40.8	42.0	44.7

From the statistics above:

- Both schools perform well in terms of expected levels
- Ysgol y Graig is successful in attaining higher percentages for level 5+ which suggests that Ysgol y Graig successfully stretches pupils well and meets levels higher than the levels for Anglesey and Wales

In terms of inspections it can be argued that the inspection profile of Ysgol y Graig excels a little.

Estyn's response to this consultation is also noted: "Estyn believes that the proposal is likely to maintain at least the current standards of education in the area."

2. The size of Ysgol Talwrn means that there are classes of mixed age in the school. This, together with the expectation to prepare suitable work for the range of abilities in a class, offers a higher level of challenge for teachers in smaller schools.

3. **Costs and condition of the building**

There is no reference in the comments received regarding the pupil's cost of £4,447 which is higher than the Anglesey average (£3,972). In addition it is necessary to note that a maintenance backlog of £332,500 reflects the age and condition of the building.

Many of Ysgol Talwrn's stakeholders did not mention the state of the school except for them to question the maintenance backlog figures. The statutory consultation document stated that the maintenance backlog was £332,500 and the cost of having a new external mobile classroom was £250,000. Qualified chartered surveyors from the Authority usually carry out surveys of every school building every two years to determine any maintenance work required and to calculate the cost of that work.

To install a new mobile classroom, permission would be required from the landowner next to the school, and without this, having a new unit on school grounds will not be possible. The following steps would then need to be completed:

1. Demolition of the existing unit
2. Underground works (foundations, electricity cables, water, telephone and communication cables and sewage pipes etc.)
3. New class unit (including toilets for children as well as staff / disabled toilet)
4. Building planning and control consent
5. Logistics work (Demolition and reconstruction of wide boundary wall between the school and the field next door, demolition and reconstruction of field boundary next to the lane), use of the 'Trackway' system on the field next door, strengthen the yard under the crane etc.
6. Ramp and iron steps to the new cabin
7. Yard repair / improvement work
8. Fee for arranging and conducting the work

The £250,000 estimate includes the transportation and installation of a new cabin and connecting the services to the cabin.

Some stakeholders asked if a 50-year loan is good value for money. Finance officers within the Authority calculate the cost of lending for 50 years.

4. **Other suggestions**

Other possibilities were suggested regarding the school's future:

- Combine Ysgol Talwrn with Ysgol Llanbedrgoch or Ysgol Pentraeth
Between Ysgol Talwrn and Ysgol Llanbedrgoch, there would be 70-80 pupils at school - the arrangement is still too small from a sustainability point of view. The federation of the 2 schools would not address surplus places or the condition of the buildings.
- [Consider federating Ysgol Talwrn with another primary school
Between Ysgol Talwrn and Ysgol Pentraeth, there would be around 130 pupils at school - the federation of the 2 schools would not address empty places, condition of buildings nor financial savings.
- Use Ysgol Talwrn to train headteachers
The Authority, in conjunction with the regional educational consortium GwE, has a training program for prospective head teachers to gain the National Professional Qualification for Headteachers (NPQH). This is the training route used for headteachers rather than in-job training.
- The Authority should "invest in a new school" in Talwrn.

This is not practical because the forecast for pupil numbers in the natural catchment area is very small.

5. **Surplus places**

Ysgol Talwrn has 12% of surplus places despite the fact that the % of pupils from outside the catchment area [45%] is relatively high. The fact that so many pupils come from outside the catchment area makes the surplus places situation more vulnerable. In September 2017, surplus places were 1% at Ysgol y Graig while there were 12% of surplus places at Ysgol Talwrn. There are 19 pupils traveling into the village of Talwrn from other catchment areas. This is not a firm position in the longer term as there would be uncertainty of the school's ability to maintain existing school numbers and this would worsen surplus places at school.

6. Some stakeholders supported the "recent statement by the Cabinet Secretary for Education on rural schools". It should be noted, however, that this is a presumption against closure, and the revised School Organisation Code does not say that rural schools should not close. Indeed, the code states that there is a priority to provide high-quality education in small and rural schools, and indeed it recognises that education is the paramount consideration. It's noted here from the information already presented in this report that whilst both schools perform well in terms of expected levels, Ysgol y Graig succeeds in attaining higher percentages to level 5 + which suggests that Ysgol y Graig manages to stretch pupils well and achieves levels which are better than Ynys Môn and Wales. In addition, Ysgol Talwrn is not on the list of rural schools published by the Welsh government as part of the consultation on the School Organisation Code. The revised School Organisation Code is not currently legally binding even though the Authority is seeking to address its contents.

7. **Environment**

A concern for some stakeholders was that closing Ysgol Talwrn would lead to an increase in carbon emissions. Calculations show that even the use of 2 buses would not have a greater impact on the environment than the closure of Talwrn Primary School. This is partly because 45% of Ysgol Talwrn pupils travel to school from outside the catchment area.

8. **Possible effect on the community**

The potential effect of closing Ysgol Talwrn on the community worried a number of stakeholders. Here are some of the comments received:

- Ysgol Talwrn is the foundation of a local Society and also contributes to the social and religious life of the village ".
- The School should remain open to serve the community
- The village Eisteddfod gives young people the opportunity to build confidence by performing on stage. Losing the school would lead to the end of the Eisteddfod
- The school is a central part of the life of the village. The school is ideally located for local studies. The school is the heart and backbone of the community.
- Closing the school would affect the future of the Welsh language in the local community and beyond.
- The Village Hall depends on the school
This is the case but only because the school hall is not big enough to meet current requirements. The Cylch Meithrin is held which is independent of the school.

With regard to the allegation that 'schools are the heart of the community' and that the community would decline when a school closes, it is accepted that this is a challenge.

However, there are specific examples where a new school has created a 'wider' community. There are also examples where the community continues to thrive in villages where the school has closed. Eisteddfodau continue in villages on Anglesey where there is no school e.g. Marianglas.

9.2 Ysgol y Graig

1. **The Welsh language**

The Authority recognises that the use of the Welsh Language is a strength in the school. This is confirmed by the Language impact assessment

2. **Transport**

The "traffic situation at Ysgol y Graig is dangerous" said stakeholders. A traffic assessment of the roads around Ysgol y Graig was completed following the completion of Llangefni Link Road. The assessment confirmed that traffic going past Ysgol y Graig has reduced since opening the new road. For example in the morning, 114 vehicles that passed the school now use the new link road to or from Ysgol / Coleg Menai. Before building the new road, all of these 114 vehicles had to go past the school. In comparison, 29 vehicles use the new lane as a connection between the B5420 Penmynydd Road and the B5109 Talwrn Road. The opening of the new road has therefore improved the situation on the public highway in front of the school, but unfortunately parking near the school remains a problem. Therefore, if the proposal is approved, a traffic impact assessment will be conducted and will include the situation in terms of traffic around the school and parking.

3. Others said walking to Ysgol y Graig from the village of Talwrn would be dangerous. This concern is acknowledged. If the proposal is approved, a traffic impact assessment will be completed and will include the walking journey to Ysgol y Graig. If this was done before the Executive made its decision, it could be argued that the Authority had made a decision in advance. The process cannot be pre-judged but similar walking journeys in other parts of Anglesey have been considered to be dangerous which in turn meant that the Authority provided transport for the children.
4. Some parents were not eager for their small children to go on a bus to Ysgol y Graig if the proposal was realised. However, if the proposal is realised, the children would not necessarily travel by bus and could travel in a taxi. Children of 4-11 years of age already travel by bus e.g. from Llanfachraeth, Llanddeusant, Rhydwyn and Llanfairynghornwy to Ysgol Rhyd y Llan and from the villages of Penmynydd and Star to Ysgol Llanfairpwll.
5. Consideration will be given to the condition of the playing field and to repairing the wind turbine.
6. If the proposal is realised, it may be an opportunity to develop future leaders in the school e.e. manager / deputy head looking after the Foundation Phase.

9.3 General Comments

Comments were received that were consistent across the schools and there is a response to the most common ones below:

- There were a number of comments about the Welsh language and they questioned the potential impact of closing Ysgol Talwrn on the language. Given that 78% of Ysgol y Graig pupils speak Welsh compared to 60% at Ysgol Talwrn, it can be argued that closing Ysgol Talwrn and transferring pupils to Ysgol y Graig would strengthen Welsh.
- In addition, according to the Cylch Meithrin Ysgol Talwrn 2017 report, "almost all of the children [16 of them] were of white British origin and none of them speak Welsh as their first language." This suggests a decline in numbers the children who speak Welsh in the catchment area.
- Others said that school size was affecting the quality of Welsh. It is a priority for the Council to strengthen and safeguard the Welsh language. Any plan for a new school plan will be subject to the requirements of the language policy. In addition, it is the Council's expectation for schools that are part of the school modernisation program to continue to be community, Welsh-speaking schools. There is no evidence that smaller schools are more effective in promoting high standards in Welsh.
- The comment is presented that larger schools are less effective in creating a 'sense of family' and that there is no chance for the children to have the opportunity to represent the school. There is no evidence that this is true - there are arrangements in primary schools to ensure opportunities for all pupils to participate e.g. year teams, age specific choirs.
- It is alleged that 'schools are at the heart of the community' and that the community would decline when a school closes. It is accepted that this is a challenge but there are specific examples where a new school has created a 'wider' community. There are also examples where the community continues to thrive in villages where the school has closed.

In terms of the Authority's Language Charter, Ysgol y Graig has reached the Gold standard and Ysgol Talwrn has reached the Bronze standard.

If the proposal was implemented, in accordance with the language assessment of the proposal in question, the proposed option would have a positive effect on the Welsh language (+4).

10. FINANCIAL CONSIDERATIONS

The capital cost of any new school built under Band A of the Welsh Government's 21st Century Schools programme is funded through a combination of grants and borrowing. The Welsh Government provide 50% of the funding through capital grants and supported borrowing (annual debt repayment and interest costs are funded in the Revenue Support Grant). The remaining 50% has to be funded by the Local Authority through any income generated via the sale of former school sites and through unsupported borrowing where the annual cost of debt repayment and loan interest must be funded by the Council.

Building new schools is a significant capital investment and the financial assessment of the options must consider the future revenue obligations in order to ensure that the financial burden of building new schools for future generations is minimised. Building new larger schools also results in economies of scale and reduced revenue costs. The reduction in revenue costs is also an important factor in the financial assessment as the savings generated contribute towards the additional capital financing costs.

Revenue savings are generated as running one larger school is less costly in terms of building maintenance and energy, management costs are reduced (one Headteacher instead of two) and class sizes can be set to an optimum level which reduces teaching costs.

The financial appraisal considers the cost of financing the borrowing, the revenue savings generated and the additional costs of transporting pupils to the new school. In order to undertake the financial appraisal the following assumptions were made.

- Borrowing to fund the new schools would be funded over a 50 year period with the Minimum Revenue provision calculated on a 2% straight line method.
- Borrowing to fund the backlog maintenance costs would be funded over a 20 year period with the Minimum Revenue Provision calculated on a 4% straight line method.
- Interest rates were based on the current borrowing rate
- To calculate the revenue costs of the new school, the current pupil numbers, free school meals, special educational needs pupils etc were used to determine an estimated allocation for the new school.
- One off costs including the cost of appointing a Headteacher prior to the new school opening, redundancy costs, pay protection and the costs of maintaining the former sites have not been included in this financial appraisal. These will be taken into account when the detailed business plan for the agreed option is drawn up.

Maintaining the current 2 schools would not incur significant capital costs but it would require the backlog maintenance in the two schools of £369k to be addressed with a potential for further additional costs as Ysgol Talwrn gets closer to the end of its useful lives. Additional costs may be incurred in transporting children to other schools, which are outside the catchment area because of lack of capacity, particularly in Ysgol y Graig, but these are difficult to determine at this stage and have not been included in the assessment.

Building an extension to Ysgol Y Graig to replace Ysgol Talwrn would be more expensive but this additional cost would be partly offset by an increase in the Welsh Government contribution and the capital receipt generated by selling the Ysgol Talwrn site.

The results of the financial appraisal of the 2 options is shown in the Table below:

	Option 1 Do Nothing	Option 2 Extension to Ysgol Y Graig and close Ysgol Talwrn
Estimated Capital Cost	£0	£3,870,660
Backlog Maintenance Cost	£369,000	£0
Total Capital Cost	£369,000	£3,870,660
Welsh Government Funding	£0	(£1,935,330)
Capital Receipts	£0	(£140,000)
Net Unsupported Borrowing	£369,000	£1,795,330
Revenue Implications		
Annual MRP Charge	£18,450	£35,910
Annual Interest Costs @ 2.3%	£8,490	£41,290
Additional Transport Costs	Not calculated	£28,000
Total Additional Revenue Costs	£26,940	£105,200
Revenue Savings	£0	(£39,540)
Net Additional Revenue Costs	£26,940	£65,660

Note that the Authority's budget is shared between the schools by treating them in the same way through a formula. The school budget is determined on the basis of a complex formula that considers a number of factors in addition to the number of pupils in the school in September of that particular school year.

The location of a new building would be dependent on a search for a site and feasibility studies of those sites prior to assessing and scoring them to select a favoured option. Therefore, at the moment, the site or address of a new building is not yet known.

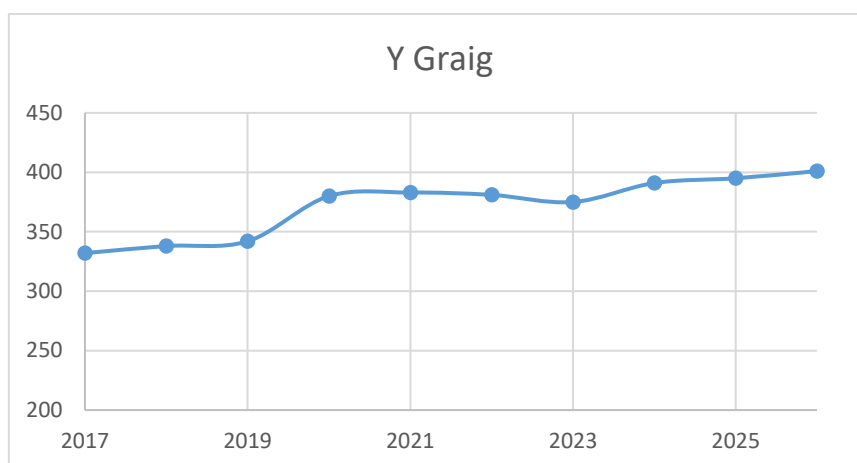
Whatever, the final configuration, the primary school will continue to be Welsh medium and will be a community school and the Local Authority will be the admission body for the school.

Walking routes and transport to any new school building will be assessed during the build period.

In terms of the walking routes to the proposed new school site, a safety assessment of these routes would need to be carried out following any decision made by the Council.

Should a new part of the primary school be built, there would be a change in travel arrangements for learners from the direction of Talwrn. Officers of the Authority would then formally decide whether to provide transport to Ysgol Y Graig, following a safety assessment of the routes.

Should the proposal be implemented and that a new primary school be built and opens in 2021, the impact on numbers would be as follows (this assumes that parents would allow their children to move to the new primary school).



11. ENVIRONMENTAL CONSIDERATIONS

The Authority's Executive adopted the Energy Strategy in 2017. The aim of the strategy is to reduce carbon emissions by 15% by 2022.

The information below shows the Authority's spending on fuel and electricity over the past three financial years for the schools:

Ysgol	Expenditure (on electricity and fuel)			Average (per year)		
	2014-2015	2015-2016	2016-2017	Cost	Per pupil	Per m ²
Y Graig	£15,208	£15,362	£13,790	£14,787	£44.14	£5.87
Talwrn	£4,228	£4,634	£3,233	£4,032	£87.65	£13.35

It can be seen from the table that the spend per pupil and square metre (m²) is higher in Ysgol Talwrn.

The table below shows the carbon dioxide emissions from the schools over the past three financial years:

Ysgol	Tonnes CO ₂ (electricity and fuel)			Average		
	2014-2015	2015-2016	2016-2017	(tonnes CO ₂)	Per pupil	Per m ²
Y Graig	65	58	61	61	0.184	0.024
Talwrn	15	26	14	18	0.397	0.060

The figures show that the carbon dioxide emissions per pupil and carbon dioxide emissions per square metre (m²) are higher in Ysgol Talwrn.

12. CONCLUSIONS AND RECOMMENDATION

12.1 The following questions summarize the main issues presented in the previous sections and try to use that to present a recommendation for the attention of the Executive.

12.2 Attention is drawn in the report to the following key issues.

- i. Standards in both schools are similar in terms of the expected level attained (Level 4+). However, evidence over the last three years indicates that Ysgol y Graig has succeeded in ensuring that a higher percentage of pupils attain the higher levels in the core subjects. As a result, merging would not have a negative effect on standards.
- ii. Merger would make better use of the Council's resources and harmonise the cost per head.
- iii. The merger of the two schools would create the conditions for the Headteacher to have sufficient non-contact time for leadership.
- iv. Bringing the two schools together will address the backlog maintenance and provide a twenty first century resource for school users. The financial analysis shows that the backlog cost of the two schools is £369k with the possibility of further additional costs as Ysgol Talwrn is approaching the end of its useful life. However, it is acknowledged that there could be additional transport costs resulting from transporting children but it is difficult at this point to determine these and as a result they are not included in the evaluation. It is also acknowledged that an extension at Ysgol Y Graig would be more expensive than the current system, but the additional cost will be partially offset by an increase in the Welsh Government's contribution and the capital receipts generated through the sale of Ysgol Talwrn site.

12.3 In light of the above, it is recommended that the capacity of Ysgol y Graig be increased to accommodate pupils from Ysgol Talwrn, and close Ysgol Talwrn. This would be done by

- using the existing building for Key Stage 2 i.e. years 3 to 6 and adapt it;
- build a new 'Block' for the Foundation Phase, namely Nursery, Reception, Years 1 and 2.
- Consider relocation of the Flying Start provision within the Ysgol y Graig campus.

The new 'block' would continue to be part of Ysgol y Graig and would not be a separate unit.

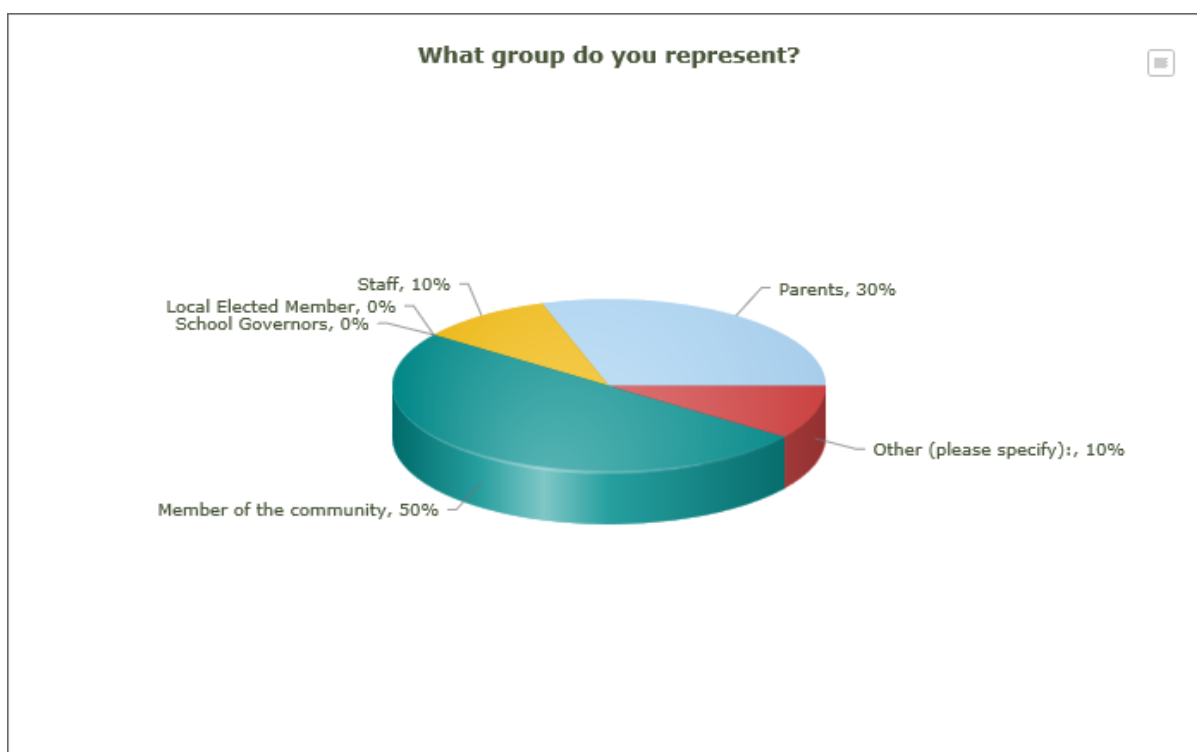
13. ON LINE RESPONSE

In addition to the consultation forms and feedback letters there was also an opportunity for stakeholders to contribute to an electronic survey via the Isle of Anglesey County Council website. Below is a summary of the survey.

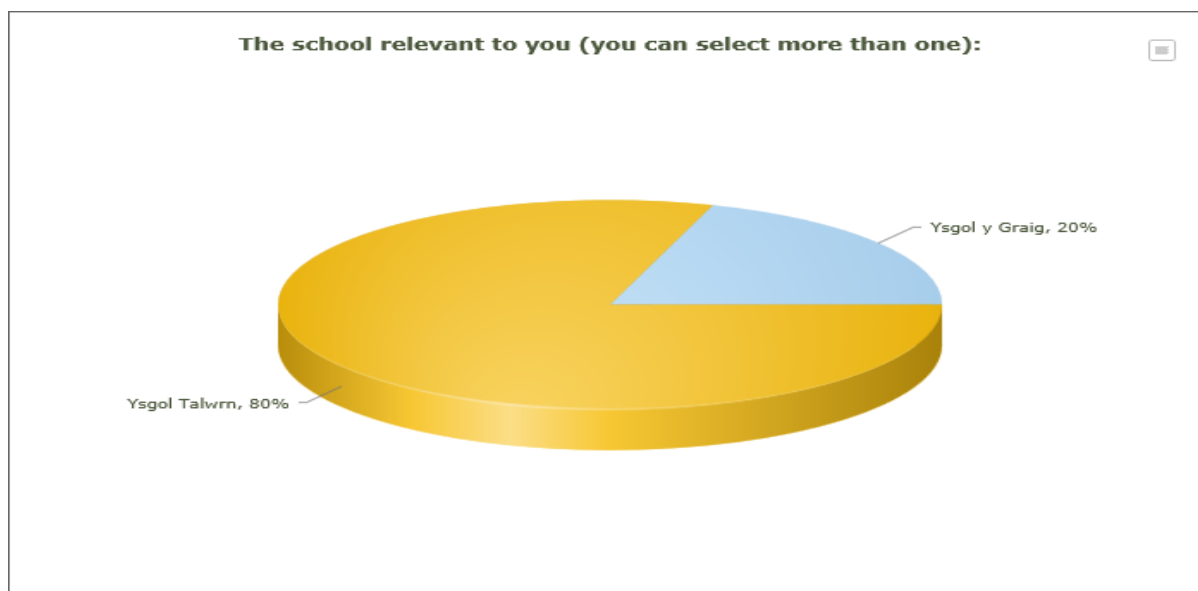
We are grateful to the 10 people who took part in the survey with representation from the three schools involved.

The Authority's response to many of the points raised in the in line survey can be seen in section 9 of this report.

Stakeholders were asked about the group they represented, and this was the response:



Below is a summary of the representations from the schools under consideration, some individuals chose more than one school.



Stakeholders were asked if the proposal to expand Ysgol y Graig to take the pupils from Ysgol Talwrn and close Ysgol Talwrn would have a negative impact on the Welsh Language?

Yes a negative impact	No negative impact
70%	30%

Here is a summary of the main mitigation measures presented by the stakeholders to reduce the negative impact on the Welsh Language, if the proposal is approved.

There would be no adverse effect on the Welsh language as a smaller number of schools would be easier to control.
It cannot. Extending capacity in one school to provide space for children from another school has a detrimental effect on their education and in turn it will affect the Welsh language.
Ysgol Talwrn is central to the Welsh community of the village. Closing the school will be a big mistake that will kill the culture of the Welsh language.
The use of the language will decrease and the size of the classes will be too large to ensure the use of the language.
Only by keeping the school open will you ensure the future of the Welsh language in the village.
You would have to invest heavily in community activities, i.e. eisteddfod.
Keep Ysgol Talwrn open

The Isle of Anglesey County Council's response to the concerns above about the Welsh Language

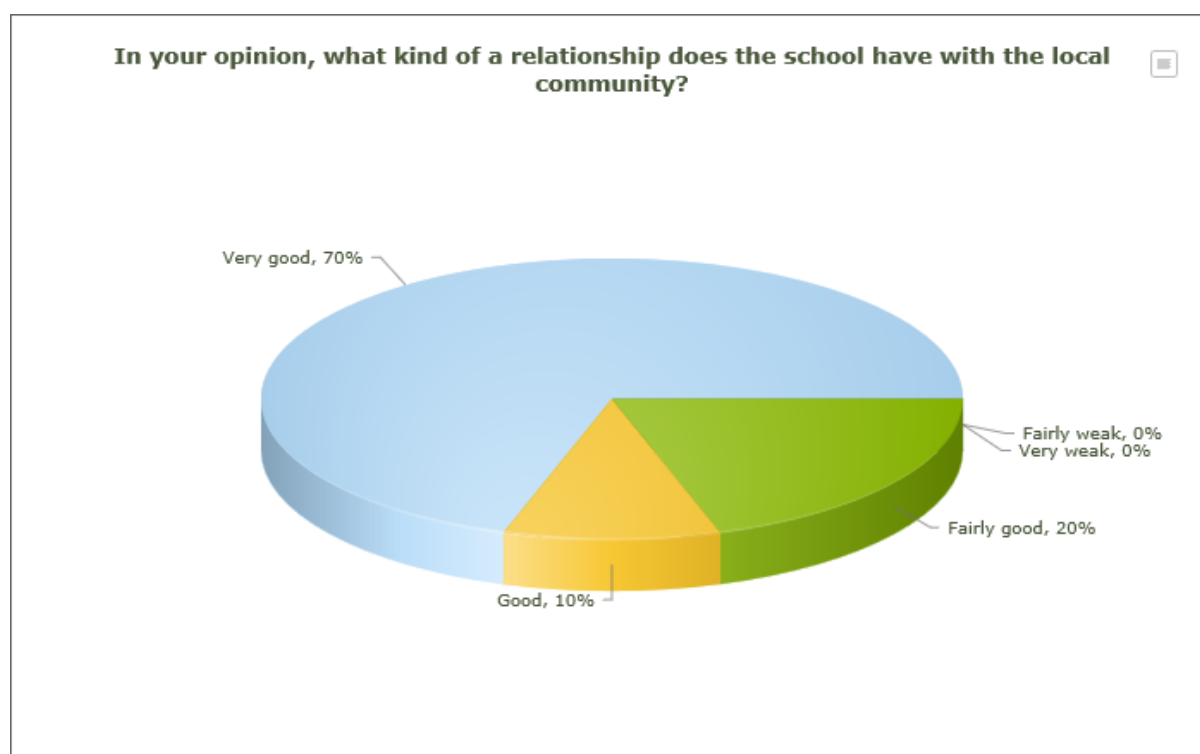
The Isle of Anglesey County Council has adopted the principle that Welsh should not be treated less favourably than English, and that residents of the island should live their lives through the medium of Welsh if they wish to do so. The expectation in relation to the Welsh language is the same for each school, which gives every pupil in the County the opportunity to have the right skills to be confident in their bilingualism. In light of this, any new school proposal submitted will be subject to the requirements of the language policy.

The Council recognises that rural schools have a key role to play in contributing to communities, the use of the Welsh language and the way of life. When considering school modernisation options the Council will take into account the balance between educational needs and the long-term needs of our communities.

It is the Council's expectation for schools that are part of the school modernisation program to continue to be community-based, Welsh-speaking schools.

It will be a priority for the Council to strengthen and safeguard the Welsh language and bilingual education.

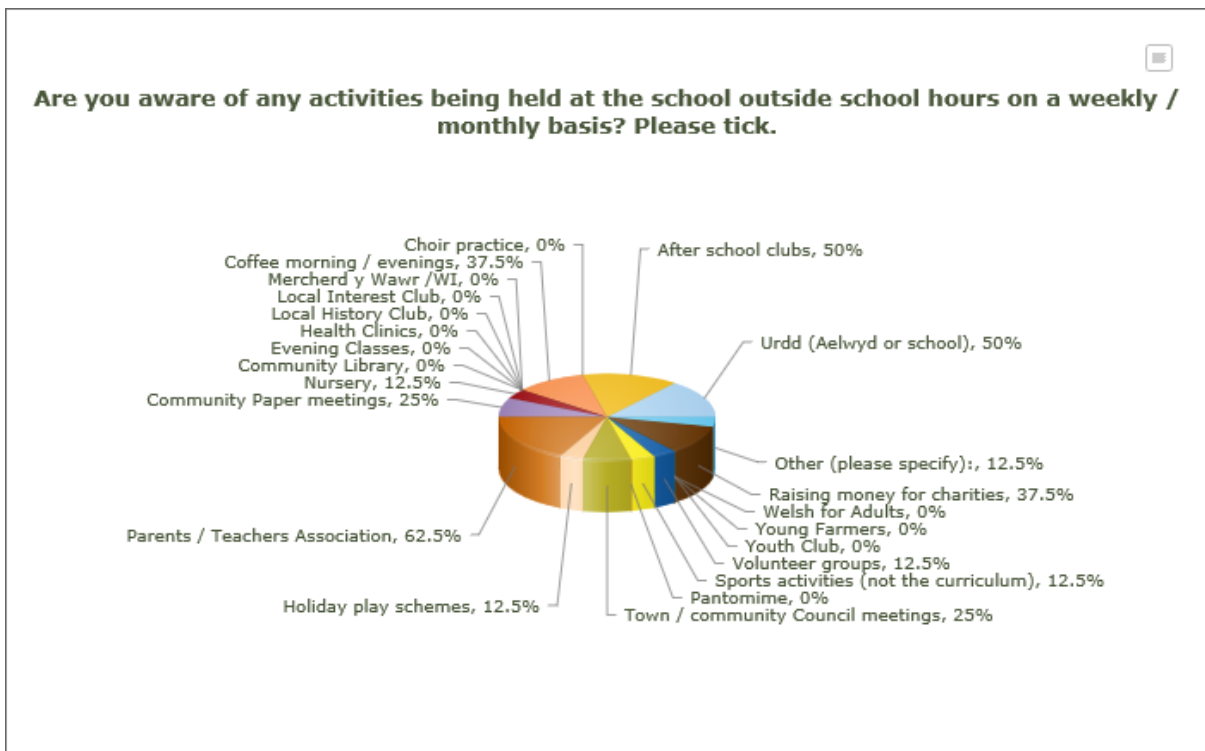
Stakeholders were asked 'In your opinion, what relationship does the school have with the local community?'



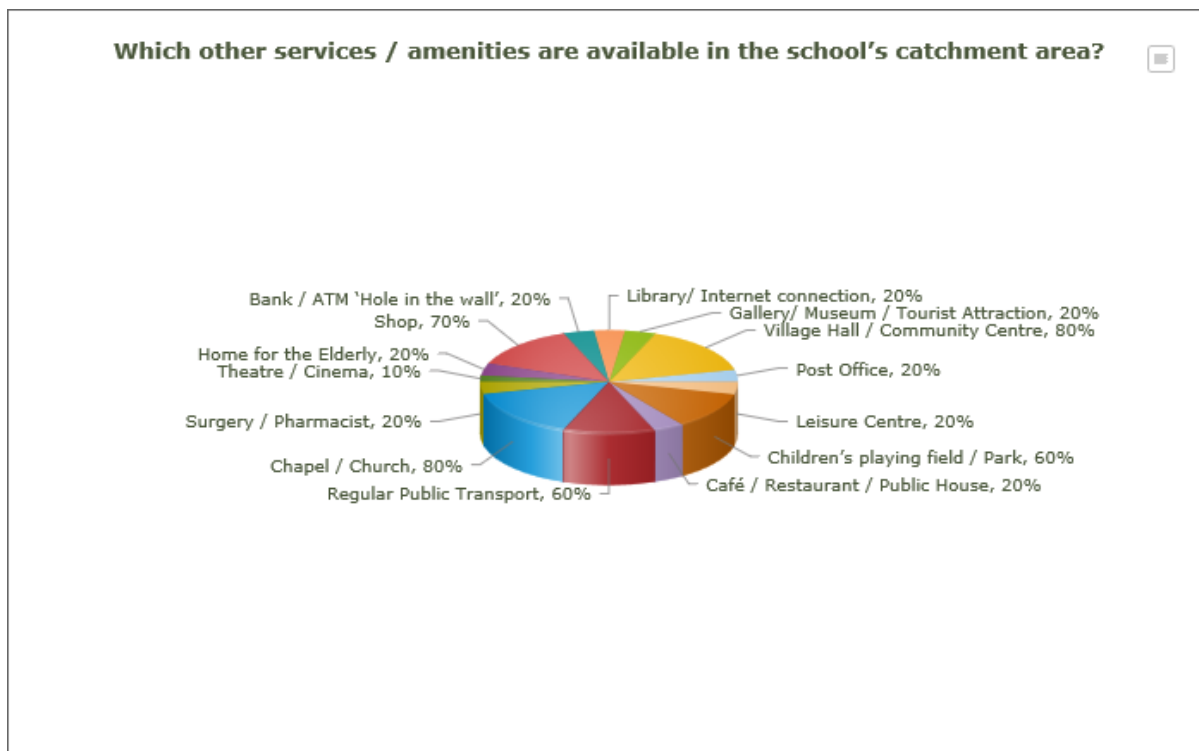
List the members of the community who visit the school regularly to contribute and enrich the learning experiences.

Not sure
There are many
The School is central to the number of village activities. With the School playing a key role in the success of the Talwrn Eisteddfod. The School and Teachers (present and past) are extremely supportive of the Eisteddfod that is central to the future of the Welsh language and our culture.
There are several manners of the community that visit the school. There are far more than there are from the Llangefni area regularly visiting Ysgol Y Graig
Unsure as my daughter is in the cylch meithrin at the moment and will not start school in Talwrn until next year.
The Reverend, music teacher
Many from the community visit to enrich the learning

Are you aware of activities conducted at the school on a weekly / monthly basis, outside school hours? Please tick.



What facilities / other services are available within the school catchment area?



What sort of childcare provision is available in your school's catchment area, except your school, if you know?

Don't know
Child minders who are independent of the meithrin in the area
None
There is no childcare provision available
Cylch meithrin in the village
Cylch Meithrin

In your opinion, what sort of impact will the proposal have on local families?

Bring more local families together from different areas.
There are too many children at Ysgol Y Graig, plus as new housing are planned the classes will be bigger, traffic already an issue with cars parked all over the place!
Coleg Menai has a huge extension and the traffic from there will also be a huge issue as speeding heading towards the college already a problem!!
Talwrn will lose it's community heart and children will no longer have a name but a classy fixation as the Graig would be enormous and the children become faceless
There will be a detrimental impact with the need to travel, in turn increasing the carbon footprints
The closure of Ysgol Talwrn will be inconvenient for families as they will then have to travel to school in Llangefni. It will have an impact on children by losing local connections.
The impact will be totally detrimental to local families with the need to travel to Ysgol Y Graig from the village. It will also have a detrimental impact upon the quality of life for those local families
I believe it will devastate local families, the school is the hub of the community. Children and parents will lose the ability to walk to school.
It will increase cost, it will have a detrimental effect on their social life, effect house prices, community spirit will be destroyed. The community shop will be negatively impacted.
Closing the school will mean fewer families with children coming to the village

What in your view will be the general effect on communities?

It will bring communities together through parents talking together at the school gates.
Talwrn will lose a vital part of its community!! Plus keeping it open will be somewhere to send the over crowding from y Graig in a couple of years!!!
Talwrn will be desolate Llangefni already has 2 large schools (primary)
An unquantifiable impact. The school is the heart of the community and is imperative for the prosperity of the community
Closing the school will destroy the community, and have an impact on community activities.

I anticipate young people like us moving out of the village so we can choose the best education for our children.
The heart of the of the community is the school. The detrimental impact cannot be underestimated
The community will suffer massively by losing the local school, it will rip the heart out of a thriving welsh village and Talwrn will lose its eistoddfod.
It will have a detrimental effect on the local community.
It would kill the community

Any further comments

Merging Ysgol Talwrn with Ysgol Y Graig is a good idea as it provides better standard of education for local children which is more important than keeping buildings.
The school should not be closed especially where there in no capacity within another school. Increasing the capacity within another school reduces the quality of education.
As a local couple who have been educated in community primary schools locally - at Ysgol Talwrn and Ysgol Bodffordd. We appreciate the importance of education in a community-friendly school.
As a local couple who hope to have children, and hoping to send them to Ysgol Talwrn, closing the school would mean we would have to consider relocating to get the education we want for our children. Having a close community school like Talwrn is the focal point of our community, and I am concerned about the effect the closure of the school will have on the community.
I think that Children attending the Super Schools miss out so much, do not get the fair play we had as children in a community school.
We really appreciate the great education we had at Bodffordd and Talwrn, giving us the best start in life, having every opportunity offered to us.
It would be a poor decision to close this school especially as there is a need to increase capacity at Ysgol Y Graig. The need to increase capacity will lead to a detrimental impact upon the level and standard of education available at the school.
Please consider possibly merging Talwrn with another rural school and not Ysgol Y Graig. Talwrn is a fantastic school and has the support of all the parents, it is vital to keep it open.
The whole project seems a waste of money and time. We are the end users and we do not want Talwrn to close. Please listen to the pupils and parents, this is not in their best interest.

The Authority's response to many of the points raised in the in line survey can be seen in section 9 of this report.



**CYNGOR SIR YNYS MÔN
ISLE OF ANGLESEY COUNTY COUNCIL**

**ADRAN DYSGU GYDOL OES
LIFELONG LEARNING DEPARTMENT**

**A PLAN FOR THE MODERNISATION OF PRIMARY SCHOOLS
IN THE LLANGEFNI AREA**

IMPACT ASSESSMENTS

April 2018

Date of the assessment	Version 1 – April 2018 This is a working document.
The Officer responsible for the Assessment	Arwyn Williams
Date of Review	July 2018 (following the statutory consultation period).

Content	Page
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1. INTRODUCTION

The Isle of Anglesey County Council is conducting a statutory consultation on the future of the primary schools' provision in the Llangefni area. The primary schools under consideration are Ysgol y Graig and Ysgol Talwrn.

The Welsh Government's Schools Organisation Code (2013) requires that Local Authorities, when consulting on proposals that affect our schools, conduct impact assessments on the community, equality and the Welsh language, focusing on the effect on every school that forms part of the proposal for change and everyone else that is likely to be affected by the proposal.

The Isle of Anglesey County Council has a regional policy for engaging with citizens (Isle of Anglesey County Council et al., 2016). The policy is based on the national principles on engaging with the public in Wales. The school modernisation's consultation process included consultation meetings with various groups, uploading the document on the Isle of Anglesey County Council's website and providing an opportunity for the stakeholders to submit their comments to the Learning department. Specific groups were also contacted according to the list from the Schools Organisation Code (2013).

On 26th March 2018 a report on the statutory consultation of Ysgol y Graig and Ysgol Talwrn was submitted to the Executive. It was resolved that a decision with regard to the modernisation of school in relation to Ysgol y Graig and Ysgol Talwrn be deferred until a new statutory consultation process is completed.

The proposal under consideration is:

- Extending Ysgol y Graig to take pupils from Ysgol Talwrn, and close Ysgol Talwrn

Officers from the Learning department will undertake a statutory consultation between 1st May and 11th June 2018, and a separate consultation process will be undertaken with the pupils from the schools, during the same period.

2. Well-being of Future Generations Act

In order to realise the Schools Modernisation Programme and taking into account the Well-being of Future Generations Act (2015) we will focus on creating more resilient communities, communicating with our communities, establishing a local partnership, and including our communities in the long-term planning. By following such a process, we aim to enable providers and communities to develop services based on need, to encourage the sharing of resources and lead to more efficient expenditure in the long term.

The Well-being of Future Generations Act (2015) is about improving the social, economic, environmental and cultural well-being of Wales. The Isle of Anglesey County Council is working towards achieving the objectives of the Well-being of Future Generations Act (2015). A Well-being Plan has been published in draft form, led by the Gwynedd and Anglesey Joint Public Services Board. The consultation and engagement arrangements for schools' modernisation will be designed to meet the needs of the assessment.

The table below outlines how it is anticipated the project for primary schools in Llangefni will contribute to the 7 Well-being goals.

7 well-being goals	How the proposal for Llangefni will contribute to the 7 well-being goals
Prosperous	The project will ensure that buildings are fit for purpose and will ensure that every pupil's capacity and potential to succeed is realised.
Equal	The Authority is committed to maximizing the value of every pound the Local Authority spends, and this can be realized through the use of community benefits (i.e. local work and training opportunities). The Authority will incorporate community benefits into all projects, including the Llangefni project.

	<p>It is also a responsibility under the Equality Act 2010 for schools to promote equal opportunities and to avoid discrimination.</p>
<p>Resilient</p>	<p>The Isle of Anglesey County Council has a policy that was established jointly with the other counties in North Wales for engaging with stakeholders. The policy is based on the national principles for public engagement.</p> <p>We are currently undertaking a process of statutory consultation in order to address concerns and ascertaining views. Following the consultation, a stakeholder group will be established in order to maintain the joint-working between the Authority and the stakeholders.</p> <p>There will also be a separate opportunity for children to contribute to the decision-making process, and contribute through the life span of the project.</p> <p>In addition, a Governing Body will be established and will contribute towards the development of the project.</p> <p>The School Modernisation programme will work with communities in order to contribute towards the Place Shaping strategy, and will</p>

	<p>promote the principle of 'local ownership' in community development.</p>
Healthier	<p>The Community Assessment which is a part of this assessment confirms that the existing schools in the Llangefni area operate as community schools.</p> <p>Furthermore, schools that will be renovated / built as a result of the schools modernisation programme will be used as community hubs that promote healthier communities.</p> <p>The schools that will be renovated / built as a result of the schools modernisation programme will meet Health and Safety and Welfare standards.</p>
Cohesive communities	<p>As part of the non-statutory consultation process the stakeholders have had an opportunity to voice their opinions and offer comments. The statutory consultation that is underway presents a further opportunity to express opinions and question officers further on the proposals. More partnership working is anticipated in order to improve outcomes in relation to well-being, health and achieving potential.</p> <p>The school will contribute towards the area's community infrastructure.</p>

<p>A vibrant culture and thriving Welsh language</p>	<p>The Welsh language Impact Assessment is attached. The two schools in the Llangefni area are Welsh-medium schools.</p> <p>The schools that are part of the proposal will continue with the aim of strengthening the use of the Welsh language in the school, and will try to increase the use of the Welsh language socially.</p>
<p>A globally responsible Wales</p>	<p>To date the school modernisation programme and the related projects are aligned with corporate, local and national strategies. The programme has worked closely with the Welsh Government, stakeholders and partners to ensure that the projects are being supported and that the strategic direction is understood.</p> <p>Building new schools will introduce significant improvements in energy efficiency.</p>

3. Equality Impact Assessment

When a proposal is put forward to change current arrangements, according to the Equality Act 2010, public bodies are required to assess the impact of 'policies and practices'. This means that the Authority must consider relevant evidence in order to understand the likely or actual effects of its policies and practices on protected groups and give 'appropriate consideration' to these assessment results. This includes:

- ensuring that the policy or practice does not discriminate illegally
- identifying any harmful impacts on the protected groups
- considering how the policy or practice promotes better equal opportunity
- consider whether the policy impacts on connections between different groups

Assessments must be completed when a policy or practice is proposed or reviewed. This includes business planning, efficiency savings and staff reorganisation. An authority must publish a report when an assessment concludes that there will be a significant impact on equality.

The Equality Act 2010 places a general duty on the Council, in support of its work, to consider the need to:

- eliminate illegal discrimination, harassment or victimisation and other conduct that is prohibited by the Act
- promote equal opportunities between people who share a relevant protected characteristic and those who do not
- foster a good relationship between people who share a relevant protected characteristic and those who do not.

Equality considerations will be taken into account in forming the business cases for schools' modernisation and during the project development process. The equality impact assessment document will be updated regularly to ensure that everyone is given fair consideration.

Under the act, particular focus must be placed on eliminating discrimination and promoting equality in respect of race, disability, gender, age, sexual orientation, pregnancy and maternity, religion or belief.

The Data and Evidence collected for the purpose of the assessments below was based on the Pupil Level Annual School Census, January 2018. Questionnaires were also sent to the three schools, in order to find out specific information about the language and about community activities.

3.a The Impact Assessment

In undertaking this Equality Impact Assessment, the Authority has taken into consideration the negative and positive impact of the proposal.

Equality Impact Criteria	Impact Negative/ Neutral/ Positive	What is the impact and what is the evidence?	Observations				
Age	Positive and Negative	<p>The PLASC January 2018 noted that there are 369 pupils attending the two schools, namely:</p> <table border="1" data-bbox="766 922 1424 1058"> <tr> <td data-bbox="766 922 1003 962">Ysgol y Graig</td> <td data-bbox="1003 922 1424 962">326</td> </tr> <tr> <td data-bbox="766 962 1003 1002">Ysgol Henblas</td> <td data-bbox="1003 962 1424 1002">43</td> </tr> </table> <p>Pupils of every age will be affected by the change, as they are part of the change process.</p>	Ysgol y Graig	326	Ysgol Henblas	43	<p>The Local Authority has a statutory duty to provide full-time education to children and young people aged 5-16. The Authority will ensure the best education for the Llangefni area, and will continue to support schools in improving educational standards, and ensuring a broad and balanced curriculum for every age group</p> <p>The statutory consultation will be held with representation from amongst the children of the two schools concerned. They will have</p>
Ysgol y Graig	326						
Ysgol Henblas	43						

			<p>an opportunity to have input into the modernisation plan for their area.</p> <p>If the decision to close the school is approved, there will be an opportunity for the pupils who will be transferring to other schools to participate in merger activities, which will be arranged jointly.</p>																			
Disability	Neutral	<p>The PLASC January 2018 confirms that less than 7 children between the three schools have a statement of SEN.</p> <p>This is the current situation in the 2 schools in relation to compliance with the Equality Act 2010.</p> <table border="1"> <thead> <tr> <th>School</th> <th>Ramp?</th> <th>Accessible toilets</th> <th>2 floors?</th> <th>Lift</th> </tr> </thead> <tbody> <tr> <td>Graig</td> <td>Yes</td> <td>Yes</td> <td>N/A</td> <td>N/A</td> </tr> <tr> <td>Talwrn</td> <td>Level access to the building, however this doesn't apply to all the</td> <td>Yes, however the rooms are limited with reference to space in general.</td> <td>N/A</td> <td>N/A</td> </tr> </tbody> </table>	School	Ramp?	Accessible toilets	2 floors?	Lift	Graig	Yes	Yes	N/A	N/A	Talwrn	Level access to the building, however this doesn't apply to all the	Yes, however the rooms are limited with reference to space in general.	N/A	N/A	<p>The pupils who have additional learning needs will continue to receive the additional support to respond to their individual educational needs.</p> <p>The Authority will provide appropriate assistance and support for the pupils' additional learning needs.</p> <p>Individual needs will be assessed at the time of transferring to any school.</p> <p>Adaptations to a school will comply with the Equality Act 2010 and will ensure that pupils and parents who are disabled have full access to the school, the curriculum and information without restriction or without having to rely on others for assistance. There will also be a disabled toilet and a changing room/bathroom which will allow</p>				
School	Ramp?	Accessible toilets	2 floors?	Lift																		
Graig	Yes	Yes	N/A	N/A																		
Talwrn	Level access to the building, however this doesn't apply to all the	Yes, however the rooms are limited with reference to space in general.	N/A	N/A																		

		entrance doors.				disabled pupils to participate fully in activities, and will promote independence in respect of self-assistance and hygiene skills.									
Gender	Positive	<table border="1"> <thead> <tr> <th>Gender</th> <th>Y Graig</th> <th>Talwrn</th> </tr> </thead> <tbody> <tr> <td>Male</td> <td>51.5% (168)</td> <td>37% (16)</td> </tr> <tr> <td>Female</td> <td>48.5% (158)</td> <td>63% (27)</td> </tr> </tbody> </table> <p>PLASC January 2018</p>	Gender	Y Graig	Talwrn	Male	51.5% (168)	37% (16)	Female	48.5% (158)	63% (27)				<p>A greater number of pupils will improve the balance in terms pupils and year groups</p> <p>All the pupils' performance is assessed and monitored, to include specific groups such as male and females, free school meals and the more able and talented. Plans are implemented to reduce the difference in performance between males and females and the other identified groups</p>
Gender	Y Graig	Talwrn													
Male	51.5% (168)	37% (16)													
Female	48.5% (158)	63% (27)													
Ethnicity	Positive	<p>The PLASC January 2018 confirms the following data. The PLASC doesn't include total pupils on the register in this case:</p> <table border="1"> <tbody> <tr> <td>Ysgol y Graig</td> </tr> <tr> <td>White British 92% (264)</td> </tr> <tr> <td>Ysgol Talwrn</td> </tr> </tbody> </table>	Ysgol y Graig	White British 92% (264)	Ysgol Talwrn				<p>If pupils from other ethnic backgrounds attend the schools, they will not be treated differently based on their ethnic origin. Should there be members of staff from other ethnic backgrounds in the new school, they will not be treated differently based on their ethnic origin.</p>						
Ysgol y Graig															
White British 92% (264)															
Ysgol Talwrn															

		White British 82% (33)	
Religion or belief	Neutral / Positive	The PLASC January 2018 does not retain data on this aspect.	<p>The proposal can provide the opportunity to improve the pupils' understanding of different religions or beliefs as a result of an increase in the pupil numbers.</p> <p>It is a parental choice to share information about their child's religion or belief with the school.</p> <p>If issues arise, they will be dealt with sensitively.</p>
Sexual orientation	Neutral	The PLASC January 2018 does not retain data on this aspect.	<p>The Isle of Anglesey County Council has a Sexual Orientation Policy which states that discrimination because of sexual orientation is illegal. There is no evidence that discrimination based on sexual orientation has occurred with the school staff.</p> <p>It is a parental choice to share information about their child's sexual orientation with the school, full regard is given to the appropriate guidance and advice.</p> <p>If issues arise, they will be dealt with sensitively.</p>
The Welsh Language	Positive and Neutral	PLASC January 2018 show that the following % speak Welsh fluently at home.	The language category of the schools will not change.

		Ysgol y Graig 78% (293) Ysgol Talwrn 60% (26)	The Authority's expectation is for the schools to continue being Welsh language community schools. It will be a priority for the Authority to strengthen and safeguard the Welsh language and bilingual education.
Pregnancy and Maternity	Neutral	Not applicable to the pupils of the school.	
Sex Change	Neutral	The PLASC January 2018 does not retain data on this aspect	The Isle of Anglesey County Council has a Sexual Equality plan which states that it is illegal to discriminate based on sex change. There is no evidence that discrimination based on sex change has occurred with the school staff. If issues arise, they will be dealt with sensitively.
Other Socio-economic. Small and Rural Schools		Socio-economic and rural factors were taken into consideration in the 'Community Impact Assessment' that was prepared for the Llangefni area. The thematic report by Estyn, "Small Primary School in Wales (2006)" notes that there is no real difference between education standards in small and large schools, but that "it can be more difficult	The Authority acknowledges that rural schools have a key role to play in

<p>Number of children who are eligible for free school meals</p>	<p>Positive</p>	<p>for teachers in smaller schools to match the work to pupils' needs, since pupils in a class can vary greatly in terms of age and development stages". This is relevant to smaller schools. Resilience in terms of staffing has improved in the larger schools.</p> <table border="1" data-bbox="763 520 1140 655"> <thead> <tr> <th data-bbox="763 520 954 587">Y Graig</th> <th data-bbox="954 520 1140 587">Talwrn</th> </tr> </thead> <tbody> <tr> <td data-bbox="763 587 954 655">23.62%</td> <td data-bbox="954 587 1140 655">14%</td> </tr> </tbody> </table> <p>PLASC 2018</p>	Y Graig	Talwrn	23.62%	14%	<p>contributing towards the community, the use of the Welsh Language and lifestyle.</p> <p>In considering its options for school modernisation, the Authority will consider the balance between educational needs and the long term needs of our communities, by the means of collaborative working.</p> <p>The proposal could be positive by providing increased opportunities for groups of pupils to take advantage of the resources and provision for them.</p>
Y Graig	Talwrn						
23.62%	14%						

According to the above assessment the proposed option will have a positive impact (+6)¹¹.

¹¹ 1. The impact on each heading is determined as 'Negative, 'Neutral' or 'Positive'.
 2. This would contribute to the overall Choice Evaluation with 'Negative' scoring -1, 'Neutral' scoring 0 and 'Positive' scoring 1.

4. Language Impact Assessment

The Isle of Anglesey County Council has adopted the principle that the Welsh language should be treated no less favourably than the English language, and that the residents of the island should be able to live their lives through the medium of Welsh if they so wish. The same expectation applies in respect of the Welsh language for each of the schools, which provide an opportunity for every pupil in the County to gain the appropriate skills to be confident bilingually. In light of this, any new scheme that is introduced – such as projects deriving from the 21st Century Schools programme, will be subject to the requirements of the language policy.

Anglesey remains one of the strongholds of the Welsh language in Wales. The 2011 Census shows that 57% of the population are able to speak Welsh.

The Language Policy of Anglesey County Council's Lifelong Learning Department is subject to the following aim and objectives.

Aim:

That all pupils who go through Anglesey education system are fully bilingual by the end of their educational career and are confident to communicate in both languages equally in the world of work, culturally and socially.

General Objective:

1. Developing the capacity of all pupils and students in the County to be confident bilingually to enable them to become full members of the bilingual society of which they are a part.

2. Increase the social use of the language amongst the educational workforce and young children who attend educational institutions within the authority and also as a medium of learning.

3. All the County's educational institutions reflect and reinforce the language policy in their administration, their social life and their pastoral support as well as in their curricular provision.

Specific Objectives:

1. **Early years:** Ensure a purposeful and efficient provision and organisation, by including immersion, is given to all children whatever their linguistic background to ensure a solid foundation in the language to enable it to achieve the goal of bilingualism fully as soon as possible.

2. **Foundation phase:** building on the foundations laid in the early years by continuing to develop pupils ' grasp of the language, and the commencement of the process to develop their English skills by the end of the period.

3. **Key stage 2:** • continue to develop children's skills in the Welsh and English languages paying attention to developing their language skills in both languages by ensuring-through purposeful planning-equal level of bilingualism by the end of the period;

• for pupils who are Welsh learners in KS2, ensure that they are learning the language as soon as possible through the primary language Centres

4. **Key stage 3:** • ensure that all pupils who have followed Welsh first language track in the primary sector continues to follow Welsh first language and English to ensure continuity and progression in both languages;

• increase the use of the Welsh language as a teaching medium and the number of subjects taught through the medium of Welsh

- that appropriate and purposeful intervention for those pupils who do not reach level 3 + at the end of KS2 so that they continue to develop their language skills;
- for pupils who are Welsh learners in KS3, ensure that they are learning the language as soon as possible through the appropriate provision in KS3.

5. Key stage 4: • ensure that all pupils who have followed Welsh first language track in the primary sector continues to follow a first language Welsh and English to ensure proper continuity and progression in both languages;

- ensure that all pupils study Welsh and English as a subject up to the end of the yr11 and take an exam in a recognised qualification in two languages at the end of KS4;
- increase the use of the Welsh language as a teaching medium and the number of subjects taught through the medium of Welsh
- for pupils who are Welsh learners in KS4 ensure they receive a foundation in the language through the appropriate provision by the end of the period.

6. Key stage 5: • ensuring that opportunities are available for students to study subjects through the medium of Welsh.

- ensuring that post-16 students have the knowledge and understanding of the Welsh cultural, economic, environmental, historical and linguistic language characteristics through comprehensive language awareness programmes and enriching the Welsh Curriculum Cymreig by all the Authority's schools, as they develop into confident bilingual citizens to enable them to become full members of the bilingual society of which they are a part.

7.Special education: in the case of pupils with severe learning difficulties a headteacher may, after consultating with the lifelong learning department, use their discretion , to give individual consideration to each case, while ensuring that pupils have the necessary linguistic skills to cope as adults within their communities.

4.a Using the Welsh Language in the Schools

Questionnaires were sent to the Head teachers of the 2 schools concerned to enquire about the situation in their schools.

	Ysgol y Graig	Ysgol Talwrn
Language status of the existing schools	Welsh	Welsh

Language Criteria	Observations	Impact	Mitigation Measures				
Demography (the Language of the home)	<p>Fluent Welsh speakers at home</p> <table border="1"> <tr> <td>Ysgol y Graig</td> <td>78% (293)</td> </tr> <tr> <td>Talwrn</td> <td>60% (26)</td> </tr> </table>	Ysgol y Graig	78% (293)	Talwrn	60% (26)	Positive	The proposal will give the opportunity for pupils to improve their bilingual skills by socialising with a larger percentage of pupils who speak Welsh fluently at school.
Ysgol y Graig	78% (293)						
Talwrn	60% (26)						
Linguistic status of the existing schools	<p>Y Graig – Welsh</p> <p>Talwrn - Welsh</p> <p>Welsh Language Charter status</p>	Neutral	As the pupils at both schools are educated in Welsh mainly, whatever will happen, there will be no change in this respect. However, developing completely bilingual pupils				

	<p>Y Graig – Working towards a gold status</p> <p>Talwrn - Bronze</p>	<p>should be a permanent and significant focus in a School Development Plan.</p> <ol style="list-style-type: none"> 1. Class arrangement can target the development of the specific language needs of the cohort. 2. By tracking pupils, their progress in developing bilingualism will be considered. 3. The Head teacher's report to the governors will include the percentages of pupils in each language cohort. 4. Progress at end of Key Stages 5. Progress with reference to the Language Charter <p>The Authority expects the school to continue to be</p>
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			<p>Welsh Language community schools.</p> <p>An integral part of the charter's procedures is to engage with parents, Governors and the local community. The success of the language charter and its objectives is dependent on the co-operation of all stakeholders.</p> <p>It will be a priority for the Authority to strengthen and safeguard the Welsh language and bilingual education.</p>
The use of Welsh in the community	<p>According to the 2011 Census 57% of the people of Anglesey speak Welsh. The percentage has decreased over the past decades – 62% of the people of Anglesey could speak Welsh in 1981. The areas of Aethwy and Seiriol have seen a 2% increase over the past 30 years (Anglesey Well-being Assessment 2017)</p>	Positive	<p>Need to promote the use of the Welsh language (Anglesey Well-being Assessment 2017).</p> <p>The Schools Modernisation Programme will be aware of the Gwynedd and Môn Public Services Board's achievements in the promoting of the use of Welsh in the community</p>

			and will consider how it can collaborate to promote the use of the Welsh language, and contribute towards the Welsh Government's target of a million Welsh speakers by 2050.																												
Education provision/ teacher assessment at the end of Foundation Phase (7years) and and Key Stage 2 (11years)	<p>% of pupils achieving FP Outcome 5 or above in Language, Literacy and Communication Skills in Welsh</p> <table border="1"> <thead> <tr> <th>Ysgol</th> <th>2015</th> <th>2016</th> <th>2017</th> </tr> </thead> <tbody> <tr> <td>Talwrn</td> <td>83.33</td> <td>80</td> <td>100</td> </tr> <tr> <td>Pupils Achieving</td> <td>5</td> <td>8</td> <td>4</td> </tr> <tr> <td>Cohort</td> <td>6</td> <td>10</td> <td>4</td> </tr> <tr> <td>Y Graig</td> <td>96.23</td> <td>84.3</td> <td>91.3</td> </tr> <tr> <td>Pupils Achieving</td> <td>51</td> <td>43</td> <td>42</td> </tr> <tr> <td>Cohort</td> <td>53</td> <td>51</td> <td>46</td> </tr> </tbody> </table>	Ysgol	2015	2016	2017	Talwrn	83.33	80	100	Pupils Achieving	5	8	4	Cohort	6	10	4	Y Graig	96.23	84.3	91.3	Pupils Achieving	51	43	42	Cohort	53	51	46	Neutral	<p>Since all the pupils in the two schools receive their teacher assessment in Welsh at the end of the Foundation Phase and Key Stage 2, whatever will happen, there will be no change in this respect.</p> <p>Reports are provided to parents on pupils' performance, providing observations on literacy, reading and writing as well as their progress towards being completely bilingual.</p>
Ysgol	2015	2016	2017																												
Talwrn	83.33	80	100																												
Pupils Achieving	5	8	4																												
Cohort	6	10	4																												
Y Graig	96.23	84.3	91.3																												
Pupils Achieving	51	43	42																												
Cohort	53	51	46																												

Percentage of pupils achieving level 4 or above in English				
Ysgol	2015	2016	2017	
Talwrn	80	85.71	100	
Pupils Achieving	4	6	9	
Cohort	5	7	9	
Y Graig	92.86	84.44	92.68	
Pupils Achieving	39	38	38	
Cohort	42	45	41	
Percentage of pupils achieving level 4 or above in Welsh as First Language				
Ysgol	2015	2016	2017	
Talwrn	80	85.71	100	
Pupils Achieving	4	6	9	
Cohort	5	7	9	
Y Graig	88.1	82.22	90.24	

	Pupils Achieving 37 37 37 Cohort 42 45 41 Source: All Wales Core Data Sets								
The language medium of pupils on the yard, in the breakfast club and after-school clubs	<table border="1"> <tr> <td data-bbox="517 663 772 699">Graig</td> <td data-bbox="772 663 1019 699">Talwrn</td> </tr> <tr> <td data-bbox="517 699 772 764">50% English 50% Welsh</td> <td data-bbox="772 699 1019 764">Welsh</td> </tr> </table>		Graig	Talwrn	50% English 50% Welsh	Welsh		Neutral / Positive	The schools that are included in the proposal will continue to promote and encourage the use of the Welsh language and the Charter's procedures, communication tendencies and promoting the informal use of the pupil's language. The use of Welsh mainly in Clubs and during school break times, will continue to have a positive impact on the Welsh language.
Graig	Talwrn								
50% English 50% Welsh	Welsh								

The school's involvement in Welsh-medium activities	<table border="1"> <thead> <tr> <th>Graig</th> <th>Talwrn</th> </tr> </thead> <tbody> <tr> <td>Urdd- Visit their camps, participate in sporting events, Arts and Craft. Eisteddfod Marianglas.</td> <td>Urdd Eisteddfod y Talwrn</td> </tr> </tbody> </table>	Graig	Talwrn	Urdd- Visit their camps, participate in sporting events, Arts and Craft. Eisteddfod Marianglas.	Urdd Eisteddfod y Talwrn	Positive	<p>Both of the existing schools take part in Welsh-medium activities.</p> <p>The proposal will enable the children to socialise with a larger percentage of children who speak Welsh fluently at school.</p>
Graig	Talwrn						
Urdd- Visit their camps, participate in sporting events, Arts and Craft. Eisteddfod Marianglas.	Urdd Eisteddfod y Talwrn						
Use of the school by the area for learning Welsh	<table border="1"> <thead> <tr> <th>Graig</th> <th>Talwrn</th> </tr> </thead> <tbody> <tr> <td>None</td> <td>Promote the Language with non Welsh parents i.e. Menter Môn has a stall in parents evenings, share information about events through the school, presentation to new parents about bilingualism.</td> </tr> </tbody> </table>	Graig	Talwrn	None	Promote the Language with non Welsh parents i.e. Menter Môn has a stall in parents evenings, share information about events through the school, presentation to new parents about bilingualism.	Neutral	The new school will continue to be used for offering the provision of Welsh lessons.
Graig	Talwrn						
None	Promote the Language with non Welsh parents i.e. Menter Môn has a stall in parents evenings, share information about events through the school, presentation to new parents about bilingualism.						

		Member of staff at the breakfast club (learner) Attending lessons and practicing reading Welsh with the children						
The ability of teaching staff to teach through the medium of Welsh	<table border="1"> <tr> <th>Graig</th> <th>Talwrn</th> </tr> <tr> <td>All members of staff are fluent and confident. 100%</td> <td>All members of teaching staff, teach through the medium of Welsh. 100%</td> </tr> </table>	Graig	Talwrn	All members of staff are fluent and confident. 100%	All members of teaching staff, teach through the medium of Welsh. 100%		Neutral	The two schools provides education through the medium of Welsh, and there will be no change in the linguistic status
Graig	Talwrn							
All members of staff are fluent and confident. 100%	All members of teaching staff, teach through the medium of Welsh. 100%							
The ability of support staff to assist through the medium of Welsh	<table border="1"> <tr> <th>Graig</th> <th>Talwrn</th> </tr> <tr> <td>All members of staff are fluent and confident 100%</td> <td>All members of the support staff, support through the medium of Welsh. 100%</td> </tr> </table>	Graig	Talwrn	All members of staff are fluent and confident 100%	All members of the support staff, support through the medium of Welsh. 100%		Neutral	The two schools provides education through the medium of Welsh, and there will be no change in the linguistic status
Graig	Talwrn							
All members of staff are fluent and confident 100%	All members of the support staff, support through the medium of Welsh. 100%							

The percentage of governors who are Welsh speakers	Graig	Talwrn		Neutral	The language composition of the group will depend on the election process of the Governing Body in the future. However, the Governing Body will support the aim and objectives of The Authority's Language policy.
	All members are fluent and confident 100%	100%			
The language that is used mostly during meetings Governors, PTA and Staff	Graig	Talwrn		Neutral	The meetings will support the aim and objectives of The Authority's Language policy.
	Welsh	Welsh			

The above assessment confirms that the proposed option could have a positive impact on the Welsh language (+4).²

- ² The impact on each heading is determined as 'Negative', 'Neutral' or 'Positive'.
- This would contribute to the overall Choice Evaluation with 'Negative' scoring -1, 'Neutral' scoring 0 and 'Positive' scoring 1.

5. Community Impact Assessment

This assessment considers the possible effect of the proposal on families and the local community.

Methodology

As an authority, we will carefully consider the impact of the proposal on the community of each school. We will ask Headteachers of the 2 schools about the relationship between the school and the community and the activities undertaken at the school. As aforementioned, this is a working document and there will be an opportunity for stakeholders to contribute to the impact assessment. Further details provided below.

Community Schools

The Local Authority supports schools in developing community links that provide opportunities to enrich experiences for everyone. There is a need to develop opportunities to improve and expand the curriculum within the school circle and beyond as this is useful for both pupils and local residents. In considering the choices for school structures in the future the Authority will balance educational needs with community development, investment and support needs.

Local schools (catchment areas)

The Primary School Modernation programme supports the Authority's policy of noting local schools for areas. Each school has a defined 'catchment area'. Catchment areas are mapped and they need to be reviewed occasionally. A catchment includes several square miles in a rural area and it can include one or more villages and the areas around them. In urban areas with two or more schools, the catchment will be a collection of streets.

Rural schools

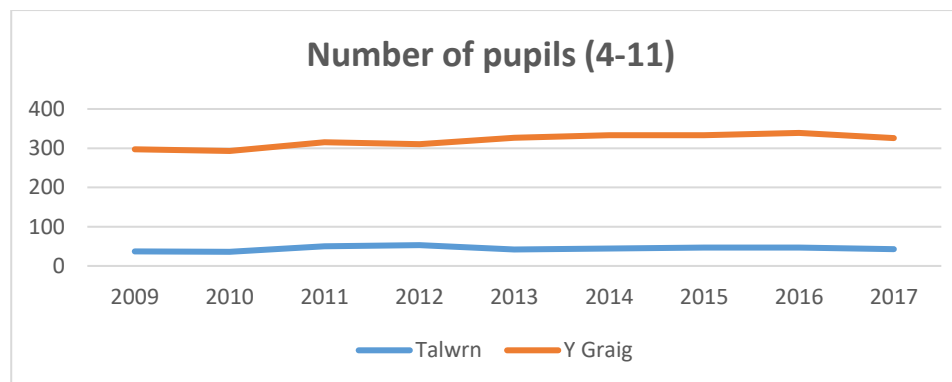
The Authority acknowledges the key part that schools play in rural areas in maintaining the local culture, language and way of life. In considering school structure choices in future in rural areas, the Authority will balance educational needs with local development, investment and support needs.

5.a Pupil numbers

School	Graig	Talwrn
Age range	3 – 11	4 - 11
Capacity excluding nursery provision	330	49
Number in the Nursery – January 2018	52	7
Numbers on the register – January 2018 (4-11)	326	43
Surplus places	4 (1%)	6 (12%)
Pupils from outside the catchment area (September 2017)	12%	45%

* Nursery numbers on the Playgroups' register.

The table below shows the number of pupils (aged 4-11) in the two schools over the last 6 years in January of each year. Nursery pupils are not included in primary school projections:

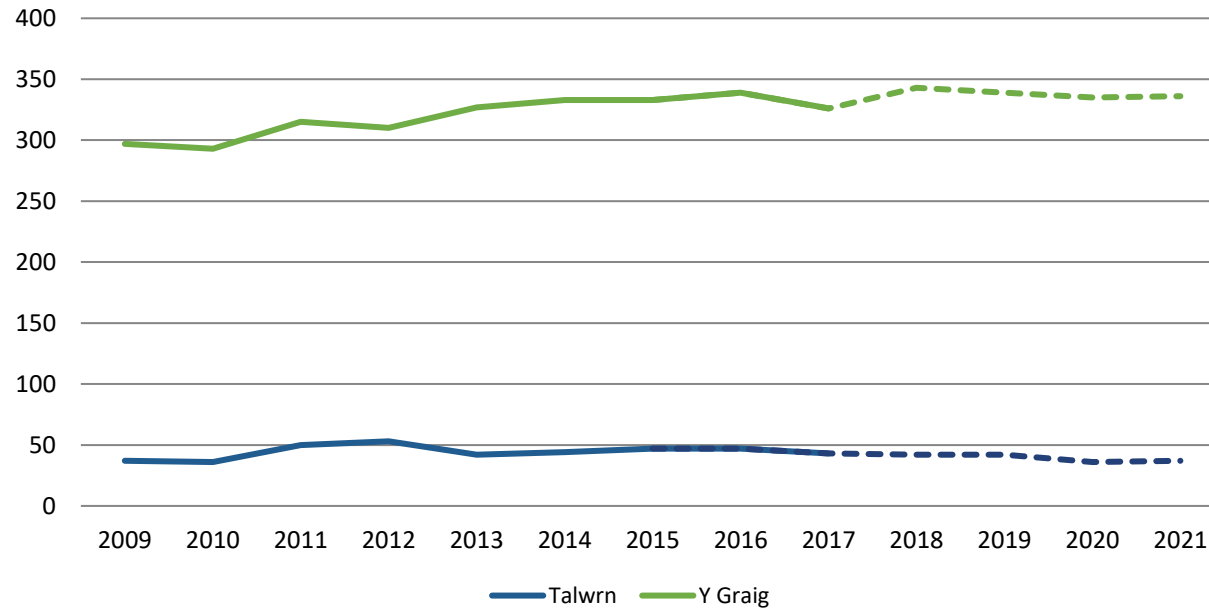


Ysgol	2009	2010	2011	2012	2013	2014	2015	2016	2017
Talwrn	37	36	50	53	42	44	47	47	43
Y Graig	297	293	315	310	327	333	333	339	326

The total number of pupils has increased since 2009 to 386 in 2016. The number of births has been higher in recent years, in comparison with the rest of Anglesey and Wales and the number of pupils in the lower years have increased.

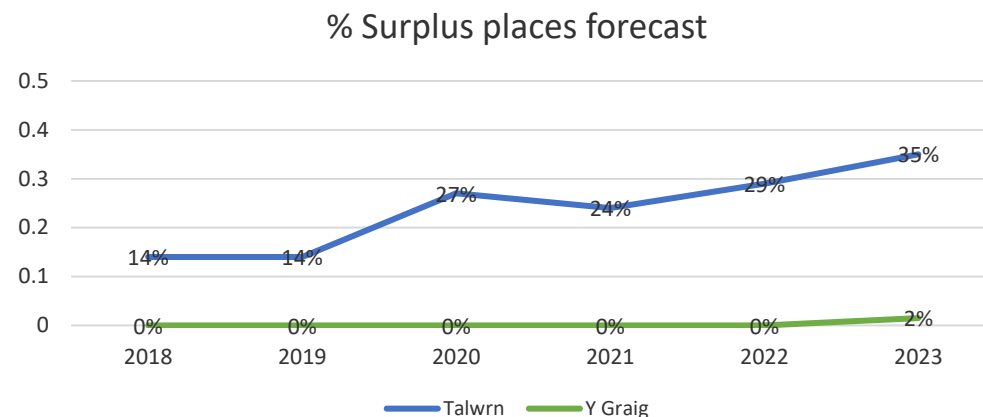
According to statistics from the health service, the number of children under four years old is also higher. It is foreseen that the number of pupils in Ysgol Y Graig will increase whilst pupil numbers in Ysgol Talwrn will remain fairly constant– see graph below.

Pupil forecasts (4-11 year olds)



In light of the above, it is anticipated that the number of pupils will vary as follows:

School	2018	2019	2020	2021	2022	2023
Talwrn	42	42	36	37	35	32
Y Graig	343	339	335	336	334	325



SCHOOL	2017	2018	2019	2020	2021	2022
Talwrn	14%	14%	27%	24%	29%	35%
Y Graig	0%	0%	0%	0%	0%	1.5%
TOTAL	2%	2%	3%	3%	4%	6%

The forecasts suggest that surplus places will continue to increase in Ysgol Talwrn and will continue to be 0% at Ysgol y Graig for the foreseeable future. Other factors will affect the number of pupils such as the Local Development Plan i.e. new houses to be built in the catchment area of some of the schools. The Authority will be working with the relevant agencies to plan together based on the forecasts for the number of children.

5.b GEOGRAPHICAL AND TRAVEL FACTORS

The Welsh Government states that primary aged pupils should not have to travel more than 45 minutes each way to school.

The LA provides free transport for primary school pupils who live **2 miles** or more from school in which catchment they live.

The same policy also states, “that transport will not be provided for part-time nursery pupils.”

The same policy also states: “It is usually a requirement for pupils who ... attend a different school from the school that serves the catchment in which they live to make their own transport arrangements and meet the cost in question.”

5.c Community Involvement

Methods of engagement and consultation	The groups included in the consultataion/ engegment process	Number in attendance	Issues raised
Statutory Consultation 26th September – 13th November 2017	Staff, Governors and parents	Ysgol y Graig – 16 Ysgol Talwrn - 51	<u>Ysgol Y Graig</u> Concern about the size of the new building and facilities The possible timetable of the work was enquired about Concerns about the safety of children during construction

			<p>Concern about traffic and parking near the school</p> <p>Concern about the potential impact of staffing, jobs and the location of the new building</p> <p>Questions were asked about the possible impact of the work on Flying Start</p> <p><u>Ysgol Talwrn</u></p> <p>Concerns about staffing posts</p> <p>Concerns about the voice the of Ysgol Talwrn's governors at Ysgol Y Graig</p> <p>Some queried the Cabinet Secretary for Education's statement about rural schools</p> <p>Concerns about transport to any other primary school should Ysgol Talwrn close.</p> <p>Concerns about the potential impact of Ysgol Talwrn's</p>
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			<p>closure on the village hall and the local eisteddfod</p> <p>Some parents wish to have Ysgol Talwrn merged with Ysgol Llanbedrgoch or Ysgol Pentraeth as they are "rural schools"</p>
<p>The consultation document was sent to a number of other stakeholders</p>	<ul style="list-style-type: none"> ▪ Gwynedd Council; ▪ Welsh Government Officials; ▪ Regional and local Assembly Members ▪ Estyn; ▪ Teachers Unions and supporting staff Unions; ▪ the Regional Education Consortium namely GWe; ▪ the Regional Transport Consortium namely Taith; ▪ North Wales Police and Crime Commissioner; 		<p>N.U.T response</p> <p>There was a response from the union officers of the N.U.T. Their officer "appreciated the Authority's need to modernise the school estate" but "regrets the need for compulsory redundancies as has happened in the Santes Dwynwen School reorganisation".</p> <p>Estyn Opinion:</p> <p>Estyn is of the view that the proposal is likely to maintain the current standards of education, provision and leadership and management.</p>

	<ul style="list-style-type: none"> ▪ the Communities First Partnership; ▪ Mudiad Meithrin; ▪ the Authority's Youth Service; ▪ Ysgol Gyfun Llangefni. 		
Establish a Stakeholder Engagement Group		To be confirmed	

Between the period of 3rd October and 13 November 2017 a non-statutory consultation on the future of primary school provision of the Llangefni area was held. The purpose of the consultation was to provide an opportunity for local residents affected by the proposals to question Council officers further and to express their opinion and comments. Several different aspects were discussed during the meeting. The stakeholders emphasised the close relationship that exists between the schools and their communities. Inevitably, the uncertainty about the future of the schools lead to concerns about the future of the communities, and their sustainability without a local school.

There will be a further opportunity as part of the statutory consultation for local residents to contribute towards the proposal put forward by the Executive of the Council. We invite you to contribute to the community impact assessment by completing a survey in order to encourage the collaboration between the authority, the schools, parents and pupils. The link provided is below. The closing date for the survey is 11th June 2018

XXXXXXXX

5.d Further information about the schools

If the proposal is approved by the Executive the schools will continue to be suitable for hosting community activities. The impact of the proposal on the community at present (without the input of the local community) is positive. If a negative impact is highlighted, the authority will introduce measures to mitigate this. Once again we emphasise that it is the Authority's intention is to work with communities as the changes to the current school arrangements take place.

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ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	The Executive
Date:	16 July 2018
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Llinos Medi
Head of Service:	Lynn Ball Head of Function – Council Business / Monitoring Officer
Report Author: Tel: E-mail:	Huw Jones, Head of Democratic Services 01248 752108 JHuwJones@anglesey.gov.uk
Local Members:	Not applicable

A –Recommendation/s and reason/s
<p>In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.</p> <p>The Executive is requested to:</p> <p>confirm the attached updated work programme which covers August 2018 – March 2019;</p> <p>identify any matters for specific input and consultation with the Council's Scrutiny Committees and confirm the need for Scrutiny Committees to develop their work programmes further to support the Executive's work programme;</p> <p>note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.</p>

* Key:
Strategic – key corporate plans or initiatives
Operational – service delivery
For information

B – What other options did you consider and why did you reject them and/or opt for this option?

-

C – Why is this a decision for the Executive?

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

D – Is this decision consistent with policy approved by the full Council?

Yes.

DD – Is this decision within the budget approved by the Council?

Not applicable.

E – Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item). It is also circulated regularly to Heads of Services for updates.
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	
5	Human Resources (HR)	
6	Property	
7	Information Communication Technology (ICT)	
8	Scrutiny	
9	Local Members	Not applicable.
10	Any external bodies / other/s	Not applicable.

* Key:

Strategic – key corporate plans or initiatives

Operational – service delivery

For information

2

F – Risks and any mitigation (if relevant)	
1	Economic
2	Anti-poverty
3	Crime and Disorder
4	Environmental
5	Equalities
6	Outcome Agreements
7	Other
FF - Appendices:	
The Executive's Forward Work Programme: August 2018 – March 2019.	

G - Background papers (please contact the author of the Report for any further information):

* Key:
Strategic – key corporate plans or initiatives
Operational – service delivery
For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: August 2018 – March 2019

Updated: 5 July 2018



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

Page 96 It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance.

The Executive's draft Forward Work Programme for the period **August 2018 – March 2019** is outlined on the following pages.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

* Key:

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O = Operational – service delivery

FI = For information

THE EXECUTIVE'S FORWARD WORK PROGRAMME

Period: August 2018 – March 2019

Updated: 5 July 2018

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)	
September 2018							
1	<p>The Executive's Forward Work Programme (S)</p> <p>Approval of monthly update.</p>	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	<p>Huw Jones Head of Democratic Services</p> <p>Cllr Llinos Medi</p>		The Executive 17 September 2018	
2	<p>Corporate Scorecard – Quarter 1, 2018/19 (S)</p> <p>Quarterly performance monitoring report.</p>	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	<p>Carys Edwards Head of Corporate Transformation</p> <p>Cllr Dafydd Rhys Thomas</p>	Corporate Scrutiny Committee 3 September 2018	The Executive 17 September 2018	
3	<p>2018/19 Revenue and Capital Budget Monitoring Report – Quarter 1 (S)</p> <p>Quarterly financial monitoring report.</p>	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	<p>Marc Jones Head of Function – Resources / Section 151 Officer</p> <p>Cllr Robin Wyn Williams</p>	Finance Scrutiny Panel (Date to be confirmed)	The Executive 17 September 2018	
4	<p>Review of the Treasury Management Strategy 2017/18</p>	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	<p>Marc Jones Head of Function – Resources / Section 151 Officer</p> <p>Cllr Robin Wyn Williams</p>		The Executive 17 September 2018	

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Period: August 2018 – March 2019

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5	Medium Term Financial Strategy	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel (date to be confirmed)	The Executive 17 September 2018	
6	Transformation of Education and Anglesey Schools Modernisation Strategy		Learning	Arwyn Williams Head of Learning Cllr R Meirion Jones	Corporate Scrutiny Committee w/c 10 September 2018 (to be confirmed)	The Executive 17 September 2018	
7	CIW Inspection of Children's Services in Anglesey – Improvement Plan – Quarterly Progress Report		Children's Services	Fôn Roberts Head of Children's Services Cllr Llinos Medi	Corporate Scrutiny Committee 3 September 2018 Children's Services Improvement Panel (date to be confirmed)	The Executive 17 September 2018	
8	Welsh Housing Quality Standard – Acceptable Fails		Housing	Ned Michael Head of Housing Services Cllr Alun W Mummery		The Executive 17 September 2018	

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9	Housing Maintenance Work and Standards Policy	Housing	Ned Michael Head of Housing Services Cllr Alun W Mummery		The Executive 17 September 2018	
10	Protocol of the Statutory Director of Social Services	Social Services	Caroline Turner Assistant Chief Executive – Governance and Business Process Transformation Cllr Llinos Medi		The Executive 17 September 2018	25 September 2018
11	Health and Safety Annual Report	Regulation and Economic Development	Dylan Williams Head of Regulation and Economic Development Cllr Richard Dew		The Executive 17 September 2018	
October 2018						
12	The Executive's Forward Work Programme (S) Approval of monthly update.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 29 October 2018	

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13 Annual Performance Report (Improvement Plan) 2017/18) Approval of report and recommendation to full Council.	Forms part of the Council's Policy Framework – a collective decision is required to make a recommendation to the full Council.	Corporate Transformation	Carys Edwards Head of Corporate Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 24 October 2018	The Executive 29 October 2018	30 October 2018
14 Capital Budget Strategic Plan 2019/20	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel (date to be confirmed)	The Executive 29 October 2018	
November 2018						
15 2019/20 Budget (S) To finalise the Executive's initial draft budget proposals for consultation.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Council Business	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel 7 & 14 September 2018 Corporate Scrutiny Committee 24 October 2018	The Executive 12 November 2018	

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16 The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 26 November 2018	
17 Corporate Scorecard – Quarter 2, 2018/19 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Corporate Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 5 November 2018	The Executive 26 November 2018	
18 2018/19 Revenue and Capital Budget Monitoring Report – Quarter 2 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel – Date to be confirmed	The Executive 26 November 2018	
19 Gambling Policy To recommend to full Council that the policy is approved.	This is a matter for the full Executive as it forms part of the Council's Policy Framework.	Regulation and Economic Development	Dylan Williams Head of Regulation and Economic Development Cllr Richard Dew		The Executive 26 November 2018	11 December 2018

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December 2018						
20	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 17 December 2018
21	Homelessness Strategy Approval of the document following the consultation period.		Housing	Ned Michael Head of Housing Services Cllr Alun W Mummery	Corporate Scrutiny Committee 5 November 2018	The Executive 17 December 2018
January 2019						
22	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 28 January 2019
February 2019						
23	2018/19 Revenue and Capital Budget Monitoring Report – Quarter 3 (S) Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Finance Scrutiny Panel – Date to be confirmed	The Executive 18 February 2019

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24	2019/20 Budget (S) Adoption of final proposals for recommendation to the County Council.	This is a matter for the Executive as it falls within the Council's Budget Framework.	Resources	Marc Jones Head of Function – Resources / Section 151 Officer Cllr Robin Wyn Williams	Corporate Scrutiny Committee 4 February 2019	The Executive 18 February 2019	27 February 2019
25	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 18 February 2019	
March 2019							
26	The Executive's Forward Work Programme (S) Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Huw Jones Head of Democratic Services Cllr Llinos Medi		The Executive 25 March 2019	
27	Corporate Scorecard – Quarter 3, 2018/19 (S) Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Corporate Transformation Cllr Dafydd Rhys Thomas	Corporate Scrutiny Committee 11 March 2019	The Executive 25 March 2019	

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ISLE OF ANGLESEY COUNTY COUNCIL	
REPORT TO:	EXECUTIVE COMMITTEE
DATE:	16 JULY 2018
SUBJECT:	SUMMARY OF DRAFT FINAL ACCOUNTS 2017/18
PORTFOLIO HOLDER(S):	COUNCILLOR ROBIN WILLIAMS - PORTFOLIO HOLDER (RESOURCES)
HEAD OF SERVICE:	MARC JONES
REPORT AUTHOR:	BETHAN H OWEN
TEL:	01248 752663
E-MAIL:	BethanOwen2@ynysmon.gov.uk
LOCAL MEMBERS:	n/a
A - Recommendation/s and reason/s	
<p>This report presents the draft Comprehensive Income and Expenditure Statement for 2017/18 and the Draft Balance Sheet as at 31 March 2018. The report also presents information about reserves and balances.</p> <p>It is important to note that these figures are unaudited and may, therefore, be subject to change. A report will be presented to the Executive following the completion of the External Audit.</p> <p>Recommendations:-</p> <ol style="list-style-type: none"> 1) That the Executive note the draft unaudited main financial statements for 2017/18; 2) That the Executive note the position on earmarked reserves and to approve the use of, or increases to, individual reserves as noted in Appendix 4; 3) That the Executive approve the new reserves amounting to £0.513m as shown in table 3 below; 4) That the Executive note the school balances position; 5) That the Executive note the HRA balances as at 31 March 2018; 6) That the Executive note the Consultancy Costs for Quarter 4. 	
B - What other options did you consider and why did you reject them and/or opt for this option?	
n/a	
C - Why is this a decision for the Executive?	
This matter is delegated to the Executive.	
CH - Is this decision consistent with policy approved by the full Council?	
Yes	

D - Is this decision within the budget approved by the Council?		
Yes		
DD - Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	No comment
2	Finance / Section 151 (mandatory)	n/a – this is the Section 151 Officer's report
3	Legal / Monitoring Officer (mandatory)	No comment
4	Human Resources (HR)	
5	Property	
6	Information Communication Technology (ICT)	
7	Scrutiny	
8	Local Members	
9	Any external bodies / other/s	
E - Risks and any mitigation (if relevant)		
1	Economic	
2	Anti-poverty	
3	Crime and Disorder	
4	Environmental	
5	Equalities	
6	Outcome Agreements	
7	Other	
F - Appendices:		
<ul style="list-style-type: none"> • Appendix 1 - Report summarising the main financial statements and impact on reserves; • Appendix 2 – Draft Comprehensive Income and Expenditure Statement 2017/18; • Appendix 3 – Draft Balance Sheet as at 31 March 2018; • Appendix 4 – Earmarked Reserves 2017/18; • Appendix 5 – School Balances per school; • Appendix 6 – Consultancy Costs Qtr 4; • Appendix 7 - Summary of Consultancy Expenditure Q1 – Q4. 		
FF - Background papers (please contact the author of the Report for any further information):		
<ul style="list-style-type: none"> • 2017/18 Revenue Budget outturn report 21 May 2018 to the Executive; • 19 February 2018 – Use of reserves and balances report to the Executive. 		

1. PURPOSE

This report aims to present the draft main financial statements for the financial year 2017/18. A summary of all reserves held by the Council is also presented for approval.

2. BACKGROUND

- 2.1 Each year the Council is required by law to produce a draft set of accounts which must be signed by the Section 151 Officer by the following 30 June. The draft accounts for 2017/18 have been completed and the external auditors, Deloitte LLP, started the audit of the accounts on Monday 11 June 2018. The draft accounts for the current financial year, 2018/19, must be signed by 15 June 2018 in line with the new legal requirement for completing the Statement of Accounts earlier. This reduces again by law for the accounts for 2020/21 and beyond where the draft Statement of Accounts must be signed by 31 May each year.
- 2.2 The full draft Statement of Accounts 2017/18 was presented to Audit Committee on 27 June 2018. The final audited accounts will be presented to Audit Committee and full Council in September 2018.
- 2.3 The main draft financial statements, the Comprehensive Income and Expenditure Account 2017/18 and the Balance Sheet as at 31 March 2018, are presented below.
- 2.4 The final audited accounts are required to be approved by full Council on 25 September 2018.

3. THE DRAFT COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT 2017/18

- 3.1 The draft Comprehensive Income and Expenditure Statement (CIES) 2017/18 is presented in Appendix 2.
- 3.2 This statement shows the cost of providing services in the year in accordance with the statutory accounting requirements and covers both the Council Fund and the Housing Revenue Account (HRA) in one financial statement. This presents the costs of services differently from that reported for draft outturn to the Executive on 21 May 2018.
- 3.3 Outturn is reported on the basis of the structure of organisation and reports on costs funded through the Revenue Support Grant and Council Tax, etc. The service headings on the CIES are, from 2017/18, organised based on the organisation's structure at Service/Function level. However, the CIES also includes statutory accounting adjustments such as depreciation and pension adjustments which do not affect outturn so the outturn report and the CIES are not directly comparable.
- 3.4 The CIES shows the net cost of services was £143.869m with the deficit of £28.708m on the provision of services. In addition, there is a surplus of £50,472k on other comprehensive income and expenditure from accounting adjustments relating to the revaluation of non-current assets, such as Land and Buildings, and the remeasurement of the Pension Liability. The total comprehensive income and expenditure on the CIES is a surplus on services of £21.764m. This mainly relates to accounting adjustments rather than true cost of services. The Government accepts that council tax payers should not be required to fund these accounting adjustments. Therefore, local authority accounts exclude the impact of these in the note called Adjustments between Accounting Basis and Funding Basis under Regulations (note 7 in the Authority's Statement of Accounts). This note for 2017/18 shows £25.219m of accounting adjustments which are cancelled out in the Movement in Reserves Statement (MIRS). This means that the true impact on the Council and HRA reserves from the provision of services is reduced from £27.708m to £2.489m.

- 3.5** The draft outturn report 21 May 2018 highlighted an estimated net overspend of £1.704m. The outturn at the start of audit period was £1.663m. The Council Fund has improved by £41k - this was due to discounts from historic refinancing having been applied during the closure period. However, this may be subject to change if the auditors recommend any further post-audit adjustments.
- 3.6** The Council's General Reserve will decrease by this amount from the financial performance of the Council in 2017/18. However, the general reserve was reduced during the year following the movement of £0.630m for items approved by the Executive as shown in the Table 1 below. An amount of £0.286m from earmarked reserves was returned to the Council Fund General Reserve as the reserves were no longer needed for the purpose originally earmarked for. This gives a net decrease in the general balances of £2.007m. A summary of the movement in the general reserves is provided in Table 2 below in section 5.

Table 1 - Movements from the Council Fund General Reserve during 2017/18

£'000	Reason
95	Approved for preliminary work for Beaumaris Road following landslide from severe weather
28	Approved to fund dismantling Rovacabins
221	Transfer From General Reserves for the Creation of Social Care Staffing Contracts Reserve
238	Transfers from general reserve to fund school redundancies
12	Funding of Redundancies
36	Salary protection Ysgol Syr Thomas Jones and One-off Estate Management Team Cost
630	

4. DRAFT BALANCE SHEET AS AT 31 MARCH 2018

- 4.1** Appendix 3 presents the draft balance sheet for the Council as at 31 March 2018.
- 4.2** This shows the assets and liabilities of the Council at that date. The Council had £400.951m of non-current assets (£374.535m at 31 March 2017). This relates to operational assets used by the Council for the provision of its services which are within property, plant and equipment. It also includes heritage assets, investment properties, intangible assets and long-term debtors. The value of non-current assets increased by £26.416m, this was as a result of a combination of expenditure on new or refurbished assets and gains on the revaluation of assets.
- 4.3** The balance sheet also highlights net current assets of £35.215m (£39.035m at 31 March 2017). These include assets held for sale, stock, short-term debtors and cash and cash equivalents. The main changes are due to: a reduction in cash and cash equivalents of £7.151m, an increase in debtors who owe the Council money of £4.395m and assets held for sale have reduced by £1.082m. The Treasury Management Strategy is to use cash balances to fund capital expenditure rather than through new borrowing. The fall in cash and cash equivalents reflects this strategy.

- 4.4** The total of current liabilities is £35.256m (£28.88m at 31 March 2017), this relates to the amounts owed to others. £12.413m of this relates to borrowing which will be repaid within the next 12 months. £18.251m relates to short-term creditors, for example for supplies received in 2017/18 but which had not been invoiced / paid by 31 March. £0.695m relates to short-term provisions where the Council is required to provide for future liabilities arising from events in 2017/18 or prior. Finally, £3.897m is due to capital grants and contributions received in advance, one of which was the £1.6m contribution from Welsh Government towards the Penrhos Industrial Building development due in 2018/19.
- 4.5** Long-term liabilities amount to £214.327m (£219.863m at 31 March 2017), £106.913m relates to long-term loans mainly from the PWLB. £104.632m relates to the actuarial's valuation of the Pensions liability.

The net assets of the Council are £186.583m (£164.819m at 31 March 2017). The majority of this, £158.727m, is held as unusable reserves, which are accounting reserves such as the revaluation reserve, capital adjustment account and the pensions reserve. The remaining balance is held as usable reserves which amount to £27.856m (£31.345m at 31 March 2017). These include Council fund general and earmarked reserves, schools' balances and HRA reserves which are discussed below. The reduction in usable reserves is due to the use of earmarked reserves to fund the expenditure the reserves were set aside to fund.

5. COUNCIL FUND RESERVES

5.1 General Reserve

5.1.1 Table 2 below summarises the impact of the outturn and accounts on general balances.

Table 2

Analysis of the Movement in Council Fund and HRA General Reserves 2017/18	Council Fund	HRA	Total
	£m	£m	£m
Opening general reserve 1 April 2017	8.355	7.544	15.899
Earmarked reserves returned to the general reserve as no longer required	0.286	0	0.286
Revised balance after transfers between the general reserve and earmarked reserves	8.641	7.544	16.185
Net deficit on the provision of services	-27.788	-0.920	-28.708
Statutory accounting adjustments cancelled out in the MIRS	24.111	0.781	24.892
Net balance before transfers from earmarked reserves to fund earmarked costs within cost of service	-3.677	-0.139	-3.816
Use of earmarked reserves to fund earmarked costs within the cost of services (excluding movements between the general reserve and earmarked reserves noted above)	1.388	0	1.388
Council Fund General Reserve Balance as at 31 March 2018	6.352	7.405	13.757
Remaining balances within earmarked reserves and school balances	14.099	0	14.099
Total Usable Reserves available to the Council 31 March 2018	20.451	7.405	27.856

5.1.2 The Council Fund General Reserve was £8.355m. £0.630m was transferred from the Council Fund General Reserve as approved by the Executive and shown above in Table 2 £0.286m was returned to the General Reserve from the release of earmarked reserves no longer required.

5.1.3 The net impact from the cost of the provision of services on the Council Fund for 2017/18 was £3.677m. £1.663m of this relates to the overspend for the year. The remainder of this figure was funded by earmarked reserves. This is because, in addition to budgeted costs, the cost of services include costs funded by earmarked reserves rather than from just the Council annual budget.

5.1.4 When all the movements in the general reserves are taken into account, the closing balance of the general reserve is £6.352m, a reduction of £2.003m over the year.

In the Council meeting of 28 February 2018, the recommended minimum General Reserve balance was set at £6.5m. The General Reserve at 31 March 2018 was £6.352m slightly below this but in addition to this, there are £11.910m of earmarked reserves relating to the Council Fund. These figures do not include the items identified post draft statement of accounts.

5.2 Earmarked Reserves

5.2.1 In the Executive meeting of 19 February 2018, the existing earmarked reserves of the Council, which amounted to £13.357m at the start of the year, were considered and the Executive approved the continuation of these reserves. At this time, £10.580m of these existing reserves were estimated to carry-forward to 2017/18. In addition, £0.589m of earmarked reserves have been approved previously by the Executive. Table 3 below details these new earmarked reserves created. The total earmarked reserves at 31 March 2018 was £11.910m as shown in Appendix 4.

Table 3

Reserve	Reserve	Service	Balance at start of year £'000	Transfers In £'000	Transfers Out £'000	Balance at end of year £'000	Reason
ZQ427	Dismantling Rova Cabin	Highways, Waste and Property	0	28	0	28	Approved by the Executive to for dismantling of the Rova Cabin
ZQ428	Social Care Staffing Contracts	Children and Families Service	0	221	76	145	Approved by Executive for additional funding for agency staff extensions until key social work posts are filled
ZQ430	Bathing Water Prediction Model	Regulation and Economic Development	0	10	0	10	On going management & maintenance of the weather station
ZQ429	Edge of Care Reserve	Children and Families Service	0	122	0	122	Transfer of unused contingency for Edge of Care project to enable the project which focuses on prevention to progress into 2018/19 and beyond if appropriate.
ZQ431	Beaumaris Pier - Painting	Regulation and Economic Development	0	75	0	75	This has been approved by Executive. The final underspend on Maritime was £75k. This has been transferred to a reserve so that along with budget 2018/19 the Pier at Beaumaris can painted as one year's funding is not adequate to fund the painting works required.
ZQ432	Bus Stop Infrastructure	Highways, Property and Waste	0	133	0	133	Grant was received at year end for pending works
			-	589	76	513	

5.2.2 An update of the reserves is shown in Appendix 4. The analysis of earmarked reserves in Appendix 4 highlights that £1.447m was transferred or spent from the reserves during the year. Some reserves were increased and new reserves were created to provide for essential future projects. Increases amounting to £1.219m were added to earmarked reserves. The majority of these relate to long-standing earmarked reserves and any increases relate to specific requirements to include amounts in reserves. The Executive is asked to approve these increases. This also includes new reserves which are also presented in Table 3 above for Members' approval. Overall, earmarked reserves reduced by £1.447m.

6. SCHOOL BALANCES

6.1 Table 4 provides a summary of school balances which amounted to £1.869m at 31 March 2018 (£2.089m at 31 March 2017). All schools had balances in surplus apart from 3 primary schools (4 as at 31 March 2017) and 1 secondary schools (1 as at 31 March 2017), which had a combined deficit of £0.241m (£0.260m as at 31 March 2017). For all but one of the schools in deficit, there is a plan of action to bring the schools out of a deficit position. We are currently still working with the remaining school to agree a plan of action to reduce the deficit.

Table 4

	Balance 1 April 2016 £'000	Addition / (Reduction) for 2016/17 £'000	Balance 31 March 2017 £'000	Addition / (Reduction) for 2017/18 £'000	Balance 31 March 2018 £'000
Community and Voluntary Primary Schools	1,716	(294)	1,422	(181)	1,241
Community Secondary Schools	304	(76)	228	182	410
Community Special School	166	(10)	156	(77)	79
Foundation Primary School	276	7	283	(144)	139
Total	2,462	(373)	2,089	(220)	1,869

6.2 The full list of the schools' position is shown in Appendix 5.

7. HOUSING REVENUE ACCOUNT (HRA) BALANCE

The opening balance on the HRA on 1 April 2017 was £7.544m. During the year, there was a deficit of £0.139m (the HRA 30 year plan includes the planned reduction of the reserve in order to provide new housing stock), resulting in a closing balance of £7.405m. This balance will be reinvested in the HRA in the future.

8. CONSULTANCY COSTS

Expenditure on consultancy during Quarter 4 was £895k, with £490k of this funded externally from grants or contributions. The total expenditure on consultancy between 1 April 2017 to 31 March 2018 is £2.548m. There are a number of reasons for the use of consultants and the full details of the expenditure can be seen at Appendix 6.

DRAFT COMPREHENSIVE INCOME AND EXPENDITURE STATEMENT 2017/18

2017/18			Services	Note	2016/17		
Gross Expenditure £'000	Gross Income £'000	Net Expenditure £'000			Gross Expenditure £'000	Gross Income £'000	Net Expenditure £'000
82,870	(14,508)	68,362	Lifelong Learning		64,482	(13,974)	50,508
34,598	(10,505)	24,093	Adult Services		32,130	(9,054)	23,076
10,476	(710)	9,766	Children's Services		8,902	(466)	8,436
4,686	(3,768)	918	Housing		5,993	(3,906)	2,087
29,469	(8,404)	21,065	Highways, Property and Waste		29,431	(7,625)	21,806
12,685	(5,950)	6,735	Regulation and Economic Development		11,694	(6,284)	5,410
7,504	(209)	7,295	Transformation		4,433	(223)	4,210
28,175	(19,276)	8,899	Resources		28,461	(19,598)	8,863
2,215	(353)	1,862	Council Business		1,994	(458)	1,536
544	(707)	(163)	Corporate and Democratic Costs		2,321	(194)	2,127
613	(9)	604	Corporate Management		892	(11)	881
260	-	260	Non-distributed costs		97	-	97
10,711	(16,538)	(5,827)	Housing Revenue Account (HRA)		10,137	(16,285)	(6,148)
224,806	(80,937)	143,869	Deficit on Continuing Operations		200,967	(78,078)	122,889
		23,148	Other operating expenditure	12			23,042
		8,628	Financing and investment income and expenditure	13			8,861
		(146,937)	Taxation and non-specific grant Income	14			(145,252)
		28,708	Deficit on Provision of Services				9,540
		(43,059)	Surplus on revaluation of non-current assets	11c, 15 & 17			(7,631)
		(7,413)	Re-measurement of net Pension liability	11ch & 41			7,333
		(50,472)	Other Comprehensive Income and Expenditure				(298)
		(21,764)	Total Comprehensive Income and Expenditure				9,242

DRAFT BALANCE SHEET AS AT 31 MARCH 2018

	Note	31 March 2018 £'000	31 March 2017 £'000
Property, plant and equipment	15	388,928	363,736
Heritage assets	17	3,645	3,454
Investment property	18	5,791	6,092
Intangible assets	19	756	606
Long-term investments	44	1	1
Long-term debtors	24	1,830	646
Long-term Assets		400,951	374,535
Short-term investments	44	5	5
Assets held for sale	21	2,442	3,524
Inventories	23	385	367
Short-term debtors	24	24,594	20,199
Cash and cash equivalents	25	7,789	14,940
Current Assets		35,215	39,035
Short-term borrowing	44	(12,413)	(7,672)
Short-term creditors	26	(18,251)	(18,112)
Short-term provisions	27	(695)	(2,831)
Capital grants receipts in advance	37	(3,897)	(273)
Current Liabilities		(35,256)	(28,888)
Long-term creditors	26	(151)	(166)
Long-term provisions	27	(2,631)	(2,631)
Long-term borrowing	44	(106,913)	(111,557)
Other long-term liabilities	41	(104,632)	(105,509)
Long-term Liabilities		(214,327)	(219,863)
Net Assets		186,583	164,819
Usable reserves	MIRS	27,856	31,345
Unusable reserves	11	158,727	133,474
Total Reserves		186,583	164,819

TOTAL EARMARKED RESERVES AS AT 31 MARCH 2018

Cost Centre	Reserve	Service	Balance at Start of Year £	Transfers In £	Transfers out £	Balance at End of Year £
ZQ101	School Days Reserve	Lifelong Learning - Education	66,860	-730	0	66,130
ZQ102	Waste Reserve/Recycling	Highways, Property, Waste - Waste Management	-396,780	-111,767	386,780	-121,768
ZQ103	Job Evaluation	Corporate	0	0	0	0
ZQ104	Section 117 Reserve	Adults Services - Mental Health	-150,000	0	0	-150,000
ZQ106	Recycling Process Income	Highways, Property, Waste - Waste Management	-389,372	-245,759	0	-635,130
ZQ107	Museum Purchase Fund	Lifelong Learning - Culture	-19,167	-3,248	0	-22,415
ZQ170	Insurance (Catastrophe) Reserve	Resources	-1,370,713	0	120,713	-1,250,000
ZQ180	Revenue Contributions Unapplied	Corporate	-899,190	-238,411	0	-1,137,601
ZQ181	Penhesgyn Site Management Reserve	Highways, Property, Waste - Waste Management	-2,000,000	0	0	-2,000,000
ZQ300	Cost Of Change	Corporate	-421,096	-17,420	94,530	-343,986
ZQ307	Sick/Insurance Scheme-Primary	Lifelong Learning - Education	-48,272	0	74,795	26,523
ZQ311	Licence Reserve	Regulation & Economic Development - Planning & Public Protection	-23,000	0	0	-23,000
ZQ313	Highway Airport 0607 Earmarked	Highways, Property, Waste - Waste Management	-93,990	0	7,502	-86,488
ZQ316	NWW Treatment Plant	Highways, Property, Waste - Waste Management	-1,206,156	0	24,357	-1,181,799
ZQ318	Energy Island Economic Development Reserve	Regulation & Economic Development - Economic	-47,896	0	39,714	-8,182
ZQ319	Asset Management Rationalisation	Highways, Property, Waste - Property	-56,796	0	14,140	-42,656
ZQ321	Schools Rationalisation	Lifelong Learning - Education	-887,474	-62,149	927,967	-21,656
ZQ322	Developer Contribution Highways	Regulation & Economic Development	-54,480	0	54,480	0
ZQ330	EU Projects Reserve	Regulation & Economic Development - Economic	-50,000	0	50,000	0
ZQ331	Major Developments	Regulation & Economic Development - Economic	-233,362	-33,438	1,687	-265,113
ZQ332	Land Charges computer system	Council Business - Legal	-8,100	0	0	-8,100

Cost Centre	Reserve	Service	Balance at Start of Year	Transfers In	Transfers out	Balance at End of Year
ZQ334	Purchase new Legal Case Management System	Council Business - Legal	-30,000	0	30,000	0
ZQ335	Invest to Save - on line school meal payment	Lifelong Learning - Education	-25,542	0	0	-25,542
ZQ337	Estyn Allan y Gogledd	Lifelong Learning - Culture	-2,643	0	2,643	0
ZQ338	Smarter Working Training reserve		-15,264	0	15,264	0
ZQ339	PSBA conversion costs	Transformation - ICT	-982	0	982	0
ZQ343	Invest to save Child Placement Service	Children's Services - Child Placement Service	-420	0	420	0
ZQ344	Transformation	Adults & Children's Services	-196,935	0	122,476	-74,459
ZQ345	Homeless Provision	Housing	-87,950	-50,000	49,638	-88,312
ZQ346	Landlord Tenant Improvements	Housing	-5,000	0	0	-5,000
ZQ347	Affordable housing	Housing	-99,000	0	0	-99,000
ZQ348	Housing Management	Housing	-56,300	0	50,000	-6,300
ZQ350	Planning and Public Protection Reserve -PIF Grant	Regulation & Economic Development - Planning & Public Protection	-12,871	0	12,871	0
ZQ353	Highways Restricted Grants Reserve Flood	Highways, Property, Waste - Highways	-36,473	0	0	-36,473
ZQ354	Highways Restrcted Grants Reserve Coastal Path	Highways, Property, Waste - Highways	-7,575	0	0	-7,575
ZQ355	Highways Restrcted Grants Reserve Airport Car Pk inc	Highways, Property, Waste - Highways	-6,406	0	4,005	-2,401
ZQ358	Corp Fin - Development CIVICA systems	Corporate - Resources	-21,592	0	5,106	-16,486
ZQ359	Economic & Community Regeneration Leisure - maintenance schemes	Regulation & Economic Development - Leisure	-2,941	0	2,941	0
ZQ363	Resources - Revenues & Benefits IT	Resources	-54,870	0	11,934	-42,936
ZQ402	Local Development Plan (previously Planing & Public Protection Reserve)	Regulation & Economic Development - Planning & Public Protection	-208,190	0	39,490	-168,700
ZQ404	SETS European Grant	Regulation & Economic Development - Economic	-37,116	0	37,116	0
ZQ406	Webcasting	Council Business - Policy	-500	0	500	0

Cost Centre	Reserve	Service	Balance at Start of Year	Transfers In	Transfers out	Balance at End of Year
ZQ407	Earmarked Reserve SCWDP	Transformation - HR	-40,430	0	0	-40,430
ZQ408	Buy With Confidence Reserve	Regulation & Economic Development - Planning & Public Protection	-3,147	-731	0	-3,878
ZQ409	Social Substance Misuse	Transformation - HR	-54,000	0	54,000	0
ZQ413	Spend to Save Public Conveniences	Highways, Property, Waste - Waste Management	-28,881	0	19,975	-8,906
ZQ414	Policy Management System	Council Business - Policy	-32,600	0	24,237	-8,363
ZQ415	Planning	Regulation & Economic Development - Planning & Public Protection	-25,000	0	25,000	0
ZQ416	Revenues & Benefits Staff Supervisor	Resources	-27,000	0	27,000	0
ZQ417	Equal Pay Reserve	Corporate	-1,059,292	0	246,190	-813,102
ZQ418	Invest to Save - No Classification		0	0	52,529	52,529
ZQ418	Invest to Save - EDRMS Revenues & Benefits (ZB00304)	Resources	-170,000	0	127,856	-42,144
ZQ418	Invest to Save - Local Land & Prop Gazetter (ZB00305)	Regulation and Economic Development	-10,800	0	10,800	0
ZQ418	Invest to Save - CRM System (ZB00306)	Transformation	-255,000	0	33,724	-221,276
ZQ418	Invest to Save - Payment Gateway (ZB00307)	Transformation	-27,000	0	6,000	-21,000
ZQ418	Invest to Save - Planning System (ZB00308)	Regulation and Economic Development	-105,972	0	28,437	-77,536
ZQ418	Invest to Save - Cash Management System (ZB00309)	Resources	-150,000	0	59,078	-90,922
ZQ418	Invest to Save - Modern Business Processes (ZB00310)		-87,000	0	0	-87,000
ZQ418	Invest to Save - Digital Services Staffing (ZB00311)		-120,000	0	0	-120,000
ZQ418	Invest to Save - Digital Connect within Learning (ZB00312)	Learning	-45,000	0	0	-45,000
ZQ419	Major Developments - Planning	Regulation & Economic Development - Planning & Public Protection	-240,849	-350,839	0	-591,689

Cost Centre	Reserve	Service	Balance at Start of Year	Transfers In	Transfers out	Balance at End of Year
ZQ420	Supporting People Administration	Housing	-734,010	-25,133	0	-759,143
ZQ421	Corporate Vulnerable Persons	Housing	-570,000	0	0	-570,000
ZQ422	Project Development - Breakwater Park	Regulation & Economic Development	-20,000	0	17,050	-2,950
ZQ423	Planning & Legal Costs	Regulation & Economic Development	-50,000	0	27,625	-22,375
ZQ424	Winter Maintenance	Highways, Property, Waste	-33,478	-54,480	33,478	-54,480
ZQ425	Northgate HR Payroll Project	Corporate	-248,943	0	196,510	-52,433
ZQ426	Restricted Contingency Funded Projects	Resources	-20,830	-24,550	6,688	-38,692
ZQ427	Dismantling Rova Cabins	Corporate	0	-28,000	0	-28,000
ZQ428	Social Care Staffing Contracts	Adults Services	0	-221,257	76,520	-144,737
ZQ430	Bathing Water Prediction Model	Regulation and Economic Development	0	-10,000	0	-10,000
ZQ429	Edge of Care Reserve	Adults Services	0	-121,724	0	-121,724
ZQ431	Beaumaris Pier - Painting	Regulation and Economic Development	0	-74,968	0	-74,968
ZQ432	Bus Stop Infrastructure	Highways, Property and Waste	0	-133,475	0	-133,475
Total			(13,356,786)	(1,808,080)	3,254,747	(11,910,119)

SCHOOL BALANCES AT 31 MARCH 2018

YSGOL / SCHOOL	Balans ddygwyd ymlaen 2016/17 balance brought forward	Dyraniad 2017/18 Allocation	Cyfanswm Gwariant 2017/18 Total Expenditure	Balans i'w ddwyn ymlaen 2017/18 Balance carried forward	% o'r Gyllideb / % of the budget	Defnyddio i Gydbwyso cyllideb 2018/19 / Used to balance 2018/19 budget	Balans yn weddill o Gronfeydd wrth gefn 2017/18 Balance left of 2017/18 reserves
	£	£	£	£	%	£	£
AMLWCH	8,022	1,016,192	992,910.19	23,281	2%		23,281
BEAUMARIS	11,055	307,545	287,622.05	19,922	6%		19,922
BODEDERN	25,041	462,761	446,513.44	16,248	4%		16,248
BODFFORDD	416	334,246	331,819.79	2,426	1%		2,426
BODORGAN	27,912	244,472	210,623.49	33,849	14%		33,849
BRYNGWRAN	22,266	277,416	253,196.25	24,220	9%		24,220
BRYNSIENCYN	6,313	254,123	255,632.61	-12,510	-5%		-12,510
CEMAES	24,804	408,874	369,174.09	39,700	10%		39,700
DWYRAN	16,289	223,909	186,195.82	37,713	17%		37,713
ESCEIFIOG	50,669	675,019	598,142.66	76,877	11%		76,877
GARREGLEFN	32,740	229,160	223,699.98	5,460	2%		5,460
GWALCHMAI	11,500	419,320	390,370.28	28,950	7%		28,950
PARC,CAERGYBI	74,537	390,517	390,520.00	-3	0%		-3
MOELFRE	41,915	449,375	434,431.49	14,943	3%		14,943
LLANBEDRGOCH	13,282	220,862	200,358.83	20,503	9%		20,503
LLANFACHRAETH	13,472	112,542	112,540	2	0%		2
FFRWD WIN	19,093	115,803	115,800	3	0%		3

YSGOL / SCHOOL	Balans ddygwyd ymlaen 2016/17 balance brought forward	Dyraniad 2017/18 Allocation	Cyfanswm Gwariant 2017/18 Total Expenditure	Balans i'w ddwyn ymlaen 2017/18 Balance carried forward	% o'r Gyllideb / % of the budget	Defnyddio i Gydbwyso cyllideb 2018/19 / Used to balance 2018/19 budget	Balans yn weddill o Gronfeydd wrth gefn 2017/18 Balance left of 2017/18 reserves
	£	£	£	£	%	£	£
LLANFAIRPWLL	22,315	1,258,165	1,219,038.75	39,126	3%		39,126
LLANFEHELL	-736	381,604	376,147.87	5,457	1%		5,457
Y GRAIG	62,648	1,398,428	1,386,341.56	12,086	1%		12,086
LLANGOED	14,166	399,706	393,968.41	5,737	1%		5,737
LLANGRISTIOLUS	12,442	434,742	429,849.77	4,893	1%		4,893
LLANERCHYMEDD	-15,776	505,044	494,980.50	10,064	2%		10,064
LLANRHUDDLAD	36,141	131,151	131,150.00	1	0%		1
PENCARNISIOG	-4,085	255,515	251,774.18	3,741	1%		3,741
PENTRAETH	7,949	394,419	379,214.97	15,204	4%		15,204
PENYSARN	2,101	404,691	404,039.66	651	0%		651
RHOSCOLYN	7,871	467,971	424,799.38	43,171	9%		43,171
RHOSNEIGR	55,355	342,005	282,128.64	59,876	18%		59,876
RHOSYBOL	26,560	334,410	279,277.51	55,132	16%		55,132
TALWRN	38,804	269,104	217,340.50	51,764	19%		51,764
Y DYFFRYN	72,810	539,530	503,714.61	35,815	7%		35,815
LLANFAWR	31,425	1,168,625	1,140,245.31	28,379	2%		28,379
GORONWY OWEN	-31,877	499,983	523,885.98	-23,903	-5%		-23,903
LLAINGOCH	60,995	367,775	367,770.00	5	0%		5
NIWBWRCH	44,237	345,617	307,206.79	38,410	11%		38,410
Y TYWYN	77,811	641,141	568,516.12	72,625	11%		72,625
LLANDEGFAN	34,208	607,688	555,399.88	52,288	9%		52,288
Y BORTH	81,406	1,004,806	912,752.22	83,054	8%		83,054
KINGSLAND	82,648	778,148	723,596.63	54,551	7%		54,551

YSGOL / SCHOOL	Balans ddygwyd ymlaen 2016/17 balance brought forward	Dyraniad 2017/18 Allocation	Cyfanswm Gwariant 2017/18 Total Expenditure	Balans i'w ddwyn ymlaen 2017/18 Balance carried forward	% o'r Gyllideb / % of the budget	Defnyddio i Gydbwyso cyllideb 2018/19 / Used to balance 2018/19 budget	Balans yn weddill o Gronfeydd wrth gefn 2017/18 Balance left of 2017/18 reserves
	£	£	£	£	%	£	£
MORSWYN	31,161	615,561	590,877.25	24,683	4%		24,683
CORN HIR	93,618	935,078	871,025.65	93,618	7%		64,052
PARCH.THOMAS ELLIS	113,284	346,384	346,380.00	4	0%		4
PARC Y BONT	28,928	515,908	485,997.11	29,911	6%		29,911
LLANGAFFO	13,187	249,847	240,533.09	9,314	5%		9,314
SANTES FAIR	24,506	706,846	683,298.91	23,548	3%		23,548
RHYDYLLAN	0	400,980	384,324.45	16,656	4%		16,656
CYBI	0	1,179,340	1,086,524.70	92,815	8%		92,815
CAERGEILIOG	282,924	1,513,934	1,231,007	139,338	9%		139,338
IS-GYFANSWM Cynradd)/ SUB TOTAL (Primary)	1,706,351	25,536,281	24,012,658	1,380,034	5%		1,380,034
SYR THOMAS JONES	-209,371	2,579,550	2,784,421.66	-204,872	-8%		-204,872
CAERGYBI	158,634	4,085,698	3,924,065.81	161,632	4%	-142,180	19,452
LLANGFNI	30,787	3,388,834	3,323,161.49	65,673	2%		65,673
DAVID HUGHES	82,234	5,194,918	5,096,887.14	98,031	2%		98,031
BODEDERN	165,116	3,648,880	3,358,920.28	289,950	8%		289,950
IS-GYFANSWM Uwchradd)/ SUB TOTAL (Secondary)	227,400	18,897,880	18,487,466	410,414	2%	-142,180	268,234
Y BONT	155,587	1,719,637	1,640,657	78,980	5%		78,980
IS-GYFANSWM (Arbennig) / SUB TOTAL (Special)	155,587	1,719,637	1,640,657	78,980	5%		78,980
CYFANSWM / TOTAL	2,089,338	46,513,798	44,140,782	1,869,427	4%	-142,180	1,727,247

**APPENDIX 5
(continued)**

	Deficit 2017/18	Surplus 2017/18	Balances 2017/18
Primary	-36,416	1,416,450	1,380,034
Secondary	-204,872	615,285	410,414
Special	0	78,980	78,980
Total	-241,288	2,110,715	1,869,427

APPENDIX 6

	Amount Q4 £	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Value spent on consultancy Q1, Q2 & Q3	1,653,388					
	11,375			✓	Core	Professional fees for Education Department
	1,710	✓			Core	Provide training and advice and policy development for Safeguarding, health and safety advice and monitoring staff attendance across all schools
	250			✓	Grant	External supporting role for NQT teachers in their first year of teaching
	6,125			✓	Invest to Save	Professional fees for Education Department
	9,791			✓	Invest to Save	CAPITA One Transport Module
	8,800			✓	Invest to Save	Professional services for implementation of transport module
	2,063			✓	Grant	Monitoring Welsh Language strategy on behalf of Local Authority
	80			✓	Grant	Developing the Welsh Provision to Schools in Holyhead
	480	✓			Grant	Conduct 10 digital surgeries
	570	✓			Grant	Tutor for Digital Inclusion Surgery Sessions
Total Central Education	41,244					

	Amount Q4 £	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Value spent on consultancy Q1, Q2 & Q3	1,653,388					
	118	✓			Core	Artist Masterclasses
	52	✓			Core	Artist Masterclasses
	280	✓			Core	Artist to lead Criw Celf
	400	✓			Core	Artist to lead Criw Celf
	250	✓			Core	Artist to lead Criw Celf
	425	✓			Core	Training for Mill Staff
	560	✓			Grant	Preperation and Delivery of reader development strategy Seminar
Total Culture	2,085					
Economic & Regeneration	378			✓	External (Grant)	VVP Forum Draft Notes 09/09/16 Final Holyhead VVP Report
	1,250			✓	Core	Valuation and Appraisal Report
	343			✓	External (Grant)	Translation for VVP Report
	4,966			✓	External (Grant)	Forward Strategy for Holyhead
	19,992	✓			Core	Transmissions Infrastructure and Grid Connections Framework Agreement - Provision of support and advice in dealing with technical aspects of National Grid's proposed Development Consent Order application (North Wales Connection Project)

	Amount Q4 £	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Value spent on consultancy Q1, Q2 & Q3	1,653,388					
	7,832	✓			Core	Professional Fees IaCC North Wales Connections Project - Draft DCO - Support and Advise
	2,250			✓	Core	Energy Island - Attending meeting, Site Visit, Research and creation of Education is Everybody's Business
	3,750			✓	Core	Economist view of site preparation and clearance
	7,772	✓		✓	External (PPA)	IoACC Ecological Support
	820	✓		✓	External (PPA)	Annual Sage Coretime Maintenance Support and Licence 30 users from 1/2/18 - 31/1/19
	37,763	✓		✓	External (PPA)	Provision of Strategic Advice on Wylfa Newydd Project
	74,452	✓		✓	External (PPA)	Development Consent Order
	4,619	✓		✓	External (PPA)	Amlwch Leisure Centre Impact Assessment
	11,821	✓		✓	External (PPA)	Archaeological Planning Core Team HN
	320	✓		✓	External (PPA)	Review of CHP Report
	10,000	✓		✓	External (PPA)	Social Care Displacement 1
	2,880	✓		✓	External (PPA)	Review of CHP Report
	3,782	✓		✓	External (PPA)	Consultancy West Somerset Council – Major Development Works
	4,500	✓		✓	External (PPA)	Review of Environmental Permit Application

	Amount Q4 £	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Value spent on consultancy Q1, Q2 & Q3	1,653,388					
	4,325	✓		✓	External (PPA)	Landscape Support TCPA's January inputs
	5,524	✓		✓	External (PPA)	Site Preparation and Clearance review of the SP&C Application documents
	273	✓		✓	External (PPA)	Annual Sage Coretime Maintenance Support and Licence 30 Users 1/218-31/1/19
	245	✓		✓	External (PPA)	Consultancy Agreement (October 2016)-Provision of Strategic Advice re Horizon Nuclear Power/National Grid Connection Project
	31,035	✓		✓	External (PPA)	Professional Fees for ongoing advice and support in relation to the North Wales Connection Project
	85,458	✓		✓	External (PPA)	Professional Fees for services rendered in connection with IoACC North Wales Connection Project - Draft DCO - Support and Advice
	794	✓		✓	External (PPA)	Provision of curatorial archeological works (historic environment planning advice) Dec 2017
	429	✓		✓	External (PPA)	Provision of Strategic Advice on National Grid Project Interim Invoice January 2018

	Amount Q4 £	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Value spent on consultancy Q1, Q2 & Q3	1,653,388					
	24,666			✓	External (NDA)	Penrhos Business Units
	7,111			✓	External (NDA)	Feasibility Work on Shire Hall
	2,500			✓	External (NDA)	Feasibility Work on Shire Hall
	5,000			✓	Core	Memo of understanding
	339			✓	Core	Agricultural Appraisal for Land
	47,128			✓	Core	Consultancy Fees – Develop Management Support – Planning Control
	1,470	✓			Core	Engineering Services
	75,632	✓		✓	Grant	Consultancy work completed - Craig y Don Estate
	5,792	✓			Grant	Project Management works at Craig y Don Amlwch
	3,500	✓			Grant	Contribution – Collecting Shellfish from the Menai for 04/16 - 12/17
	303			✓	Core	Zoo Licensing Inspection of Anglesey Sea Zoo - 15/12/17
	231			✓	Core	Zoo Licensing Inspection of Pili Palas - 15/12/17
	333	✓		✓	Core	Contribution – Collecting shellfish from the Menai Straits

	Amount Q4 £	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Value spent on consultancy Q1, Q2 & Q3	1,653,388					
	247	✓		✓	Grant	Translator for meeting for residents at - Craig y Don, Amlwch
	365	✓		✓	Core - External PMO Refunded	Supply and Analyse Diffusion Tubes, February 2018 - January 2019
	100			✓	Core	Production of 1 painting
	3,498	✓			Core	Food Hygiene Inspection
	2,442	✓		✓	Grant	Food Hygiene Inspection Costs - FSA Funding (coded from BR004/A0500)
	30	✓		✓	Core	Credit scoring checks
	245	✓		✓	Core	Sampling
	95	✓		✓	Core	Translation Service
	978	✓		✓	Grant Contribution	Collaborative 2017 Air Quality Progress Report Produced by Bereau Veritas - Ynys Môn Count Council Contribution
	500	✓		✓	Core	To carry out inspection, testing and labelling of each item
	500			✓	Grant Contribution	Story & Song for Family Festival
	2,328	✓		✓	Core	Direct Debits Worldpay
	340			✓	Grant Contribution	Walking Activities to try and encourage older people to get out and walk
	90			✓	Grant Contribution	Safeguarding Course

	Amount Q4 £	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Value spent on consultancy Q1, Q2 & Q3	1,653,388					
	680			✓	Grant Contribution	Netball Leaders
	235			✓	External (Sports Wales - LAPA)	First Aid training
	514,253					
Highways	92			✓	Core	Parking adjudication service levy
	2,613	✓	✓		Core	WPPP fixed contribution for processing of Parking FPN's
	21,216	✓		✓	Core	Charges in respect of PCN's issued on behalf of Isle of Anglesey County Council 01/01/18 to 31/1/18
	501	✓			Core	Staff time - Ynys Môn Remote data collection
	7,500	✓		✓	Core	CSSW Asset Management Project for 2017/18
	3,375	✓		✓	Core	THS reports, RCI data and WGA reporting
	14,172	✓		✓	Core	Provide Scanner survey for estimated lengths
	4,167	✓		✓	Core	Basic Asset Protection
	14,446	✓		✓	Grant / Core	Amser Staff - External Costs - Nant y Felin
	9,849	✓		✓	Grant / Core	Amser Staff - External Costs - Maes Hafoty
	7,200	✓		✓	Grant	Amser Staff - External Costs - Brynsiencyn
	85,132					

	Amount Q4 £	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Value spent on consultancy Q1, Q2 & Q3	1,653,388					
Schools	5,400	✓		✓	Core	Support to schools for 2 days a week
	350	✓		✓	Core	Support for the governing body
	525	✓		✓	Core	Support for the governing body
	6,275					
Waste	45,719	✓			Core Budget - Self Funded	Charges for the management of fixed penalty notices
	1,000	✓			Core	Perimeter Gas Monitoring
	3,580	✓			Core	Penhesgyn Landfill Gas Technical Support
	167	✓			Core	Metering & Settlement Fee
	130	✓			Core	DuoS Offtake Only
	21,759	✓			Core	Contribution to treatment plant
	2,598	✓			Core	Contribution to Conwy transfer station
	15,025	✓			Core	Landfill Site Management
	7,800	✓			Core	CQA Report and Performance Management of the works
	1,856	✓			External Contribution & Grant	Bioaerosol monitoring
	600	✓			External Contribution & Grant	Consultancy work carried out at Penhesgyn
Total Waste	100,234					

	Amount Q4 £	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Value spent on consultancy Q1, Q2 & Q3	1,653,388					
HRA	275			✓	Core HRA	Travel and Overnight -
	1,165			✓	Core HRA	Consultancy Services Keystone Upgrade
	1,150			✓	Core HRA	One day's consultancy service 17/1/18
	100			✓	Core HRA	Webinar Repairs
	153			✓	Core HRA	Expenses, Subsistence and Accommodation 21/11/18
	1,250			✓	Core HRA	Tyoe II Storage & Engine Audit Purge
	5,900			✓	Grant	Affordable housing Payment
	9,993					
Adults Services	2,736			✓	Core budget	Consultancy for catering Feasibility
	228			✓	Transformation Reserve	Facilitate a public meeting
	4,675			✓	ICF Grant	Consultancy costs to scope the future vision
	7,639					
Childrens Service	1,500			✓	50 % Core budget/ 50% Gwynedd CC	Speaking Events 25/3/2018
	1,500					

	Amount Q4 £	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Value spent on consultancy Q1, Q2 & Q3	1,653,388					
Transformation	2,250			✓	Specific Core Budget	Installation and Consultancy Services
	300			✓	Specific Core Budget	Estimated Expenses
	600			✓	Specific Core Budget	Management Services 1/01/2018 - 31/01/2019
	850			✓	Specific Core Budget	SSL Certificate Upgrade on Citrix Infrastructure
	1,275			✓	Specific Core Budget	Citrix Netscaler Upgrade
	425			✓	Specific Core Budget	Consultancy & project management - Setup singlepoint on new server
	2,125			✓	Specific Core Budget	Arus Northgate Consultancy
	950			✓	Specific Core Budget	By Comms Care-Cisco Gold accredited professional services
	2,250			✓	Specific Core Budget	Design and Installation of Software
	6,198			✓	Specific Core Budget	Professional Services
	17,223					

	Amount Q4 £	Category - Reason Appointed			Source of Funding (Specific Core Budget / Unutilised staffing budget / Grant / External Contribution)	Description of work undertaken
		Ongoing to cover specific skill set that doesn't require Permanent Post	Volume of Work	Specific Work / One Off Project		
Value spent on consultancy Q1, Q2 & Q3	1,653,388					
Council Business	7,873	No	Covers full-time post	Corporate Governance	Overspend on budget	Professional Services – Locum Solicitor
	44,355	No	Covers 2 full-time posts	Land Charges x 1; Contracts x 1	Overspend on budget	Professional services of: (Land Charges) (Contracts) Locum Solicitors
	52,229					
Resources	1,500	✓			Core budget	VAT Consultancy
	4,300			✓	Core budget	Consultancy on Civica system
	600			✓	Core budget	Travel Expenses for Consultant
	17,500			✓	Core budget - MRP budget	MRP Review
	14,100			✓	Core budget	Northgate Payroll Project expert
	2,497			✓	Core budget	Project Management Costs -
	2,000			✓	Core budget	Technical Installation of Resource Reporting Service (RRS)
	1,750			✓	Core budget	Northgate Payroll Project expert
	5,000			✓	Core budget	SPD Review
	3,000			✓	Core budget	Project Management
5,439			✓	Core budget	Project Management Costs	
	57,686					
Total Q4	895,493					
Total April 2017 to March 2018	2,548,881					

APPENDIX 7

Summary Consultancy Expenditure Q1 to Q4 per Department					
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Total to Date
Central Education	7,445	15,457	11,550	41,244	75,696
Culture	4,721	1,519	2,602	2,085	10,927
Economic & Regeneration	140,283	357,801	379,573	514,253	1,391,911
Highways	238	9,290	3,711	85,132	98,370
Schools	2,100	5,575	10,200	6,275	24,150
Waste	7,577	76,012	92,282	100,234	276,105
HRA	11,416	16,801	26,836	9,993	65,047
Adult Services	0	0	0	7,639	7,639
Childrens Services	11,970	15,408	12,255	1,500	41,133
Transformation	15,881	10,963	14,165	17,223	58,232
Council Business	56,208	81,401	78,432	52,229	268,269
Resources	52,936	6,647	114,131	57,686	231,401
Total	310,776	596,875	745,737	895,493	2,548,881

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	The Executive
Date:	30 April 2018
Subject:	Anti-Poverty Strategy
Portfolio Holder(s):	Cllr Alun Mummery
Head of Service:	Ned Michael
Report Author:	Elliw Llŷr
Tel:	01248752137
E-mail:	ElliwLlyr@ynysmon.gov.uk
Local Members:	All LM

A –Recommendation/s and reason/s
<p>Recommend that the Executive approve the</p> <p>R.1 Anti-Poverty Strategy</p> <p>R.2and for each Service to include the Strategy as an objective within their annual Service Delivery Plan.</p> <p>Reasons</p> <p>A corporate response is required in dealing with poverty within Ynys Môn communities by encouraging ownership within Services and working with our external partners.</p> <p>1.0 Background</p> <p>1.1 Poverty affects a high percentage of the population and we see daily references within the media of how poverty has an affect due to increase in living costs, low wages and limited work opportunities which stops people from being able to take part fully within their communities.</p> <p>1.2 The Anti-Poverty Strategy is starting us on the journey of raising awareness of poverty issues and how we can tackle it. The Strategy offers a corporate definition of poverty and outlines what the current activity over a period of short, medium and long term.</p> <p>1.3 There is a lot of current activity and this Strategy offers a method of co-ordinate this under one umbrella.</p> <p>1.4 Following a series of meetings with Heads of Services and Managers the Work Programme draws together the some of the activities.</p> <p>2.0 Responses following consultation period</p> <p>2.1 Consultation has taken place via Council website, social media and links sent to key</p>

partners; of those responding all were responding on behalf on an organisation.

The summary is as follows:

- All agree a Strategy is needed
- All agree with the purpose of the Strategy
- By using data which is relevant to Anglesey a baseline can be established and could be developed further
- Responses indicate that the Council has a crucial role in coordinating and having an impact on poverty. Some responses are service specific and will be shared for their consideration.
- Third sector and partners acknowledge that they have a role in dealing with poverty and are willing to work with the Council.

B – What other options did you consider and why did you reject them and/or opt for this option?

The current Corporate Plan, 2017-2022 states that there is a need to 'Ensure that Council Services designed to tackle poverty are coordinated and effective'. By not implementing this Strategy would mean that this would not be achieved and responses would framgmentary

C – Why is this a decision for the Executive?

As it is an objective within the Corporate Plan, 2017-22

D – Is this decision consistent with policy approved by the full Council?

yes

DD – Is this decision within the budget approved by the Council?

E – Who did you consult?

What did they say?

E – Who did you consult?		What did they say?
1	Chief Executive / Strategic Leadership Team (SLT) (mandatory)	No comments
2	Finance / Section 151 (mandatory)	No comments
3	Legal / Monitoring Officer (mandatory)	No comments
4	Human Resources (HR)	
5	Property	

6	Information Communication Technology (ICT)	
7	Scrutiny	That the Scrutiny Committee recommends to the Executive that it approves the Strategy and that each service prioritises the strategy in their daily work and that it is an objective for each service to include in their service plan.
8	Local Members	
9	Any external bodies / other/s	

F – Risks and any mitigation (if relevant)		
1	Economic	Positive effect
2	Anti-poverty	Positive effect
3	Crime and Disorder	Positive effect
4	Environmental	Positive effect
5	Equalities	Positive effect
6	Outcome Agreements	
7	Other	

FF - Appendices:
Anti-Poverty Strategy Impact Assessment

G - Background papers (please contact the author of the Report for any further information):

Anti-Poverty Strategy

June 2018

Draft Anti-Poverty Strategy

1. Introduction

The word Poverty is mentioned in the news on a daily basis, with poverty becoming apparent in a variety of ways from welfare reform to fuel poverty to low levels of income. Working families on low wages are referred to as 'Just About Managing' (JAM) families. It is often felt that individuals and families have no way of improving their own situation and this is elaborated upon by the Joseph Rowntree Foundation (JRF):

'Poverty is damaging to those directly affected and to our economy and society. Poverty is linked to additional public spending on health, education, social care and police and criminal justice services in Wales of around £3.6 billion a year, equivalent to over 20% of the Welsh budget, with additional costs from lost tax revenues and costs to the social security system.'

Poverty casts a long shadow over people's lives. Children who grow up in low-income households have poorer mental and physical health than those who grow up in better-off families, and people who have experienced poverty or live in a deprived area have fewer years of life free from illness or disability and are likely to die sooner. At every stage of education, children from low-income backgrounds achieve worse results at school than those from better-off homes, increasing the risk that poverty will be passed from one generation to the next. And poverty acts as a brake on economic growth, limiting the skills and talents available to employers, reducing earnings potential which affects Treasury tax revenues, and diverting resources to top-up low wages that could be used in other ways.'

One of the strongest messages regarding poverty in Wales currently is that there are more people of working age in poverty compared to 10 years ago.

2. Purpose of the Strategy

The need for an Anti-Poverty Strategy has been recognised as a priority for the work programme of the Housing Services' Strategic Unit for 2017-2018 and is driven by the 2017-22 Corporate Plan which notes the need to:

- Create conditions which enable everyone to fulfil their long term potential
- Support vulnerable adults and families and keep them safe, healthy and as independent as possible
- Work in partnership with our communities to enable them to cope effectively with changes and developments while protecting our natural environment.

In response to the above this Strategy is presented to achieve:

- An agreement on a corporate definition of poverty
- Raise awareness and set a baseline of activities within Services and with partners
- Develop a method of measuring the effect of Services on dealing with poverty within our communities

It is intended to introduce a Anti-Poverty Strategy which is approved by the Executive so that and internal and external consultation can take place early in 2018. No Corporate Anti-Poverty Strategy currently exists.

The Tackling Poverty Strategy consolidates the Council's role to 'prevent' in order to achieve better results, rather than trying to resolve matters later on when they are more complex and more resource intensive.

The Tackling Poverty Strategy consolidates the Council's role to 'prevent' in order to achieve better results, rather than trying to resolve matters later on when they are more complex and more resource intensive.

3. What is Poverty?

Everyone has their own personal idea of what is meant by Poverty as there is no one specific definition. For consistency, the following definition is proposed by the Joseph Rowntree Foundation (JRF) as it refers to more than just income:-

When we refer to poverty, the most obvious element is income – but it can also include a lack of ability to source goods or access to essential services.

'When a person's resources (mainly their material resources) are not sufficient to meet their minimum needs (including social participation).'

This is consistent with the recent document Taking Wales Forward 2016-2021 by Welsh Government (WG) which highlights the fact that prosperity means more than just material wealth – it means that each of us enjoys a good quality of life and that we live in strong and safe communities'

The Action Plan which accompanies the above has been issued by WG in December, 2017 which will:

- Tackle regional inequality and promote fair work
- Build ambition and encourage learning for life
- Equip everyone with the right skills for a changing world
- Deliver modern and connected infrastructure

<http://gov.wales/docs/det/publications/171213-economic-action-plan-en.pdf>

The above provides a basis for the Council to adopt 5 themes on a strategic level, which are:

1. **Economic growth for all**- by getting better jobs, local jobs and providing assistance so that people can get work.
2. **Better education and skills** – ensure a high standard of learning, apprenticeships, skills for adults and good careers advice.
3. **Strengthen families and communities** – provide services that support families and provide early years assistance, timely access to services such as mental health.
4. **Save costs and reduce demand** – by providing affordable housing and services such as transport, internet and reducing requirements such as energy costs and increasing energy efficiency.
5. **Support to people who are in poverty** – a small number of the population will need more support as a result of their personal circumstances, a service needs to be provided which focuses on the person and which develops the strengths of individuals over time.

The above is based on a recent report by JRF, 'Prosperity without Poverty' which sets a framework for Wales specifically. Introducing the above themes will assist services to make their fields of work relevant to these themes.

4. National and local context

The following sets the National and Local Context as to why a Tackling Poverty Strategy is required:

The recently published **Prosperity for All: The National Strategy** notes that 'prosperity means more than material wealth'.

The long term aim of the National Strategy is to create a Wales that is prosperous and safe, healthy and energetic, ambitious, which learns and which is united and connected. The Government Programme, *Moving Wales Forward*, notes the main commitments which need to be realized between now and 2021. The main Strategic themes of Prosperity for All are that Wales is:

Prosperous and Secure - Our aim is to create an economy in Wales which offers opportunities for all and tackles inequality, thus ensuring individual and national prosperity.

Healthy and Active - Our aim is to improve health and wellbeing in Wales for individuals, Families and communities.

Ambitious and Learning - Our aim is to instil in everyone a passion to learn throughout their lives, inspiring them with the ambition to be the best they possibly can be.

United and Connected - Our aim is to build a nation where people take pride in their communities, in the Welsh identity and language, and in our place in the world.

Back in 2010, WG introduced a Children and Families Bill, Wales was one of the first in UK to include a commitment to tackling child poverty within an Act. A Strategy for Wales on Child Poverty was published with the intention of improving outcomes for households on low income, by placing duties on local authorities and public bodies to work together to tackle child poverty.

During a review in 2015, it is acknowledged that their ambition of eradicating child poverty by 2020, as stated in the Child Poverty Act, 2010. The WG are developing an alternate realistic way, which will concentrate on elements of child poverty where WG and public bodies across Wales are able to directly influence. One way of achieving this is by Prosperity to All and Future Generations Act.

Alignment with the Wellbeing of Future Generations Act

The Council's Statement of Wellbeing reflects the 'draft' assessment of wellbeing defined by the Public Services Board and notes that we will, as a Council, work towards an Island which develops and nurtures:

- independent individuals within
- strong families who live in
- healthy communities that are:
 - thriving
 - prosperous
 - lively and
 - resilient

Wellbeing Objectives

The Council's Wellbeing Objectives for 2017-18 are based on the draft assessment made by the Public Services Board. The Wellbeing Objectives are:

- Create sustainable communities by developing a thriving and prosperous economy which offers the opportunity for all to succeed, whatever their background.

- Improve the long term prospects of children and families by ensuring that each child gets the best start in life, that they are safe and healthy and that each pupil, whatever their background or age, achieves their potential.
- Safeguard and improve the natural and built environment by ensuring a good quality modern infrastructure which is suitable for individuals and businesses alike.
- Ensure a supply of high quality affordable housing and manage that supply in order to develop resilient bilingual communities which promote the Welsh language and culture to ensure a long term future for the language on the Island.

The draft Gwynedd and Ynys Mon Well Being Plan prioritises the effects that poverty has on well being of communities and identifies the need to develop a detailed understanding of how poverty affects the areas and ensures that work will be done across public bodies will be effective in reducing the effects of long term poverty.

<https://www.llesiantgwyneddaron.org/en/Cynllun-Llesiant/>

The Gwynedd and Mon Wellbeing website provides information on data which is relevant to Anglesey

<https://www.llesiantgwyneddaron.org/Uploads/Pages/Documents/3-4-4-22-1-Data-Tables-Assessment-of-Local-Well-Being-Gwynedd-and-Anglesey.pdf>

Anglesey's Corporate Plan 2017-22

As noted previously, the Corporate Plan notes the need to work towards ensuring an Anglesey which is healthy, thriving and prosperous and the need for effective co-ordination in order to tackle poverty.

Since 2013, a clear message has been received following every Council consultation, i.e. to support those who are most vulnerable, to develop the economy and ensure the wellbeing of the people of the Island. The areas which are focused upon in the corporate plan are therefore based on these priorities.

5. Why is there a need to tackle poverty?

While forming the Strategy, a lot of information was found regarding the effects of poverty, and the following summarises some of the research:

Information from the Research and Statistics Unit show the most recent information on poverty across Wales, see link below:

<https://www.slideshare.net/StatisticsWales/poverty-statistics-headline-figures>

<https://gov.wales/statistics-and-research/households-below-average-income/?skip=1&lang=en>

Fuel Poverty

Fuel poverty affects a number of people as a result of:

- An increase in energy costs
- No increase in income and the effect of welfare reform
- Ineffective private housing where a tenant cannot improve his/her own situation
- Ineffective heating methods, especially in the private sector
- Energy tariffs tend to be higher for vulnerable people as they tend not to switch suppliers and use pre-paid meters.

See map on link:

<https://gov.wales/docs/desh/policy/090129fuelmapangleseven.pdf>

ECO requirements on energy companies mean that they have to assist those who are struggling to heat their homes, i.e. people on low wages and those who are vulnerable.

Research by **JRF** shows that household costs have the biggest effect on homes in Britain, with 3.4 million living in comparative income poverty. This figure has increased during the last 20 years with many living in the private sector and with 70% spending more than a third on their household costs.

Social housing tenants can also be affected as there is a very close relationship between rent levels and poverty levels. Housing benefits have assisted those who have been unable to pay their housing costs but, at the same time, have contributed to a lack of financial incentive to work which has in turn, created a poverty cycle. Universal Credit moves away from this. But, setting a limit on how much a household can claim in benefits means that many have to use money which is meant for living costs to pay their housing costs.

WG have commissioned a series of reports which reports on the impact of Welfare Reform

<https://gov.wales/topics/people-and-communities/welfare-reform-in-wales/analysing-reforms/?lang=en>

Current information from Department of Works and Pension show that:

- 98 are claiming Full UC Services on line
- 54% had registered with no assistance
- 30% found it hard to verify their ID
- 43% of claimants wanted more assistance to register on line
- 31% wanted ongoing support to access their account
- 33% with rent arrears and found it difficult to pay their rent

<https://www.gov.uk/government/collections/universal-credit-statistics>

Renting in the private sector

Research by Sheffield Hallam University shows that tenants who live in private sector housing tolerate cold houses as they worry about high heating costs and that they would be evicted if they were to complain.

Poverty and Older People

Welfare reform and hardship measures have meant less expenditure on services for older people. Age UK notes that almost a million people have social care requirements that are not being met.

By comparing Census data, people whose activities are limited 'a lot' because of a health problem or disability was more than 3 percentage points higher in Wales (11.9 per cent) than in England (8.3 per cent) in 2011.

<https://www.ons.gov.uk/peoplepopulationandcommunity/healthandsocialcare/disability/articles/disabilityinenglandandwales/2013-01-30>

Poverty in work due to low wages

A report by the Public Policy Institute for Wales shows an increase in poverty amongst working families. The definition of a low wage is set at £7.43 in this research.

Those who work in the catering and hospitality services are most likely to be on low wages, and almost 60% of Wales' workforce is within this category. Those who work in the residential care, wholesale and retail sector are on the lowest wage, with 40% of the workforce in this category.

A report by Public Policy Institute of Wales shows that access to work opportunities is more difficult in rural areas.

<http://ppi.w.org.uk/files/2016/06/An-introduction-to-Rural-Poverty.pdf>

Major developments on the Island will have an impact on wages over the next few years.

Impact on the way people make decisions

A report by JRF shows how living in poverty affects the way people make decisions:

<https://www.jrf.org.uk/report/how-poverty-affects-peoples-decision-making-processes>

Studies show that those living in poverty or those who are close to poverty see a change in their psychological, social and cultural processes which can hamper their ability to make decisions that will benefit them in the long term. Many decisions and subconscious behaviours deal with the present rather than the future and hypothetical. Decisions have therefore been adapted and limited to current circumstances.

Adverse Childhood Experiences (ACE)

Adverse [Childhood Experiences \(ACEs\)](#) are traumatic experiences that happen before 18 years of age and that they are remembered throughout adulthood.

These experiences vary from suffering mental, sexual and physical abuse to being raised in a house where there is domestic abuse, alcohol misuse, separated parents or drug misuse.

Evidence shows that children who experience stressful and low quality childhoods are more likely to develop behaviour which is detrimental to health and which is anti-social, they are more likely to perform poorly in school, are more likely to commit crime and are less likely to be productive members of society.

Child Poverty

Data from End Child Poverty, 2018 shows that there is 3812 children in poverty, which means 27.2% of children are in poverty.

<http://www.endchildpoverty.org.uk/poverty-in-your-area-2018/>

ONS code	Percentage of children in poverty, July-Sept 2017 Local Authority and wards*	BEFORE HOUSING COSTS		AFTER HOUSING COSTS	
		Number of children	%	Number of children	%
W06000001	Isle of Anglesey/Ynys Môn	2,425	17.33%	3,812	27.24
W05000981	Aethwy	125	10.27%	202	16.63
W05000982	Bro Aberffraw	118	17.85%	185	27.97
W05000983	Bro Rhosyr	139	13.40%	221	21.38
W05000984	Caergybi	407	22.53%	631	34.97
W05000985	Canolbarth Môn	345	16.85%	545	26.60
W05000986	Llifôn	176	13.98%	281	22.29
W05000987	Lligwy	167	17.26%	261	27.01
W05000988	Seiriol	113	11.74%	181	18.88
W05000989	Talybolion	253	19.65%	392	30.50
W05000990	Twrcelyn	250	18.14%	392	28.40
W05000991	Ynys Gybi	311	22.58%	476	34.65

6. Establishing a Baseline

The following table list the actions which will take place across Services in the short, medium and long term under the 5 strategic themes within short term defines as within 1 year, medium term as 2-3 years and long term as 4-5 years:


Priority 1:	Economic growth for all - better jobs, local jobs and support so that people can get work.		
Economic Development	Short Term Complete WG TRI programme by providing information on number and effect of schemes	Medium Term Pilot Future Generations Framework Future Generations Framework Support and influence the Growth Bid, North Wales Economic Ambition Board	Long Term Ensure investment within private sector business to increase jobs locally Maximise local economic benefits with Wylfa Newydd and other new developments

Priority 2:	Better education and skills – ensure a high standard of learning, apprenticeships, skills for adults and good careers advice.		
Education	Short Term Offer childcare services to specific areas with the intention of implementation Island wide Lifelong learning- offer training on improving digital skills by reporting on numbers which have benefited and will also assist with Welfare Reform changes	Medium Term Provide activities to encourage families to take part in arts and social activities by recording numbers Number that have participated via Dechrau'n Deg	Long Term Modernising Schools Programme which will provide the best facilities to improve educational opportunities Achieve STEM Inspiring Young People Strategy Ynys Môn

Priority 3:	Strengthen families and communities – provide services that support families and provide early years support, timely access to services such as health services.		
Social Services: Children Services	Short Term Review interventions and support for families to target resources effectively Report on number of children achieve outcomes with their Teulu Mon Plans	Medium Term Offer preventative services via Teulu Mon and Flying Start Realise the Prevention Strategy for Children and Families	Long Term Measure effect of family resilience
Social Services: Adult Services	Short Term Offer Community Asset Co-ordinators to combat loneliness and increase social participation	Medium Term Develop Extra Care Scheme in the Seiriol area	Long Term Develop a co-productive model of learning difficulties service
Work with third sector and partners	Identify opportunities during the term of the Strategy to ensure that social value and any joint intervention		

Priority 4:	Save costs and reduce demand – by providing affordable housing and services such as transport, internet and reducing requirements such as energy costs and increase energy efficiency.		
Housing Services	Realise the HRA Business Plan Long Term Realise the Asset Management Strategy Short Term Realise Supporting People Commissioning Plan Medium Term		
Social Services	Offer Teulu Mon, Families First, Flying Start and Direct Payments – Tymor Byr		

Information Technology Service	Offer digital methods to residents to be able to contact the Council with ease – Tymor Byr
Revenue and Benefits Service	Adopt a Corporate Debt Collection Policy-Medium Term
Highways, Waste and Property Service	Offer Mon Community Transport Service by demonstrating number that utilise the service Provide public service transport which is based on the needs of being able to reach centres which are part of the place shaping strategy- short term

Priority 5:	Support to people who are in poverty by:		
At corporate level	<p>Short Term</p> <p>Implement the Welfare Reform Hub action plan</p> <p>Ensure that preventative services are offered via a prevention framework- Adult Services, Children and Supporting People</p> <p>Prepare for the combined preventative grant from WG, 2019 onwards and assess the impact</p> <p> English.pdf</p>	<p>Medium Term</p> <p>Develop a Place Shaping Strategy</p> <p>Respond to objectives within the Well Being Plan on identifying the effects of poverty on our communities</p> <p>Work with our partners to offer alternate services which support and prevent people from going into poverty</p>	<p>Long Term</p> <p>Review the Anti-Poverty Strategy which is based on data with the aim of helping people not to go into poverty</p>

7. Responses following consultation period

Consultation has taken place via Council website, social media and links sent to key partners; of those responding all were responding on behalf of an organisation.

The summary is as follows:

- All agree a Strategy is needed
- All agree with the purpose of the Strategy
- By using data which is relevant to Anglesey a baseline can be established and could be developed further
- Responses indicate that the Council has a crucial role in coordinating and having an impact on poverty. Some responses are service specific and will be shared for their consideration.
- Third sector and partners acknowledge that they have a role in dealing with poverty and are willing to work with the Council.

Isle of Anglesey County Council - Equality Impact Assessment Template

Revision history:		
Version	Date	Summary of changes
0.1	2.7.18	draft

Step 1: Background	
1 - What are you assessing?	Anti Poverty Strategy
2 - Is this a new or existing proposal?	new
3 - What are the aims and purpose of this proposal?	Strategy is presented to achieve: <ul style="list-style-type: none"> • An agreement on a corporate definition of poverty • Raise awareness and set a baseline of activities within Services and with partners • Develop a method of measuring the effect of Services on dealing with poverty within our communities
4 - Who is responsible for the proposal you are assessing?	Every Service
5 - Who is the Lead Officer for this assessment?	Housing Services Strategy Unit

Step 1: Background

6 - Who else is involved in undertaking this assessment?	Services and partners
7 - Is the proposal related to other areas of work? For example, are there other proposals of policies that should be taken into consideration as part of this assessment?	All policies could have an effect on poverty
8 - Who would be affected by the proposal(s) (adversely or positively, directly or indirectly)?	Residents of Isle of Anglesey

9 - Is the proposal relevant to how the Authority complies with the public sector general duty relating to people who are protected by the Equality Act 2010?	Yes	No
The elimination of discrimination and harassment	x	
The advancement of equality of opportunity	x	
The fostering of good relations	x	
The protection and promotion of human rights		
Note: As a general rule, any policy that affects people is likely to be relevant across all protected groups		

Step 2: Information Gathering	
10 - Does this proposal ensure that the Welsh language is treated no less favourably than the English language, in accordance with the Council's Welsh Language Policy?	yes
11 - Is there an opportunity here to offer more opportunities for people to learn and / or use the Welsh language on a day-to-day basis?	yes
12 – Will this area of work proactively offer services in Welsh for users?	no
13 – Is this proposal likely to protect and promote the Welsh language within communities?	yes
<p>Appendix 1 to the Impact Assessment Guidance lists a series of questions which should be considered when assessing how proposals impact on the Welsh language in general. The extent to which these questions are relevant will depend on the proposal in question. The purpose of these questions is to make you think about the wider impact or contribution and these questions could be used as a prompt when responding to questions 10 – 13 above.</p> <p>However, when assessing how the Council's main policies and strategies impact on the Welsh language, it is recommended that these questions are considered in more detail so that comprehensive assessment is undertaken – a separate template is available with these papers on MonITor, for you to complete, if appropriate.</p>	
14 - Are there any Human Rights issues? If so, what are they? (For example, could this proposal result in the failure to safeguard the right to privacy?) (The 16 basic rights are listed at Appendix 1).	no

15 – Does this proposal meet any of the seven national well-being goals outlined in the Well-being of Future Generations (Wales) Act 2015? (Discriptions of the wellbeing goals are listed at Appendix 2)	A prosperous Wales	x
	A resilient Wales	x
	A healthier Wales	x
	A more equal Wales	x
	A Wales of cohesive communities	x
	A Wales of vibrant culture and thriving Welsh language	x
	A globally responsible Wales	x
16 - What has been done to date in terms of involvement and consultation with regard to this proposal?	Consultation taken place	
17 – Have you used any other information that is relevant to the proposal to inform your assessment? If so, please detail:	National and local data	
18 - Are there any gaps in the information collected to date? If so, how will these be addressed?		

Step 3: Considering the potential impact and identifying mitigating action

19 — Note below any likely impact on equality for each individual group, and identify what action could be taken to reduce or improve the impact. *For determining potential impact, please choose from the following: **Negative / Positive / No impact**

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Protected group	*Potential Impact	Details of the impact	Actions to mitigate negative impact
Age	Positive		
Disability	Positive		
Gender	Positive		
Gender Reassignment	No impact		
Pregnancy & Maternity	No impact		
Race / Ethnicity / Nationality	No impact		
Religion or Belief	No impact		
Sexual Orientation	No impact		
Welsh language	Positive		
Human Rights	Positive		
Marriage or Civil Partnership	No impact		
Any other relevant issue, eg poverty, access to services in rural areas			

Step 4: Outcome of the assessment	
20 - Note the impacts identified and how it is intended to mitigate any negative impact (ie a summary of the above table)	No adverse impact identified
21 - Is there a strategy for dealing with any unavoidable but not unlawful negative impacts that cannot be mitigated?	
22 - Describe any actions taken to maximise the opportunity to promote equality and/or the goals of the Well-being of Future Generations (Wales) Act 2015 (sustainability). (The seven well-being goals are listed in Appendix 2)	Strategy encourages opportunities for people to take part in their community and to become resilient
23 – Is there a need to reconsider the proposal as a result of conducting this assessment? (Evidence of negative impact could render the proposal or decision unlawful. If you have identified negative impact, you should consider at this stage whether it is possible to proceed with the proposal).	no
24 - Will the proposal be adopted / forwarded for approval? Who will be the decision-maker?	Scrutiny Committee to recommend approval by the Executive Committee
25 - Are there monitoring arrangements in place? What are they?	Work plan in place

Step 5: Action Plan

Please detail any actions that are planned following completion of your assessment. You should include any changes that have been made to reduce or eliminate the effects of potential or actual negative impact, as well as any arrangements to collect data or to carry out further research.

Ref	Proposed actions	Lead officer	Timescale

Appendix 1 – Human Rights

Human rights are rights and freedoms that belong to all individuals, regardless of their nationality and citizenship. There are 16 basic rights in the Human Rights Act – all taken from the European Convention on Human Rights. For the purposes of the Act, they are known as ‘the Convention Rights’. They are listed below:

(Article 1 is introductory and is not incorporated into the Human Rights Act)

Article 2: The right to life

Article 3: Prohibition of torture

Article 4: Prohibition of slavery and forced labour

Article 5: Right to liberty and security

Article 6: Right to a fair trial

Article 7: No punishment without law

Article 8: Right to respect for private and family life

Article 9: Freedom of thought, conscience and religion

Article 10: Freedom of expression

Article 11: Freedom of assembly and association

Article 12: Right to marry

Article 14: Prohibition of discrimination

Article 1 of Protocol 1: Protection of property

Article 2 of Protocol 1: Right to education

Article 3 of Protocol 1: Right to free elections

Article 1 of Protocol 13: Abolition of the death penalty

Appendix 2 - Well-being of Future Generations (Wales) Act 2015

This Act is about improving the social, economic, environmental and cultural well-being of Wales. Public bodies need to make sure that when making their decisions they take into account the impact they could have on people living their lives in Wales in the future. The Act puts in place seven well-being goals:

Goal	Description of the goal
A prosperous Wales	An innovative, productive and low carbon society which recognises the limits of the global environment and therefore uses resources efficiently and proportionately (including acting on climate change); and which develops a skilled and well-educated population in an economy which generates wealth and provides employment opportunities, allowing people to take advantage of the wealth generated through securing decent work.
A resilient Wales	A nation which maintains and enhances a biodiverse natural environment with healthy functioning ecosystems that support social, economic and ecological resilience and the capacity to adapt to change (for example climate change).
A healthier Wales	A society in which people's physical and mental well-being is maximised and in which choices and behaviours that benefit future health are understood.
A more equal Wales	A society that enables people to fulfil their potential no matter what their background or circumstances (including their socio economic background and circumstances).
A Wales of cohesive communities	Attractive, viable, safe and well-connected communities.
A Wales of vibrant culture and thriving Welsh language	A society that promotes and protects culture, heritage and the Welsh language, and which encourages people to participate in the arts, and sports and recreation.
A globally responsible Wales	A nation which, when doing anything to improve the economic, social, environmental and cultural well-being of Wales, takes account of whether doing such a thing may make a positive contribution to global well-being.

ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	The Executive
Date:	16 July 2018
Subject:	Annual Director's Report on the Effectiveness of Social Services 2017/18
Portfolio Holder(s):	Councillor Llinos Medi
Head of Service:	Alwyn Jones, Head of Adult Services and Fôn Roberts, Head of Children and Families Services
Report Author:	Dr Caroline Turner, Statutory Director of Social Services and Assistant Chief Executive
Contact Officer:	Elin Williams / Emma Edwards
Tel:	01248 751813 / 751887
E-mail:	ElinWilliams@ynysmon.gov.uk
Local Members:	Relevant to all Members

A –Recommendation/s and reason/s
<p>Purpose of the report: To receive and make suggestions on the final draft report presented by the Statutory Director. The purpose of the report is to promote awareness and accountability for the performance and progress made over the past year in delivering Social Services within Anglesey County Council. The report also outlines the focus for improvement for the forthcoming year.</p> <p>Please note that the final report, once agreed, will be published on the Council's website using an interactive PDF – which will allow for electronic links to web sites and case studies etc – making the report more visually interesting and colourful. The template for which is being designed by our Graphic Designer and Digital Marketing Officer.</p> <p>Service Challenge Day The Service held a Service Challenge session on the 14th June 2018 and partner organisations, third sector organisations, carers, providers and Service Users representatives were invited to attend the event. The event was well attended.</p> <p>Attendees were presented with key overview messages from Caroline Turner, Assistant Chief Executive, in her role as Statutory Director of Social Services as well as from Alwyn Jones, Head of Adults Services and Fôn Roberts, Head of Children and Families Services. The Service Challenge Day provided an important opportunity to engage with our key stakeholders in reviewing progress and identifying priorities.</p> <p>Timetable The report was presented to the Corporate Scrutiny Committee on the 5th July 2018 and</p>

the final report is being shared with the Executive Committee on the 16th July 2018, and then to the Full Council on the 25th September 2018. Furthermore, the final report will be published on the Council's website via an Interactive PDF.

Recommendations

- 1.1. Members are invited to comment on the content of the draft Isle of Anglesey County Councils' Annual Director's Report on the Effectiveness of Social Services 2017/18.
- 1.2. It is recommended that members consider:
 - a) whether the report has captured the Council's current position with regards to delivering its Social Services;
 - b) whether the reports accurately reflects its improvement priorities for both Adults and Children and Families Services for the forthcoming year;
 - c) whether the report reflects the Council's accountability and responsibility with regard to its Social Services.

B – What other options did you consider and why did you reject them and/or opt for this option?

Not applicable.

C – Why is this a decision for the Executive?

The Executive's approval is needed to confirm that the report is an accurate reflection of the effectiveness of Social Services during 2017/18.

CH – Is this decision consistent with policy approved by the full Council?

Yes.

D – Is this decision within the budget approved by the Council?

Yes.

DD – Who did you consult?

What did they say?

1	Chief Executive / Senior Leadership Team (SLT) (mandatory)	This was approved by the SLT on the 26 th June 2018.
2	Finance / Section 151 (mandatory)	As above.
3	Legal / Monitoring Officer (mandatory)	N/A

CC-016749-LB/229501

4	Human Resources (HR)	N/A
5	Property	N/A
6	Information Communication Technology (ICT)	N/A
7	Procurement	N/A
8	Scrutiny	The Corporate Scrutiny Committee gave detailed consideration to the Annual Report of the Statutory Director of Social Services for 2017/18 and resolved as follows: "It was resolved to accept and to note the Annual Report of the Statutory Director of Social Services for 2017/18 and to recommend the report to the Executive".
9	Local Members	N/A
10	Any external bodies / other/s	N/A

E – Risks and any mitigation (if relevant)		
1	Economic	N/A
2	Anti-poverty	N/A
3	Crime and Disorder	N/A
4	Environmental	N/A
5	Equalities	N/A
6	Outcome Agreements	N/A
7	Other	N/A

F - Appendices:		
Appendix A – Annual Director's Report on the Effectiveness of Social Services 2017/18		
FF - Background papers (please contact the author of the Report for any further information):		

Draft 2.0 26th June 2018

Annual Directors Report on the effectiveness of Social Services 2017-18

Director's Introduction & Summary of Performance

I am pleased to present the third Annual Report under the Social Services and Well-being Act (Wales) 2014. Over the past twelve months I'm pleased with the progress that we've made in working corporately with the Housing and Education Services to deliver integrated support. Our collaboration with partners has also improved, in particular with Betsi Cadwaladr University Health Board, North Wales Police and our Third Sector partners.



We've made significant progress in improving Children and Families' Services during 2017-18, and this has been recognised by Care Inspectorate Wales in their letter in January 2018. There have been a number of key elements to this:

- We've reviewed the support provided to most of the children and young people who are either Looked After, on the Child Protection Register or in receipt of a Care and Support Plan; this has ensured that we're providing the most appropriate level of support. This allows our Social Workers to focus on the children and young people and their families who need support and protection.
- We've also strengthened the support available to families whose situation does not require intervention by Social Workers, but who do need additional support at this time. Teulu Môn is a new team that has been operational since October 2017, with significant additional resources. The new Prevention and Early Intervention Strategy will enable us to commission targeted interventions for children, young people and their families, making effective use of the Families First grant.
- For those families whose needs are greater, the Resilient Families Team, established in October 2017, has already provided intensive support for families who are at risk of having their children taken into care, or to facilitate the return home of some children and young people, where that is appropriate.

I would like to thank Leighton Rees and Llyr Bryn Roberts for leading the Service so effectively during 2017; I was pleased to welcome Fôn Roberts to the post of Head of Service in December 2017. Our improvement journey continues, and our aim during the remainder of 2018 will be to ensure that professional practice amongst our Social Workers is consistently good, and that we see an improvement in our Performance Indicators. We will also be seeking to increase the number of foster carers and residential placements for children "who are looked after" closer to home. We will be strengthening the support available to young people as they prepare to leave our care, giving them the support and assistance to become responsible and independent young adults. We continue to meet regularly with Care Inspectorate Wales, and provide them with examples of our improvements, as we prepare for a re-Inspection later in 2018.

Our support to the people of Anglesey is a corporate responsibility, and is not limited to statutory Children and Adult Services. We have undertaken some innovative work to raise awareness of the impact of Adverse Childhood Experiences during this year, and have also arranged for all Council employees to receive training on Violence against Women, Domestic Abuse and Sexual Violence. We're seeing a small but significant increase in serious crime on the Island, with some of that targeted at vulnerable people, whether adults or children. The problems that we associate

traditionally with inner cities are now affecting North Wales, and Anglesey is not immune to these trends. Our services will therefore continue to work in partnership with North Wales Police and Third Sector Partners to provide support to those affected, but also to raise awareness amongst our communities to try to prevent people from being drawn into these activities. Housing Services, Children and Families Services and the Lifelong Learning Service have been particularly active in their targeted support for a number of communities affected by these issues during 2017, and will continue to do so.

I am pleased with the progress that Adults' Services have made this year, in particular with the re-modelling of Garreglwyd in Holyhead so that we are able to provide specialist support for older people with dementia, enabling them to remain on Anglesey, closer to family and friends. Hafan Cefni, the new Extra Care facility in Llangefni, will open later in 2018, and will also enable more people to stay within their community as their care and support needs increase. We have begun the process of tendering for new Domiciliary Care arrangements, and look forward to awarding the contracts soon; this will also improve services on Anglesey, and ensure improved access and a consistency of service across the Island. All of these improvements will enable us to support our health colleagues as we jointly try to reduce the problem of Delayed Transfer of Care from our hospitals.

We will continue to review and improve our support for those with Learning Disabilities, ensuring that the arrangements are appropriate and make effective use of resources; we will co-produce any new arrangements with third sector providers, listening to the views of service-users, families and service providers as we make any changes. I am pleased that we have seen an improvement in the percentage of carers of adults who requested an assessment or review in their own right during the year; we have also seen an improvement in the percentage of adults who completed a period of reablement and have no package of care and support six months later. Enabling people to maintain or regain their independence, and remain at home where possible, is important for the quality of life for those affected, and the support provided by families and communities will become increasingly important as the pressure on public budgets remains, building on a strong tradition of looking after our families and neighbours within our communities.

I would like to thank our Elected Members for their challenge and support over the past year. Their input into policy has strengthened some of our proposals, and is important since they are able to articulate the views of their constituents. In particular, the work of the Children's Services Improvement Panel has been instrumental in overseeing the improvements in Children and Families' Services throughout the year, and the arrangements were strengthened and formalised as part of the Scrutiny arrangements following the May 2017 local authority elections. The interaction between Members of the Panel and managers from Children's Services, as well as the regular Laming visits that have recently been re-instated, have assisted members to understand the complexity of the services provided to children, young people, their families and carers, leading to enhanced challenge and scrutiny, but also to improved support as we continue to make changes and improve the service.

Dr Caroline Turner
Assistant Chief Executive and Statutory Director of Social Services

How are People Shaping our Services?

Our business revolves around people, our citizens, our clients, our staff and our partners. This has been prepared in a more accessible format, to encourage the people of Anglesey to read it, develop an understanding of the breadth of our services, and participate in any consultations about the ways that we can improve our services.

As a Council we are fully committed to providing a bilingual service. Anglesey Social Services are continuing to work towards the Welsh Government Strategy Framework 'Mwy Na Geiriau' (More than Words), and currently 81% of Children's Services staff and 74% of Adult Services staff that responded are almost fluent or are fluent Welsh speakers. This is an increase on previous year's figures.

We communicate regularly with individuals and partner organisations in order to gather information, views and opinions. Consultations, meetings, events and questionnaires have been used over the year to help us understand what's important to those we are most trying to help. This in turn helps shape our improvement plans and helps to prioritise our work. Examples of this would be the Seiriol Ward engagement with regard to the development of an Extra Care provision.

Working closely with our partners is of vital importance in the current climate. Co-producing care and support with individuals, communities and organisations allows us to do this and to challenge, adapt and change current models of care.

The development of Gŵyl Integ / INC fest is a positive example of Coproduction – this was an idea that came from a parent that grew and then became a reality through the willingness of Specialist Children's Service/ Families First and Third Sector (Carers Outreach) to work in partnership to make the event happen. This took place on the 28th March 2018 and was a great success with many children, families and adults attending. There were information stalls; activities; music workshops and live bands.

We have also continued to work with the community, third sector organisations and other partners to strengthen partnership working. We also continue to work within the community through our Multi-Disciplinary Teams and Local Asset Coordinators.

We have the Anglesey Foster Care Forum which aims to improve and develop the fostering service on Anglesey by working together as a team, in order to improve the quality of life of Looked After Children on Anglesey. We also have an annual survey asking foster carers for their views on everything from the support they receive to the training they have undertaken. We have also developed a new mentoring scheme with our foster carers as part of a pilot project with the fostering network. As part of this, we held consultation sessions with foster carers and the feedback was fed in to policies and guidance.

The Regional Partnership Board which includes Anglesey have published a new 5 year plan for how health and social care services will work together to meet the care and support needs of people in North Wales. The plan sets out priorities for integrating services between health and social care across North Wales for all people. It's been written in response to the population assessment which highlighted

an increase in the need for care and support. People across North Wales have taken part to have their say about the shape of future services. The plan is available at: <https://www.northwalescollaborative.wales/north-wales-population-assessment/regional-plan/>

Ynys Môn Adults Services are also drafting their commissioning plan for the future and will be published at the end of 2018/19 financial year.

We also learn from complaints that are made and the number of complaints for Children's Services has gone down during the second part of the year. Both Children and Adult Services are doing well in meeting complainants to discuss complaints but we need to ensure we write to all complainants within 5 days of meetings. In terms of positive comments, a total of 232 positive comments were recorded during the year (96 for Children's Services and 136 for Adult Services) – an increase on the previous year's total of 202.

Quality Standard 1

Working with people to define and co-produce personal well-being outcomes that people wish to achieve

Adults

Our **Single Point of Access or SPOA** is the first point of contact and gives individuals access to clear and understandable information, advice and assistance, and where necessary considers whether the individual requires further assessment. It supports adults aged 18 years and over, including carers.

We will review the effectiveness of our SPOA service to ensure it complies with the Social Services and Well-being (Wales) Act 2014.

During the year we reviewed our **advocacy arrangements** and put in place a new contract, in partnership with Gwynedd Council. North Wales Advice and Advocacy Association now provide instructed advocacy across all adult user groups, self-advocacy support and engagement with specific projects. This puts us in a better position to meet the requirements of the SSWBA and to promote best practice.

Môn Community Link, the Third Sector and community point of access run by Medrwn Môn continues to provide Information, Advice and Assistance regarding community activities, groups and classes. The Council and Medrwn Môn are continuing to work in partnership with different Council departments and local organisations to populate the **Dewis Cymru** website with local information about provision for supporting people's well-being.

Children and Families



Teulu Môn is the Children and Families Service's Information, Advice and Assistance hub that has been set up in response to the SSWB Act and includes the duties of the Family Information Service under the Childcare Act 2006. We are passionate about ensuring that every child; family and all professionals have easy access to up-to-date information, advice and support. We have also recently made arrangements with Dewis Cymru who will provide access via their web site for the families of Anglesey to access information.

The engagement officers have participated in several Môn events to promote the service. These events include family fun days, festivals, the national Eisteddfod, Sioe Môn and a unique festival promoting the inclusion of children with disabilities.

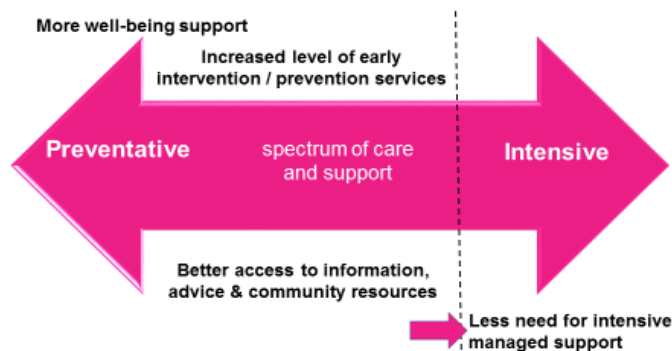
Engagement officers in Teulu Môn have the 'What Matters' conversation with individuals to consider how they can be supported to use their own strengths and resources to achieve well-being and personal outcomes. Well-being is about a person being happy, healthy and comfortable with their life and what they do. We have invested in training for the engagement officers in Motivational Interviewing and Brief Solution Focused Therapy to build upon and improve our current skill set. A representative from Social Care Wales who spent the day with Teulu Môn, noted that

the staff were very happy and committed to their job and were presenting an excellent front door service to callers in terms of their customer service skills.

When assessing eligible needs, starting with the 'What Matters' conversation, workers now focus on people's strengths and available community support, and work with individuals (including carers) on how best to utilise what is available to them to meet their needs. Considering the family dynamic is essential in this process. When this has been done and it's considered that formal care is required to assist an individual or family, a care and support plan is developed.

Early intervention is about helping to prevent young people and families with children of all ages from developing problems which are difficult to overcome. By equipping families with the skills and support they need at an early stage, we are more likely to prevent them from running into difficulties at a later stage, and more likely to help families develop intergenerational cycles of positive parenting, relationships and behaviour. By building on the strengths of parents we can help them create supportive and enriching environments for their children to achieve their potential and to mirror their positive behaviours.

What is the Act trying to achieve: Prevention



Our aim is to enable vulnerable families to be better able to manage their problems and provide a suitable, safe and secure environment for their children. This would involve:

- **BUILDING** resilience in children, young people, parents, carers and the community.
- **PREVENTING** need escalating by the early identification of issues and effective intervention.
- **PROTECTING** from significant harm by offering intensive and effective intervention.

The Teulu Môn model works well if families are motivated to access provision and support and if the provision is available and accessible. However families which escalate often either have little recognition of their issues, or have a vested interest in not being open about their circumstances.

Our evidence also suggests that we can predict who the most vulnerable families are and are already known somewhere in the system.

The objectives for our Teulu Môn Service are therefore:-

- To establish a comprehensive database of resources and services in a format that is accessible and available to children and families.
- That the Information, Advice and Assistance hub provision is appropriately resourced.
- To establish an interface and possible integration with other information and advice services.
- To build links and relationships with key stakeholders to ensure they understand their role in the process and have the skills needed.
- To establish systems, skills and processes to gather the necessary content of the 'What Matters' conversation either directly or via the referring agencies.
- To establish intelligence systems to gather broader information to establish the extent and nature of risk and vulnerability.

We offer active intervention in circumstances where there is a significant risk of escalation, with a view to deescalating that need. In this context the escalation we are concerned about means:-

- The risk of significant harm/ being placed on the child protection register
- The need to go into the Public Law Outline (PLO) process
- The need to go into Care Proceedings
- The need for children to remain in the looked after children system.

Our model of intervention seeks, wherever possible and appropriate, to deal with matters at the pre-statutory services level. In that context all circumstances that do not involve a Section 47 investigation or removal to care will be dealt with by the Early Intervention and Prevention Service in that way. This will be by staff designated in the Team around the Family, Social Worker practice groups and a new stepping forward service. The investigation of significant harm (S47 investigations) complex care and support assessment or removal to care will be led by the Social Work practice groups.

Adverse Childhood Experiences (ACE) are harmful experiences that may affect children's development and impact their health, behavior and opportunities in adult life. We are eager to embed our knowledge around the ACE's agenda and have provided training to all staff to improve their understanding.

Specialist Children's Services (SCS)

Having the dedicated Information, Advice and Assistance (IAA) Social Worker has proved to be an effective way to manage new referrals coming into the service. As it was not practical for the IAA Social Worker to continue to assess the new referrals that were specifically for Health services, such as behaviour management, skills development, complex health needs, the children's community learning disability nursing team have set up 'screening' clinics as a way of assessing new referrals.

Priorities 2018/19

- We will continue to work with all organisations and partners to strengthen partnership work, and improve our communities for all our citizens.
- To complete the evaluation and remodel of our SPOA to ensure it becomes a truly integrated with Betsi Cadwaladr University Health Board and Medrwn Môn.
- To use Families First funding to pilot a new hybrid post – Disability and Wellbeing Co-ordinator. This follows the development of Teulu Môn and a review of referral process.
- We will improve practice across the whole of Children's Services and ensure consistency in terms of assessments, statutory visits, recording and providing support.
- Embed new ways of working, ensuring all referrals to the integrated team come into the Specialist Children's Service via Teulu Môn, and complete a 'What Matters' Conversation. In turn the Practice Leader will decide how the referrals should progress, either to TAF/Teulu Môn, Specialist Children's Services or signposted to universal or alternative non statutory services.
- Teulu Môn will continue and build upon existing Engagement Strategy, making links with communities, families and individuals on Anglesey.
- To create an ACE's aware local Authority and for staff to be trauma aware.

Measuring Quality Standards 1:

- 94.25% of people reporting they were treated with dignity and respect
- 91.92% of service users responding positively to the question "Overall, how satisfied are / were you with the care and support services you received?"
- 92.60% of adults who receive a support package from social services who report that they are satisfied with the service they are receiving
- 92.60% of adults who receive a support package from social services who report that they are satisfied about how the services they received were meeting their needs

Quality Standard 2

Working with people and partners to protect and promote people's physical and mental health and emotional well-being

Adults

Môn Enhanced Care Team (MEC) continues to support prevention of admission into hospital of frail, elderly people with multiple health conditions. MEC plays a part in promoting independence and re-ablement. An Advanced Practice Paramedic has now joined the MEC Team. This role has increased service capacity to accept acutely ill patients at home from Welsh Ambulance Service Trust (WAST) directly.

MEC Service September 2017 - March 2018:	
Number of patients referred	117
Visits completed	533
Hospital admissions avoided	91
Bed days saved	409

A meeting of **the Loneliness and Isolation Group** was held in year with input from all stakeholders including voluntary organisations and Age Cymru Gwynedd a Môn. A lack of community transport was identified as a prime reason for loneliness and isolation particularly in rural areas, and as a consequence a summit on this specific matter is taking place to formulate a joined up approach to tackle this matter.


As part of the continued development of Age Friendly Communities, Community Hubs are being developed across the Island and a hub will be based in the Extra Care facility in Llangefni

The Night Owls service is providing on-going care and support for people overnight in their own homes

Adult Services now operates a full Seven Day Service focussing on preventative care; avoiding unnecessary hospital admission or delayed discharge

We continue to establish Community Alliances via our Building Communities Model. The Seiriol Community Alliance is well established.

We provide and commission a range of **day care and work based opportunities across Anglesey** for individuals with **learning disabilities**, including people with very complex needs. The services offer differing opportunities, including developing independent living skills, work skills, social skills, community presence, and the provision of respite for carers. Most services have a commercial aspect with gardening services, woodwork, arts and crafts on offer allowing individuals to experience a real business environment.



“It is reassuring to know that there are imaginative, hardworking, clinically able individuals to advocate on behalf of our client group and move services forward into the future. They are very committed and listen to support and advice offered and question practice where appropriate.”

The **Community Support Services Team** is an integral part of our delivery of community based mental health support. The team receives grant funding from **Supporting People** and delivers housing related support to people in primary and secondary care. Support is provided to people with moderate to complex needs in a range of community settings including people living in their own homes and in two supported living schemes where individuals are supported to develop the skills necessary for independent living. During the year the team has worked closely with partners in the housing sector to secure suitable move-on accommodation from the supported housing schemes. The team actively promotes recovery and well-being and works with a range of local providers in the Third Sector to reduce stigma, promote social inclusion and deliver person centred support.

The **Reablement Service** is for adults aged 18 years and over to get them ‘back on their feet’ by regaining their independence following a period of illness, disability or loss of self-confidence and empowering them to manage their health and well-being. Integral to this service is provision of equipment and assistive technology which support independence. Much of this equipment is provided through a loans store provided jointly the Health Board, Conwy and Gwynedd Social Services.

We continue to have 3 dedicated intermediate care beds available at Plas Mona residential care home in Llanfairpwll. These continue to be used to facilitate hospital discharges where a further period of reablement is required, they are also used as ‘step up’ beds to prevent hospital admissions for individuals who require a further assessment period. It is planned that intermediate care beds will be available within our Extra Care Housing schemes in both Penucheldre and Hafan Cefni during the next year.

Multi-Disciplinary Team - We continue to have multi-disciplinary teams based in the Penrhos Stanley Hospital in Holyhead, Amlwch Health Centre and Plas Mona. In

addition, we continue to have intermediate care resources for short term placements within care homes on the Island to manage crisis situations and also fast track hospital discharges. The Multi-Disciplinary Teams are crucial to good practice. We have continued to strengthen multi partnership working via Model Môn and are further enhancing partnership working with our domiciliary care providers.

One key element of the Ageing Well Action Plan is '**Falls Prevention**'. A partnership between the Council's Leisure Department and the Health Board, the Service continues to offer a wide range of interventions to the over 65s on Anglesey to help reduce the risk of having a fall and the fear of falling. One key element of the Ageing Well Action Plan is 'Falls Prevention'.

Children and Families

Young carers - The provision of services for young carers is essential to assist and support children and young people to have positive childhood experiences. We commission Action for Children to carry out this work and assess young carers and their needs across Anglesey.

The Bont Partnership continues to provide a service from the Specialist Children's Services Social Worker and Transition Co-ordinator who are based within Canolfan Addysg Y Bont on a weekly basis. This has created a closer working relationship between both services and developed a way of supporting individuals and families when any issues or concerns arise in a more responsive and co-ordinated way.

Priorities 2018/19

- Undertake review of internal day services for adults with learning disabilities, focusing on progression, client choice and outcomes.
- To further strengthen and develop our Multi-Disciplinary Team working within the three patches in partnership with Betsi Cadwaladr University Health Board, third sector partners and domiciliary care providers in order to provide timely responses and secure local access to integrated provision.
- To implement our new home care contract in June 2018 and ensuring a smooth and well communicated transition to successful providers.
- To support progress of Seiriol Alliance community model.
- Specialist Children's Services would like to develop the service to offer a regular 'drop-in' session for all children, young people and families/carers who attend Canolfan Addysg Y Bont. These sessions could include advice / support from children's community learning disability nursing team, Teulu Môn/Team Around the Family sessions / Neurodevelopmental Pathway dependent on the needs of the disabled child, young person and their families/carers.

- Children’s Services to recruit to the following posts:
- **Emotional Well-being Worker** (this worker will work with children who are considered to be experiencing difficulties with general anxiety based conditions).
- **Domestic Violence Family Worker**- this worker will provide support to the children where domestic violence has been identified and work with the whole family including parents.
- **Healthy Relationships Worker**- worker will work closely with schools, children services and community health services to identify early signs of harmful sexualised behaviour in children of both primary and secondary school age.
- **Parental Mental Health and Substance Misuse Worker**- the worker will provide evidence based interventions with parents and families who may be suffering from low level depression or generalized anxiety disorders.

Measuring Quality Standards 2:

- 573 of adults required residential care at some point during the year compared to 637 for last year.
- 366 of adults were in residential care on 31st March 2018 compared to 396 in 2017.

“You were all so kind. Nothing was too much for you – caring and compassionate staff that you are. Indeed, you are a magnificent team, I can vouch for that. Brwynog is really a home from home. Many thanks to you all.” –
Brwynog, Adult Services

“Simply the best place. Fantastic Team. Lovely atmosphere, friendly, calm. Enjoyed every moment at Plas Crigyll. Can’t thank you enough.” –
Plas Crigyll

Quality Standard 3

Protecting and safeguarding people from abuse, neglect or harm

Corporate Safeguarding Arrangements

“Safeguarding” is everybody’s business within the Council. Whilst Social Services is the lead Service for dealing with enquiries regarding allegations / concerns that children and adults may be suffering significant harm, everyone has a responsibility to safeguard the welfare of children, young people and adults who may be at risk, whatever the role of the individual. The Local Authority, through the work of its Corporate Safeguarding Board, has put in place a number of key policies to underpin its Corporate Safeguarding arrangements, and has made considerable progress in completing the actions in the Corporate Safeguarding Action Plan.

Key achievements

- Reviewed the Safeguarding Policy: to ensure that it was current, and that Modern Slavery and Prevent Duties were embedded into the corporate arrangements.
- Provided training for staff in line with their role and responsibilities. Over 1600 staff have met the requirements to complete the Ask and Act Level 1 training as part of our Violence against Women, Domestic Abuse and Sexual Violence Act responsibilities.
- The revised Taxi Licensing Policy was approved, which includes mandatory (Child Sexual Exploitation (CSE) training for taxi drivers, which the Local Authority delivered alongside the police during 2017/18.
- Continued to ensure that the safeguarding implications of major developments are identified, and mitigation developed.

Regional and Multi Agency Context

The Council plays a full part in the work and priorities of the North Wales Regional Safeguarding Boards for children and adults: both on a regional and local basis. This has included both financial support and officer time. There were no Child or Adult Practice Reviews held in relation to our work during 2017/18. We developed our multi agency quality assurance arrangements during the year.

We have continued to play out part in the Multi-agency public protection arrangements (MAPPA) and Multi-Agency Risk Assessment Conference (MARAC) arrangements. Multi Agency Public Protection Arrangements continue to monitor and manage risk on a multi-agency basis regarding individuals who are assessed as being high risk to the public.

Adults Services

The Service has continued to implement the revised safeguarding requirements under Part 7 of the SSWB Act, moving away from the language of the POVA process to evidencing compliance with the SSWBA. We have worked with the North Wales Safeguarding Adults Board to undertake independent evaluations of our

safeguarding practice. Whilst in its early stages, we remain committed to learning from the people who experience our services.

As with Children's Services, evaluations of practice show that there are examples of good practice, in terms of the safeguarding of adult who may be at risk. However, the Service recognises the need to improve the robustness of the safeguarding process and to make best use of the enquiries stage of the Adult at Risk process. There are a number of matters to be taken forward on a multi-agency basis, including the engagement of partner agencies within the Adult at Risk Process and the quality of Safeguarding Reports made by partner agencies.

Within the VARM Panel (Vulnerable and Risk Management Panel) we work jointly with our colleagues from North Wales Police to coordinate our work in supporting individuals who present with complex needs across public services. The evaluation shows that through a multi-agency approach, engagement with support services improved, with reduced demands on the Police and Welsh Ambulance. There was a reduction in both vulnerability and risks on the individuals as a direct result of a referral to VARM. Feedback from professionals who attended VARM demonstrated that the panel was effective in ensuring a multi-agency approach to working with vulnerable individuals.

Children's Services

A key element of the Children Services Improvement Plan is to improve the practice within the service for safeguarding of vulnerable children. The Service has worked hard to achieve changes and improvements during the year. During the year we provided coaching/mentoring to practitioners to better embed the Gwynedd/Thornton Risk Model into the assessment process and at various points to support a robust and confident analysis of need/risk, considering the total evidence in each case.

Whilst there are examples of good practice, overall, practice remains inconsistent across the service. The Service recognises where further improvements are required and are working hard to achieve these.

We have focused on understanding the reasons why children become subject to a Child Protection Plan. All of the cases where the child's name is on the Child Protection Register have been reviewed, to ensure timely and swift action is taken to address safeguarding concerns. During this period we saw a significant decrease in the numbers of children on the register. We understand the reasons behind this, and we can evidence some effective work happening to escalate cases to a more statutory footing and/or cases where the work completed has seen the family bring about changes.

Social Services Quality Assurance and Safeguarding

The Safeguarding and Quality Assurance Unit has been strengthened with additional resources and focus.

- The unit has responded positively to the challenges within the Service Improvement Plan (Children Services)
- Developed and implemented the Children Services Quality Improvement Framework
- In collaboration with practitioners, set standards for areas of practice, upon which practice is evaluated.
- Ensured that the process of planned and systematic casefile audits, thematic audits/studies, management reviews and Multi Agency Audits are taking root within the services, with the findings supporting improvements in practice.
- Provided and facilitated learning opportunities based on the findings of evaluations.
- Considerable work to improve the arrangements for Part 4 meetings. There is more clarity on the threshold for holding a Part 4 meeting, improved attention to timeliness and clear decision making
- Reviewed the arrangements for ensuring that Deprivation of Liberty Safeguards (DoLS) applications are responded to effectively and increasing Best Interest capacity. This saw an investment in 2018/19 of £172k made to support Adult Services to address this.

Priorities for 2018/19

- Improve Child Protection Processes– focus on improved preparation, planning, evidencing that thresholds for significant harm and registration met, reporting and measuring change and achieving safety/outcomes
- Improve Statutory Review Processes– focus on improved preparation, robust scrutiny of care and support for children, and putting the child at the heart of the review process.
- Deliver on the investment in increasing the Best Interest Assessor's capacity so that the DOLS waiting list is reduced, and reviews of exiting DOLS are carried out in a timely manner.
- Improve the robustness of the adult safeguarding process, aligning with the Adults at Risk Handling Individual Cases guidance (which is draft at the current time), when that is published by Welsh Government. The focus will be on making the most of the enquiries stage of the Adult at Risk Process; focus on timeliness of responses and improved engagement by other agencies within the Adult at Risk Process; improved case recording and independence of the child protection process.

Measuring Quality Standards 3:

- 90.48% of adult service users responding positively to the question, "Has support set up by Social Services helped you to feel safe and secure in your home?"
- 96% of care and support plans (or support plans for young carers) that were reviewed during the year, within agreed timescales compared to 88% the previous year.

Quality Standard 4

Encouraging and supporting people to learn, develop and participate in society

Adults

A draft **Dementia Strategy** and Action Plan has been developed locally that will be aligned with the Welsh Government Dementia Action Plan for Wales 2018-2022. The draft Dementia Strategy is in keeping with the Older Peoples' Strategy themes, which are:

- Independent individuals/strong communities
- Helping you to live at home
- When living at home is no longer an option.

Included within the Strategy is improving current information, more training for care home managers and further developing the Dementia RED service across the Island. Discussions have also started around strengthening Multi-Disciplinary Team working within the area of Dementia with Betsi Cadwaladr University Health Board.

There continues to be three Dementia Cafes on the Island; these give people a place to go if they are caring for a person with Dementia, if they're worried about someone's memory, or just to meet other people who are affected by Dementia.

The **crisis response service** in Plas Crigyll is about to begin, and will provide out of hours support service for Carers of people who have Dementia that need urgent support during the night.

The **Side-by-Side Project** has also been running, and Carer Information and Support Programme and Dementia Support Drop-Ins have been running across the Island, which provides an opportunity for people affected by Dementia to speak to a Dementia Support Worker.

The Local Authority is aware of additional funding that will be allocated for Dementia in the coming year and is starting to plan the best use of this resource.

There are now three **Dementia Alliances set-up on Anglesey**. The Beaumaris Dementia Alliance has continued to develop, and new alliances have been set up in Holyhead and Llangefni. All have a three-point action plan to implement Dementia Friendly Communities within those areas. These are co-ordinated by the Local Asset Coordinators. They are working together to gain official recognition from the Alzheimer's Society and hope that Seiriol will be a designated **Dementia Friendly Community**. They aim to promote and raise awareness of simple changes that can make a world of difference to someone living with Dementia, their families and carers, so that they can be supported, understood and included.

Community Hubs offer a range of services as a first point of contact and access to support i.e. chiropody, falls class, walking groups and Citizens Advice Bureau sessions on benefits and entitlements. They provide a focal point to foster

The **Homeshare Scheme** enables individuals to access support in a professional carer's own home to build on existing life skills and establish greater links in the community. This also provides a break for the individuals looking after a person with Dementia.

greater local community activity and bring residents together to improve the quality of life in their areas and contribute towards minimising loneliness and isolation. Community Hubs are located at Holyhead, Amlwch, Llangefni, Llanfaelog, Llangoed, Llanddona, Beaumaris, Bryngwran and Llanfairpwll. Future developments are planned for Newborough. We are also piloting the provision of personal care in community hubs in partnership with Menter Môn, a local Third Sector organisation.

Local Asset Co-ordination continues to be developed. The Local Asset Co-ordinator role is well established in the Seiriol Ward. Seiriol services established through the LAC programme includes Men's Sheds, dementia day opportunities within the community hubs and Dementia Alliance (remit to develop an action plan to establish Seiriol as a Dementia Friendly Community). The Local Area Coordinators in Holyhead and Llangefni are funded through the Integrated Care Fund.

The **Ageing Well in Wales Programme** is for individuals aged 50 years and over and aims to develop the Local Authority's Preventative Strategy by establishing three AgeWell centres which work on the principle of inclusion by signposting and improving access to mainstream and universal support. These centres continue to operate in Amlwch, Llangefni and Brynsiencyn.

Employability Schemes- Anglesey provides support for young people and adults who need support to gain employment, working with neighbouring local authorities to access European Social Fund grants to support this work:

- The **TRAC** project supports learners aged 11-16 who are at risk of becoming NEET (Not in Education, Employment, or Training).
- **AdTRAC** aims to reduce the number of 16-24 year olds who are not engaged in employment, education or training and who experience barriers to progression onto positive pathways.
- The **OPUS** operation in North Wales has been developed to engage with economically inactive and long term unemployment, those considered to be the furthest from the labour market with multiple barriers to employment and bring them closer to the labour market. OPUS provides support and interventions that will equip the participants with the appropriate skills to gain sustainable employment.

The **TRAC project** is a partnership between the 6 North Wales local authorities, the Llandrillo Menai Group, Cambria College and Careers Wales. It supports vulnerable pupils between 11-16 years of age to continue and succeed in education, training or work. To date, 329 young people have been referred to the project on Anglesey, 13 companies are delivering enhanced curriculum courses and 26 young people have managed to secure regular work placements. 97% of the Year 11 participants in 2017 moved on successfully to further Education. All participants report an improvement in one of the 6 core development areas. Bespoke support plans are designed between the learner, TRAC team, school and where relevant SSD, YJS and CAMHS and coordinated by Youth Workers and Therapeutic Workers. Specific support is targeted towards children in care and there are excellent examples of care packages which have been customised for these young people.

Through the Welsh Government's **Intermediate Care Fund** we are supporting young people and adults with learning disabilities to be as independent as possible. This will be achieved by supporting people to identify and achieve their own wellbeing needs and measuring the success of intervention from Children's Services through to Adult services:

- **Prevention and early intervention** – Active Support Plans allow young people to support the development of skills and support plans which will be portable through Transition to Adult Services.
- **Voice and control** – we are supporting individuals to develop Person Centred Plans and to decide on desired outcomes and implement these into progression plans.
- **Co-production** – we are co-producing a portable support plan to enhance current day service provision to promote independence, choice and control through the development of progression plans.

Promoting Independence

Ynys Môn's **Direct Payments Service** has been transformed over the last 18 months – we focussed the changes on the areas that were deemed to be problematic by current and previous Direct Payment recipients. Take-up of Direct Payments has almost doubled, from 59 in September 2016 to 112 in March 2018. We intend to continue to engage with all current Direct Payment users during 2018/19 in order to focus our efforts on making further improvements where they deem necessary. Below are links to the stories of how Direct Payments have changed the lives of two families on the island.

Dylan's story – in Welsh with English subtitles:

<http://www.anglesey.gov.uk/health-and-care/adult-services/care-in-the-home/direct-payments/see-dylans-story-on-video/>

William's story – in English with Welsh subtitles:

<http://www.anglesey.gov.uk/health-and-care/adult-services/care-in-the-home/direct-payments/see-wiliams-story-on-video/>

Children and Families

The **Youth Justice Service** covers the two-county area of Gwynedd and Anglesey and serves to support children and young people in, or who are at risk of entering, the justice system. For the sixth consecutive year the Gwynedd and Môn Youth Justice Service achieved positive results in the six Key Performance Indicators for Youth Justice in Wales. First Time Entrants rates and numbers continue to fall. Custody use remains low (reflecting a national trend). Although re-offending rates have remained stubbornly high in recent years, the Management Team and the Board were pleased to see slightly lower rates and frequencies compared with the rest of North Wales and Wales. The plans for the service in 2018-19 are to develop greater understanding of what we need to do to reduce reoffending rates and improve education, training and employment provision. In addition the service is at the centre of the work to develop Substance Misuse Services (SMS) for children and young people, with increased financial support from the Area Planning Board. We enter 2018-19 working closely with our partners in youth services and children and families services in the creation of an improved SMS team for the 2-county area.

Specialist Children's Services have developed a regular 'drop-in' session for all children, young people and families/carers who attend Canolfan Addysg Y Bont. These sessions could include advice and support from Children's Community Learning Disability Nursing Team, Teulu Môn/Team Around the Family sessions/ Neurodevelopmental Pathway, dependent on the needs of the disabled child, young person and their families/carers.

We are using the Integrated Care Fund (ICF) grant to develop the use of **Active Support and Progression**. The focus of the individual work with disabled children and young people is now based within our Bryn Hwfa specialist support centre. The support services manager now creates person-centred support plans, based on the social work or nursing assessment, and links in with the Active Support plans used by Canolfan Addysg Y Bont. The Support Workers are able to use these to create a menu of activities that can be used to meet the needs of each child and young person.

The **Community Group Network Fund** aims to building resilience within our communities, and is a significant part of the Children and Families Prevention Strategy. This small fund will help:

- Assist new community groups to be established across the island.
- For existing community groups to assist in the process of new groups.
- To engage with communities, holding events.
- To improve on the inclusion of children with disabilities into community events and activities.

Our long term goal is to establish Wellbeing Community Hubs. The purpose of these hubs will be to deliver services locally to families, clearly showing that preventative services are beneficial for all.

Our **Play Strategy** assists communities by encouraging good positive parenting through play. The aim of the play element is to:

- Increase the opportunities for play within communities.
- Encourage the development of play areas for children and young people within communities.
- Encourage positive play and appropriate risk taking.

Priorities for 2018/19

- To fully implement the Anglesey Dementia Strategy and deliver on the local Dementia Action Plan, in partnership with Betsi Cadwaladr University Health Board and third sector partners.
- Undertake a review of internal day services, focusing on progression, client choice and outcomes.
- Maximise the opportunities that the OPUS projects offers to assist both people and businesses.
- Work towards continued further increase in the take up of Direct Payments.
- Having multi agency agreement so that all professionals will support the use of Active Support. We will provide training and support for all relevant staff to increase the use of Active Support in all settings for disabled children and young people, including the home environment.
- Use Families First funding to employ an Additional Needs and Well-being Coordinator. The post holder will work with families to assist them and help improve their well-being.

Measuring Quality Standards 4:

- 85.28% of service users responding positively to the question, "Do you feel that the support you receive from Social Services helps you to do the things that are important to you?"

"I have found this experience to be very helpful. [The social worker] has really helped me with my future as well as the present. I would happily use this service again. Thank you so much." – **Early Intervention and Prevention, Children and Family Services**

Quality Standard 5

Supporting people to develop safely and to maintain healthy domestic, family and personal relationships

Adults

We continue to work closely with the **Partneriaeth Gofalwyr Gwynedd a Môn** and have developed and agreed a Carers Strategy for both Gwynedd and Môn. The partnership has members from both Local Authorities, Betsi Cadwaladr University Health Board and Third Sector partners working with Carers.

The local **Anglesey Carers Group** has been developing a local Action Plan to ensure the implementation of the Strategy on a local level. Focusing on:

1. Promoting 'carer friendly' communities
2. Implementing the rights of carers of all ages to receive an assessment of their needs and to develop effective and efficient referral pathways
3. Promoting early identification of the needs of carers of all ages, and ensure that they receive supportive, timely and appropriate services to improve their health and well-being.

There continues to be two dedicated Carers Officers that work within Adult Services who can support all Carers (young and adult carers) in their day-to-day role, and who can also provide Information, Advice and Assistance to Carers. They assess carers' needs, make them aware of their rights under the SSWB Act and provide them with links to statutory and voluntary organisations, such as Carers Outreach.

Respite continues to be provided at home and within care settings, in line with the choice of individual Carers. This supports them to access social opportunities as well as educational opportunities. Respite offers continuity of care, and meaningful breaks to ensure that the needs of the carers identified within the Care and Support Plan are being met, and to assist them to continue to act as a Carer. The Local Authority has received funding from the Welsh Government's Carers' Respite Care Grant, which is being used to provide different respite options to Carers of all ages.

We are working with partner agencies and stakeholders to co-design and co-produce changes to services for individuals with learning disabilities – in particular accommodation based services.

Children's and Families



Team Around the Family (TAF) (established in 2012 through the Families First Programme) continues to provide comprehensive early intervention to Children and Young People aged 0-25, their guardians/parents, and other family members. The aim is to identify their problems early, in the hope that we successfully improve their situation for the better by working together to prevent problems from developing into something more serious. We have supported 1,033 families over the past six years. TAF moved to Children's Services in April

2017 and are now part of the Information, Advice and Assistance hub: Teulu Môn. TAF continue to work closely with various agencies to enhance, improve and promote the ethos of the early intervention service through multi agency working. The inspection report of Children’s Services undertaken in 2016 stated that there was significant evidence of proactive work from TAF with children and families that supported their independence and improved wellbeing. We have increased the capacity within the team from two to six TAF Support Workers; this will support our goal of providing more targeted early help for families with the most need.

“Your support has been a great help. We have benefitted from your advice and understanding. You have been excellent. You have made a huge difference. We feel very lucky to have had your help. Thank you.”

The Resilient Families Team was established during the year with additional funding agreed by elected members. The small Team of Social Worker’s and Family Support worker’s is now working intensively with families with the core aims are to:

- prevent children from becoming looked after,
- return children home during the first 8 weeks of coming into care and work with families for the safe return of their children,
- review the safe return of children in long term care.

In order to work towards and increasingly meet these core aims the Team will become a group of highly skilled, multi-disciplinary workers who intervene with families who present a high level of need.

Gwynedd and Ynys Môn Integrated Family Support Service (IFSS)

provides a highly skilled, multi-disciplinary team to intervene with families who present a high level of need and risk due to parental/carer substance misuse, in order to reduce the level of risk and ensure positive outcomes for the most vulnerable children. This is achieved through a sustained and system-wide focus on delivering quality services based on robust evidence of effectiveness and best practice. The team consists of three Social Workers, an Occupational Therapist and a worker who previously worked in the Substance Misuse Service.



The Service aims to create sustained change within families to enable children to remain at home if it’s safe for them to do so. During the last 12 months the Service has worked with families who have been able to show sustained changes in their lives which have kept their children safe. There are also families who have been unable to change their behaviours and an alternative plan has been made for their children. We achieved our goal of working with 40 families during 2017/18.

Our **Parenting Programme** continues to support families that are open to Children’s Services, to prevent escalation of need and to provide evidence and assessment of

parenting skills. Parents learn new skills and techniques by following a 12 week programme called the Incredible Years. A project has been jointly commissioned between Bangor University and Children's Services to pilot and monitor the parenting programme with foster carers, the findings of this will help produce a document about children's behavioural issues in a foster care environment and identifying how to resolve these issues.

Priorities for 2018/19

- Work with partners, providers and service users to co-produce modernisation to our services for those with Learning Disabilities
- For families to access timely and good quality information and advice.
- For children and families to receive evidence based interventions that promote good parenting.
- Decrease in the number of children requiring a Care and Support Plan.
- Supporting staff to further their skills in Collaborative Communication.
- Develop the community aspect of the Prevention strategy.
- Increased referral rates from Anglesey Children and Families Service to IFSSS
- Embed the PAUSE / REFLECT Worker, who will work with women who have experienced, or are at risk of, repeat removals of children from their care.

Measuring Quality Standards 5:

- 94.50% of adult carers who were offered an assessment or review of their needs in their own right
- 90.16% of adult carers who responded positively to the question "In the last 6 months, do you feel you have been involved or consulted as much as you wanted to be, in discussions about the support provided to the person you care for?"

"We would like to take this opportunity to express how professional the fostering team have been throughout our fostering experience, and cannot state enough how [the social worker] made the whole experience easier. She is sensitive, very supportive, extremely efficient and organised, and always dealt immediately with any issues we had. She is an excellent ambassador for fostering."

Quality Standard 6

Working with and supporting people to achieve greater economic well-being, have a social life and live in suitable accommodation that meets their needs.

Adults

Hafan Cefni, Llangefni continued to be developed during 2017-18 and the building is due to be completed during the summer of 2018. There will be 63 apartments, a mixture of 1 and 2 bedroom apartments, for eligible adults over 60 years old. 15 apartments will be specifically designed and adapted for older people with memory loss or living with dementia. This will be the second Extra Care Housing scheme on the Island, and an important addition to the Penucheldre Extra Care facility in Holyhead. A Hafan Cefni Officer has been appointed and the application process for applying for an apartment in Hafan Cefni has opened. An Allocations Panel is in place and apartments have started to be allocated. The decommissioning process for Plas Penlan residential care home in Llangefni has been in place as we prepared for the opening of Hafan Cefni in the town. Plas Penlan is due to close during the summer.

Engagement took place during November 2017 to January 2018 within the Seiriol ward regarding the options of developing an Extra Care Housing scheme on the Beaumaris Primary School site. Following the period of engagement the Executive agreed with the recommendation of building the Extra Care Housing scheme on the Beaumaris Primary School site. We are now waiting for the result of the Education Department's consultation on the future of schools on the Island; the result of that process will determine whether the Extra Care Facility will share the site with a school, or whether a larger dedicated facility can be built on the site.

The Council worked in partnership with Betsi Cadwaladr University Health Board to develop a service model to support people living with dementia who are presenting as increasingly challenging and with complex care needs. **Garreglwyd** is a residential setting with appropriate accommodation and environment to meet current dementia care standards. It has specialist trained staff and the support of increased specialist health capacity in the shape of a Community Psychiatric Nurse and District nursing capacity on a 24/7 basis. The service model enables people living with complex needs to receive a service within their own community. This in part responds to the lack of Nursing Dementia Care beds on the Island, and reduces the need for Out of County placements.

During the 2017-18 financial year the Welsh Government confirmed that £60m of **Intermediate Care Funds** (ICF) should be used to support people to maintain their independence, remain in their own home and avoid unnecessary admissions to hospital or residential care. Locally we are in the process of developing an accommodation based community hub aimed at tenants living in sheltered accommodation in Amlwch, using ICF capital funding to support the work.

Isle of Anglesey County Council has assessed all areas across the Island to consider the potential of using capital expenditure in order to improve communities, allowing people to become more resilient and independent within their areas, and discussions regarding locality needs have taken place. Amlwch has been viewed as an area which would benefit from a portion of ICF Capital Funds, specifically the William Williams VC estate, reaching out to residents in Madyn Dysw and Brwynog Residential Home.

The work will consist of two phases. The initial phase is to develop the communal facilities, which is within reach of approximately 65 vulnerable elderly people in Amlwch. This phase will concentrate on improving the environment, the appearance of the accommodation area, in particular the communal area, and adopting a community hub model, with access and circulation around the scheme providing an age friendly outdoor environment. Phase 2, which will be completed within 5 Years as part of the Housing Departments' planned maintenance work, fully funded by the Council / HRA funds. The total funds approved are £228,000, which is for capital expenditure only. Tenant and community engagement is paramount to the success of this project, ensuring the needs are met through the sharing of ideas and suggestions on how to take this forward.

Children's Services

We have developed a **joint Housing and Leaving Care Protocol** in order to intervene early when supporting a young person in care as they move onto independence. The protocol seeks to ensure that there is a shared corporate responsibility for meeting the diverse accommodation needs of 16-25 year old young people, who meet the criteria as defined under Section 6 of the Social Services and Well-being (Wales) Act 2014 for aftercare services, without the need for a homeless application. It will establish roles and responsibilities and define the interrelationship between both services. It should be noted that neither service encourages independent living from the age of 16 years, a young person with a Pathway Plan clearly indicating the wish and ability to do so shall be supported.

At any given time, Ynys Môn Council will have responsibilities to Children and Young People for whom they have a statutory requirement to assess their needs and provide services for their overall wellbeing including that of housing.

The Social Services and Well-being Act places a duty on the Council and all of its services to ensure that Young People achieve the National Wellbeing Outcomes. This includes their Corporate responsibility for young people leaving care, as noted in category 1 to 6 (see appendix 1). The joint protocol:

- accepts responsibility for the local authority's looked after children /care leavers
- ensures care leavers are a priority
- seeks for care leavers to receive the same outcomes any good parent would want for their children

Housing Services

We have developed a **Housing Single Point of Access (SPoA)** that signposts vulnerable individuals and families to Supporting People funded services, with the aim of reducing homelessness and improving support to the most vulnerable households on our Island.

The new housing SPoA is funded by the Supporting People programme, and has been operational since October 2017. The Single Pathway can help customers access appropriate housing support services, dependant on criteria. Support is generally provided over a few months, dependent upon need. However, the support can last up to a maximum of 2 years, and by then people should have the right skills to live independently and maintain a tenancy.

Some providers have the option of “dipping” in and out of service as and when required, and prevent difficult circumstances becoming a crisis. The service is flexible and can be accessed when it is needed and can prevent a situation becoming serious at the point of when it is needed.

Mental Health pathway for individuals with accommodation needs

IOACC Housing Services, Adults’ Services and BCUHB are in the process of developing a Mental Health Pathway for individuals, focusing on meeting their accommodation needs. The aim is to develop a Mental Health Pathway for individuals with mental health challenges who may struggle to maintain their rented or owned property during a period of personal crisis. This could be either through step down support when individuals are discharged from Hergest or any other mental health ward. Once the pathway is complete, we will map out the support required within our communities for individuals with mental health whilst maintaining their property. This will be linked to the Housing SPoA. The aim is to provide a wraparound service to individuals with mental health needs and ensuring their discharge from hospital (step down) is as comfortable and rehabilitating as possible. We will prioritise:

- Step down for individuals of no fixed abode as part of their discharge planning
- Tenancy support for individuals with mental health within the community in order to sustain their tenancy
- Consideration for emergency accommodation for individuals who are homeless and have mental health issues (not necessarily have been admitted) where Bed & Breakfast accommodation wouldn’t be appropriate given their needs.

Youth related anti-social behaviour

Over the last 12 months, we have seen an increase in youth related anti-social behaviour in one area on the Island. This, in turn has had an effect on youth related crime statistics and on the wider community. The approach and intervention to this serious matter has been a multi-disciplinary approach between Children’s Services, Housing, North Wales Police and Youth Justice. Through frequent sharing of information, incidents and delivering on a bespoke support package for most of the young people involved, there has been a positive decline in reports of youth related anti-social behaviour within this area over the year. Services have been adjusted to

meet the desires and aspirations of each young person, thus reducing boredom, ensuring transparency with the young people on the effects of their behaviour within the community and developing interventions required by the young people and their families.

Adult related Anti-Social Behaviour

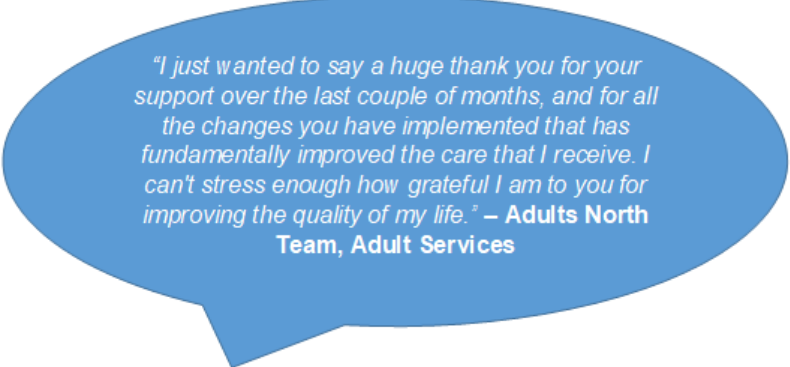
Two Council estates on the Island have presented significant anti-social behaviour related matters within the last 12 months. This has affected victims and perpetrators, as well as the wider community. Often the individual concerned are not on the Council's radar since they do not receive services from our Adults' Services Department, BCUHB or any other statutory body. An adopted approach was to tackle the matters directly with the estates concerned, which included alleged perpetrators and victims. This happened in partnership with North Wales Police and Supporting People providers. Over the last 12 months, there is approximately 400 cases of tenant-related anti-social behaviour cases. Through preventative and early intervention approaches, we are looking to decrease these numbers, which in turn should improve community well-being.

Priorities 2018/19

- Continue to work with partners and the 3rd sector to offer opportunities for those with Learning Disabilities to play an active part in the community and achieve their personal goals.
- Work in partnership with Housing Service and BCUHB to develop the Mental Health Housing Pathway
- Continue to promote the Community Wellbeing Groups through primary and secondary care referrals to promote well-being and recovery within Mental Health services.

Measuring Quality Standards 6:

- 95.33% answered yes to "During your assessment, re-assessment or review, were you able to discuss your problems in the language of your choice?"
- 98.76% of adult clients requesting a service in Welsh that go on to receive their service through the medium of Welsh



"I just wanted to say a huge thank you for your support over the last couple of months, and for all the changes you have implemented that has fundamentally improved the care that I receive. I can't stress enough how grateful I am to you for improving the quality of my life." – Adults North Team, Adult Services

Our Workforce, and how we Support their Professional Roles

Our staff are our greatest asset, and we believe in supporting them through offering strong continued professional development opportunities, training and career development. The Workforce Development Unit continues to arrange training and development opportunities for Social Services and the wider social care partnership on Anglesey, including staff and managers working in Residential Care settings.

In October 2017 the new structure for the Children and Families Service was implemented to fully meet the needs of the business and deliver better support. We've restructured the Service so that Social Workers are in small Practice Groups; this enables the Practice Leader to get to know the cases being supported by their Social Workers well, provide clear guidance and regular Supervision. We've recruited a significant number of Social Workers during the year, as well as expanded the number of Engagement Officers. The new service user's service structure as well as the service improvement plan informed the training and development plan for the year. This included the Practice Leaders' induction programme and key elements such as Outcome Focused Supervision. A recruitment campaign was also undertaken to recruit experienced Social Workers to the service.

We continued to embed the principles of the Social Services and Well-being Act. Training focused on strengths-based approaches, including Collaborative Conversations, Motivational Interviewing and Brief Solution Focused Practice. Specialist training was also delivered on the Risk Model, Child Trafficking and Adverse Childhood Experiences.

Developments in Adults' Services have continued to focus on supporting and enabling independent individuals and strong communities. Dementia training has included various sessions on elements such as recreational activities, understanding behaviour and care planning to strengthen the knowledge and skills of managers, frontline workers and carers across the sector. We also worked in partnership with Bangor University to coordinate a successful North Wales Dementia Conference which provided a valuable opportunity to discuss and reflect on both current research and lived experiences.

A key priority this year has been to ensure we have a workforce that is suitably skilled and qualified to meet the requirements of the Regulation and Inspection of Social Care Act. There have been numerous awareness sessions as well as more specific training for Responsible Individuals. Canolfan Anferth plays a vital role in ensuring the workforce retains the level of required and recommended qualifications for their role. Individuals were supported to successfully complete Qualifications and Credit Framework (QCF) Level 2, 3 and 5 Diploma in Health and Social Care, QCF Level 2 and 3 Award in Dementia and QCF Level 2 Award in End of Life Care.

The qualifying and post-qualifying opportunities we offer are an important part of recruiting and retaining Social Workers in the sector. Through our well-established partnership with Bangor University we actively supported a variety of practice learning opportunities for our M.A. Social Work hosted students within the statutory and third sector. We have also provided learning opportunities for students studying the B.A. in Social Work at Glyndwr University and the Open University Wales.

We successfully recruited two Social Work Student Trainees that work within Children and Families Service. One is currently studying towards the B.A. in Social Work through the Open University Wales whilst the other is studying towards the M.A. at Bangor University.

Furthermore, we have continued to support newly qualified practitioners through their first three years in practice which includes the Consolidation Programme, Porth Agored. We have also supported experienced social workers through various other post-qualifying qualifications, including Practice Teaching Award, Senior Practitioner Programme, Team Manager Development Programme and AMHP.

Three of our Senior Managers have successfully completed the Middle Management Development Programme.

Four members of staff from Children's Services have been nominated by the department to be ambassadors for the Care Ambassador Programme. The care ambassadors work with a wide range of people, as well as students within schools and colleges who want to consider working within social care; early years and childcare.

We also provided opportunities for unqualified practitioners who carry out assessments to undertake the Social Services Practitioner Award.

In line with our Corporate Safeguarding Training Framework we co-ordinated Basic and General Safeguarding training across the organisation which is delivered as a rolling programme. Specialist training was also provided, such as Deprivation of Liberty Safeguards (DoLS), Child Trafficking and Self-Neglect. In compliance with Welsh Government agenda, the Authority has ensured that Violence against Women, Domestic Abuse and Sexual Violence level 1 e-learning training was undertaken to increase staff awareness. Further e-learning modules in relation to Modern Slavery, CSE and Prevent will be rolled out over the coming months.

Looking ahead, we envisage further regional working, including areas such as Joint Investigation Training, National Fostering Framework, The National Training Framework on VAWDASV, Continuing Health Care (CHC) regional training programme and the Learning and Development Framework for Occupational Therapists. We will also be working closely with local, regional and national partners to respond to changes under the Regulation and Inspection of Social Care Act, such as registration, qualifications and embedding the new All Wales Induction Framework for Health and Social Care.

Our Financial Resources and How We Plan For the Future

Financial planning remains a serious challenge for the Council under continued and prolonged financial pressures; the Council's funding from the Welsh Government has fallen from £101m in 2013/14 to £95.8m in 2018/19. In order to achieve a balanced budget, the Council has implemented over £18m of budget cuts over the same period, bringing the net budget down from £129.3m in 2013/14 to £125.6m in 2018/19 (this is after allowing for pay awards, inflation and other price increases).

The year-end position showed an overspend of £1,992k for Social Services for 2017/18. Children's Services overspent by £1,778k due primarily to the unprecedented numbers of Looked-after Children. Additional funding of £582k was provided to the Service for 2016/17 to 2018/19 to establish an Edge-of-Care team with a view to reducing the number of Children placed in Care. Adult Services overspent by £215k in 2017/18 due primarily to fee pressures and legislative changes. Additional funding has been provided to Children's Service to meet these pressures.

Nevertheless, both Services acknowledge the current austerity and continue to transform services and manage demand, with Adults Services contributing to £559k of savings in 2017/18, and further savings of £350k have been agreed for 2018/19. Children's Services is looking to increase the number of places available locally for children who are looked after.

The Council has effective and well-managed budget setting and financial planning processes in place, and elected members are fully involved in the cyclical programme of planning, and the scrutiny of budget setting and monitoring.

Estimating future changes is challenging, due to the lack of accurate information on future local government settlements but our Medium-Term Financial Plan predicts that there may be a requirement to make up to £5.25m of additional cuts over the next 3 years from 2019/20 to 2021/22.

The table below outlines the financial accounts of our Social Services 2017/18:

	Budget £	Actual £	Variance £
CHILDREN'S SERVICES	8,291,420	10,069,077	1,777,657
ADULT SERVICES			
OLDER PEOPLE	6,142,940	5,940,211	-202,729
PHYSICAL DISABILITIES	1,562,890	1,786,149	223,259
LEARNING DISABILITIES	5,378,650	5,859,647	480,997
MENTAL HEALTH	1,884,450	1,993,671	109,221
SUPPORT SERVICES	1,306,110	1,133,565	-172,545
PROVIDER UNIT (MÖN CARE/ OTHER SERVICES)	6,128,480	5,904,137	-224,343
OTHER SERVICES	65,480	58,374	-7,106
TOTAL	30,760,420	32,744,831	1,984,411

Our Partnership Working, Political and Corporate Leadership, Governance and Accountability

Political governance within the Council has continued to be robust. This has allowed for clear and consistent support for both Adults' and Children's Services and measured scrutiny of progress.

The **Executive** is the key decision making body and consists of the Leader and 8 Portfolio Holders, Since the County Council elections in May 2017 the Leader has taken the Portfolio for Social Services. Its growing effectiveness is evidenced in taking difficult decisions such as *Older Adults Social Care Programme* (for example building Extra Care Housing in Llangefnï is nearing completion – Hafan Cefni. Following an evaluation of sites a decision has been taken to build a further Extra Care provision in the Seiriol ward and allocating additional resources to Children's Services

Partnership Working

A refreshed Panel of Elected Members was established after the elections of May 2017 to scrutinise, challenge and support the Service Improvement Plan for Children's Services. The membership is drawn from across the political groups, and has provided an opportunity for the Members to enhance their knowledge and understanding of the work undertaken by the Service, leading to better scrutiny.

Anglesey Social Services are committed to partnership working on both a local, sub regional, regional and national basis. This has been recognised as a strength in external inspection reports for us to build on. Both Children and Adults' Services remain actively involved in the All Wales and the North Wales agendas to improve the delivery of social services through a collaborative approach.

Governance arrangements are in place through the North Wales Social Care and Wellbeing Improvement Collaborative (NWSWIC) and the Regional Partnership Board. NWSWIC has in place a comprehensive programme of improvement through collaboration, focused on the requirements under Part 9 of the Social Services and Wellbeing (Wales) Act 2014. This partnership ethos can be further evidenced through the collaboration of the Council's Social Services with BCUHB via the Integrated Delivery Board (IDB). The IDB met bi-monthly during 2017-18 with key strategic officers present from Social Services, BCUHB and the 3rd sector. The purpose of the IDB is to ensure that the health and care needs of the people of the Isle of Anglesey will be better served by the improved integration of services between health and local authority services. Model Môn is the operational arm of the IDB, with responsibility for delivering the detailed Work Programme.

We continue to work closely with the Betsi Cadwaladr University Health Board to deliver the Integrated Care Fund (ICF) on Ynys Môn. Areas specifically targeted include services for older adults and young people and children with complex needs and Welsh Communication Care Information System (WCCIS). The ICF has been spent on developing Garreglwyd as a specialist home that supports older people

living with dementia and the Môn Enhanced Care and Night Owls services within Adult Social Care.

The Well-being of Future Generations Act (Wales) 2015 has established Public Services Boards (PSB) for each local authority area to make sure that public bodies work together to create a better future for the people of Wales. A Joint partnership board for Gwynedd and Môn, has been established, which includes the main public sector organisations in the region. The Gwynedd and Môn Public Services Board has divided the whole area into 14 smaller areas (six areas for Anglesey). Research has been carried out on behalf of the Board on each of the areas to learn and understand more about their well-being. A number of public drop-in sessions were held and there was an on-line questionnaire so that residents could have their say about their communities. The result of the research was the [Well-being Assessment](#) for both Anglesey and Gwynedd. This assessment was used by the Board partners to draft the Well-being plan to be adopted during 2018/19.

We continue to develop close consultation and partnership working with the **Third Sector** through the Voluntary Sector Liaison Committee which meets on a quarterly basis. We recognise the role of the **Third Sector** locally as a strategic partner and have developed appropriate governance arrangements to support this e.g. the role of Medrwn Môn on the Model Môn operational group, the OPUS Board (EU funded project) and the Adults Social Care Transformation Board. Recently we have established a third sector partnership group which is tasked with delivering against Council objectives and ensuring appropriate engagement and consultation techniques are adhered to with regards to developing strategies and transformation work.

Performance

The Council over the past 4 years has embedded a corporate planning and performance management framework into its annual governance arrangements. This framework was adopted to ensure a continuous improvement mind-set was embedded within the work of the Council, and that its monitoring could identify issues prior to under-performance which would impact on service delivery to the citizen.

This practise has seen improvements in a number of social services related indicators, with particular success being seen in the performance of indicators related to the care provided to Adults. Performance Indicators for Children's Services improved in the second half of 2017-18, though under-performance during the first six months affected the cumulative results for the year. Improvements in performance and consistency of practice will be priorities for 2018-19.

Progress in implementing the Children's Service Improvement Plan is overseen by the Panel of Elected Members (this is being implemented at pace with significant progress against 16 of the 21 actions; completing the work on the remaining 5 actions will be a priority for 2018-19).

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ISLE OF ANGLESEY COUNTY COUNCIL	
Report to:	Executive
Date:	16 July 2018
Subject:	Growth Vision and Strategy for the Economy of North Wales: Governance Agreement
Portfolio Holder(s):	Council Leader Portfolio Holder – Major Projects and Economic Development
Head of Service:	Dylan J Williams (Head of Service Regulation and Economic Development)
Report Author: Tel: E-mail:	Dr Gwynne Jones 01248 752102 Gwynnejones@anglesey.gov.uk
Local Members:	Applicable to all

RECOMMENDATIONS
<p>That:</p> <ol style="list-style-type: none"> 1. Progress on the development of a Growth Deal Bid is noted and welcomed. 2. The first stage Governance Agreement is approved subject to Council's approval of the non-Executive arrangements i.e. the arrangements for Scrutiny 3. Council be presented with the final draft Growth Deal Bid for review and consent in September/October 2018 prior to the stage of reaching Heads of Terms with both Governments. 4. Delegated authority be given to the Chief Executive and the Head of Function (Council Business)/Monitoring Officer in consultation with the Leader to finalise the terms of the Governance Agreement substantially in accordance with the draft attached at Appendix 1 to this Report. 5. The Executive arrangements contained within the Governance Agreement to be included in the Constitution and the Council be asked to include the non-Executive arrangements relating to Scrutiny within the Constitution.

SUMMARY

Further to the Executive reports received on 19/9/16, 14/2/17 and 18/9/17 Members have adopted the *Growth Vision for the Economy of North Wales*. The vision sets out a collective and strategic ambition for North Wales for infrastructure development, skills and employment, and business growth. The five partner councils in the region similarly adopted the strategy.

North Wales was then formally invited to develop the strategy into a Growth Deal Bid for national investment and the conferment of powers to the region by the UK and Welsh Governments. At the time a statutory joint committee model was adopted, by all partners, as the preferred one for governance of work on the Bid.

The regional Committee has adopted the working title The North Wales Economic Ambition Board from the former regional advisory body of the same name. This report presents the Inter Authority Agreement for the first stage of regional working for adoption. The term Governance Agreement is used in place of Inter Authority Agreement as the partnership has a membership beyond local authorities alone. The former Economic Ambition Board will become a stakeholder group with a membership of selected representatives from the growth and foundation sectors which make up the regional economy.

A Governance Agreement is required to formalise the constitutional arrangements and confer decision-making powers to the Board within prescribed limits. The Board has two stages of Bid development to manage. The first stage, leading to the agreement of a Growth Deal with Governments, is the Bid preparatory and development stage. This will run until mid-2019. The second stage, post agreement of the Bid, which will run from mid-2019, will be the Bid implementation and delivery stage. This Governance Agreement covers the first stage. A more comprehensive second Governance Agreement will be drafted for the second stage.

This report does not attempt to present the content of the developing Growth Deal Bid in depth as its prime purpose is to present the Governance Agreement for adoption. The Economic Ambition Board will be agreeing a Strategic Proposition for the Bid at its next meeting and this will be made available to the memberships of the partner bodies once finalised.

REPORT DETAILS

1.00	PROGRESS IN DEVELOPING THE GROWTH DEAL BID
1.01	A Growth Deal Bid is a formal proposal for Government investment and the conferment of devolved powers. Bidding regions are required to have a legal, resilient and accountable governance model for the planning and implementation of their strategy. Regions are expected to be prepared to

	invest in their own strategies, alongside Government(s), in capital allocations, sharing in capital borrowing, the use of land and assets, and in resourcing professional and project capacity. Each bid will have negotiated objectives and targets. For North Wales, the Cardiff Capital City Region and the Swansea Bay Region the bidding process involves both the UK and Welsh Governments.
1.02	Since the previous report to the Executive the governance model of a joint statutory committee has been established in 'shadow form'. "Shadow form" means that the Committee is meeting and operating by mutual agreement of all partners in a preparatory form but without the capacity to make binding decisions on behalf of the partners. An Inter Authority Agreement is required to formalise the constitutional arrangements and confer decision-making powers to the Board within prescribed limits. The Board has two stages of Bid development to manage. The first stage, leading to the agreement of a Growth Deal with Governments, is the Bid preparatory and development stage. This will run until mid-2019. The second stage, post agreement of the Bid, which will run from mid-2019 and for a number of years, will be the Bid implementation and delivery stage.
1.03	The Committee has adopted the working title The North Wales Economic Ambition Board from the former regional advisory body of the same name. The full members of the Board are the six unitary authorities within the region. Bangor University, Glyndwr University, Coleg Cambria and Grwp Llandrillo – Menai (College), and the North Wales Mersey Dee Business Council are advisory members of the Board. This report presents the Inter Authority Agreement for the first stage of regional working for adoption. The term Governance Agreement is used in place of Inter Authority Agreement as the partnership has a membership beyond local authorities alone.
1.04	The former Economic Ambition Board will become a stakeholder group with a membership of representatives from the growth and foundation sectors which make up the regional economy. The stakeholder group will be an important reference group to input concepts and proposals for regional growth, to provide expert advice and evidence to inform decision-making, and to hold the Board to account for progress with the regional vision and strategy and the Growth Deal Bid. The Chair of the stakeholder group will be invited to be an advisory member of the new Board at its discretion. The formal relationship with the stakeholder group, which is in the process of being formed, will be embodied in the second Governance Agreement.
1.05	This report does not attempt to present the content of the developing Growth Deal Bid in depth as its prime purpose is to present the Governance Agreement for adoption. The Economic Ambition Board will be agreeing a Strategic Proposition for the Bid at its next meeting and this will be made available to the memberships of the partner bodies once finalised. All six councils are being encouraged to hold internal briefings with their members to both keep them up to date with developments and to take their views as

	part of ongoing consultation and engagement.
1.06	<p>The developing Growth Deal Bid is based on these principal programme themes:-</p> <ul style="list-style-type: none"> • Land and property • Energy • Technology and innovation • Regional business growth • Skills and employment • Skills centres of excellence • Digital connectivity • Strategic transport
2.00	THE GOVERNANCE MODEL AND GOVERNANCE AGREEMENT
2.01	<p>All partners to the Growth Deal Bid work adopted the preferred governance model in 2017 and it is now a well-established model which is on track to present a Bid to Governments for initial agreement within 2018. A Governance Agreement has been developed for this first stage of the Growth Deal Bid for adoption by all partners to the North Wales Economic Ambition Board. The Governance Agreement (hereinafter referred to as the GA) has been developed by the regional Heads of Legal network and with the expert and independent advice of legal advisors Pinsent Masons. Key features of the GA are summarised in the following paragraphs.</p>
2.02	<p>The Economic Ambition Board itself consists of representatives from each local authority (the leaders), the two universities and the two further education colleagues, and the North Wales Mersey Dee Business Council. Over time, the Board will be supported by a number of specialist sub-boards. These sub-boards will expand the range of stakeholders involved in the governance model. A diagrammatic representation of the Board and sub-boards is attached at Appendix 2. Draft Terms of Reference have been prepared for the Board and sub-boards covering membership, chairing, the roles, functions, responsibilities and powers, speaking and decision-making.</p>
2.03	<p>The adopted governance model for the Board is an executive joint committee i.e. a joint committee of cabinets/executives. This model is not ideally suited for how the board wishes to operate, for example the non-local authority partners cannot be voting members of an executive joint committee, but the model is the best available under the existing legislation. To work around these restrictions a method of operating is proposed whereby the Board will seek to achieve a consensus before taking a formal vote. A legislative model that permits full participation by all partners is</p>

	expected to be included by Welsh Government in its Local Government reform Bill due later this year.
2.04	The GA includes the right for any two parties to ask for a matter to be reconsidered at the next meeting of the Board. This would allow a “cooling off” period and would give the Board more time to find a resolution over challenging decisions. This provision reinforces the intention to work by consensus, and protects those parties who do not have a formal vote.
2.05	Some principal areas of decision-making, called “reserved matters”, will be outside the delegated authority of the Board. The proposed decision of the Board in the case of a reserved matter would first need to be considered and consented to by each partner body to the Board. In the case of the six councils this would require a formal decision by the Executive or Council. The list of reserved matters includes:- <ul style="list-style-type: none"> • Agreement of functions to be given to the Board; • Agreement of annual budget contributions for the Board and the authority; • Investment and borrowing commitments and risk exposure levels; and • Allocation of land and other assets for pooling.
2.06	This means that, for the six councils, the most important decisions will be taken locally, with the work of the Board having some direction from the wider membership. Constitutional provisions of this type are a source of assurance for members, and respect and value the role of the local overview and scrutiny function. During this first stage of work on the Bid it is proposed that the proposals of the Board for the Bid should be subject to local scrutiny through the most appropriate scrutiny committee in each council, rather than introduce a form of regional scrutiny which could be seen to be remote.
2.07	The Board has the capacity to create Sub-Boards which might either have a statutory basis or an advisory basis, depending on their functions, powers and memberships. The first Boards to be created are the Transport Sub-Board and the Digital Delivery Sub-Board. Both of these will be formally constituted as sub-committees, on a statutory basis, so as to be capable of having powers delegated to them. The pre-existing Regional Skills Partnership, a creation of the Welsh Government, will report dually to Welsh Government and to the Board as an advisory Sub-Board. The set of recommended Sub-Boards needed for the second stage of the Growth Deal Bid will be embodied in the second Governance Agreement.
2.08	The GA also includes reciprocal obligations between the partners and whichever council is chosen to be the host authority for the Board, such as

	shared liability for employment costs. All partners will sign the GA to give them certainty about the extent of their obligations and liability.
2.09	The Governance Agreement here presented is for the first stage of the work of the Board only. A second, and more comprehensive Governance Agreement, will be developed and presented for the second stage - Bid implementation and delivery - in early 2019.
3.00	NEXT STAGES OF GROWTH DEAL BID DEVELOPMENT AND APPROVAL
3.01	The Growth Deal Bid is now at an advanced stage of development with Bid content about to be prioritised according to (1) regional choice and ambition (2) informal Government advice on the programmes and projects which might qualify for their support and (3) business case assessments.
3.02	The Growth Deal Bid will move through two approval stages. Firstly, a Heads of Terms Agreement on the strategic content for further development and, secondly, final agreement of the detailed content supported by full and final five case business model evidence and analysis. We aim to have reached Heads of Terms Agreement in the Autumn of this year, and the final agreement for the new financial year 2019/20.
3.03	The partners to the Board, and signatories to the Governance Agreement , will be presented with the final draft Growth Deal Bid for review and consent in September/ October prior to the stage of reaching Heads of Terms with both Governments.
3.04	The Growth Deal is not the only intervention to support the aims and objectives of the wider vision and strategy for the region. Welsh Government is already committed to significant capital investment in transport infrastructure in the region alongside the Bid, both road and rail, and other investments such as the opening-up of the Northern Gateway site for inward investment and the Advanced Manufacturing Research Institute at Broughton. The Growth Track 360 strategy for cross-border rail network investment is progressing at a UK Government level. Welsh Government has recently announced the new Wales and Borders Rail Franchise with infrastructure and service improvements. Further investment programmes might be negotiated separately. The unity of the region behind the vision and adopted strategy is an important factor in having negotiating purpose, credibility and leverage.

4.00	RESOURCE IMPLICATIONS
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4.01	A Growth Deal Bid is a major investment in a region by Governments with risks and benefits shared with the local authorities and their partners in the region. Investment capacity is a major consideration in designing the Bid. The full cost implications of the possible Growth Deal will be reported at the Heads of Terms stage.
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5.00	CONSULTATIONS REQUIRED / CARRIED OUT
5.01	There is extensive consultation across sectors in the development of the Bid and its priority content. The partners to the Bid have been encouraged to hold internal briefings with their respective memberships. Engagement of the private sector has been continuous, primarily through the North Wales Mersey Dee Business Council. Engagement with the Welsh Government and UK Government is at Cabinet Secretary and Secretary of State level.

6.00	RISK MANAGEMENT
6.01	A full risk assessment of the possible Growth Deal will be reported at the Heads of Terms stage. Risk analysis is built into the business case modelling for the programmes and projects which make-up the developing Bid.

7.00	APPENDICES
7.01	Appendix 1: Governance Agreement 1 Appendix 2: Diagrammatic of the Governance Model

8.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
8.01	Regional Vision and Strategy; Shadow Board agenda papers.

9.00	GLOSSARY OF TERMS
9.01	Inter Authority Agreement or Governance Agreement – interchangeable terms for a legally binding agreement between collaborative partners to regulate constitutional working and the sharing of risk and benefit. Growth Deal – funds provided to Local Enterprise Partnerships in England, and local authority partnerships in Wales, for economic intervention

programmes which benefit the region and its economy.

Devolution Deals- have no set format, but involve the devolution of powers and budgets for the delivery of interventionist programmes and services across a region.

North Wales Mersey Dee Business Council – a membership-based representative body of the private and business sectors in North Wales and the Mersey Dee sub-region.

Five Case Business Model – an established method for making business cases in support of proposals for investment operated under Treasury guidelines.

ATODIAD / ENCLOSURE

1

- (1) CONWY COUNTY BOROUGH COUNCIL
- (2) DENBIGHSHIRE COUNTY COUNCIL
- (3) FLINTSHIRE COUNTY COUNCIL
- (4) GWYNEDD COUNCIL
- (5) THE ISLE OF ANGLESEY COUNTY COUNCIL
- (6) WREXHAM COUNTY BOROUGH COUNCIL
- (7) BANGOR UNIVERSITY
- (8) WREXHAM GLYNDWR UNIVERSITY
- (9) COLEG CAMBRIA
- (10) GRWP LLANDRILLO MENAI

GOVERNANCE AGREEMENT 1
in relation to the delivery of the North Wales Growth Deal



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BETWEEN

- (1) **CONWY COUNTY BOROUGH COUNCIL** of [xxx] ("**Conwy Council**");
- (2) **DENBIGHSHIRE COUNTY COUNCIL** of [xxx] ("**Denbighshire Council**");
- (3) **FLINTSHIRE COUNTY COUNCIL** of [xxx] ("**Flintshire Council**");
- (4) **GWYNEDD COUNCIL** of [xxx] ("**Gwynedd Council**");
- (5) **THE ISLE OF ANGLESEY COUNTY COUNCIL** of [xxx] ("**Isle of Anglesey Council**");
- (6) **WREXHAM COUNTY BOROUGH COUNCIL** of [xxx] ("**Wrexham Council**"),
(together referred to as "**the Councils**" and individually as a "**Council**"); and
- (7) **BANGOR UNIVERSITY** of [xxx];
- (8) **WREXHAM GLYNDWR UNIVERSITY** of [xxx];
- (9) **COLEG CAMBRIA** of [xxx];
- (10) **GRWP LLANDRILLO MENAI** of [xxx]; and
(together referred to as the "**Advisers**" and individually as an "**Adviser**").

BACKGROUND RECITALS

- (A) The Parties have agreed to work together and enter into this Agreement to formalise their respective roles and responsibilities in order to discharge their obligations in relation to the North Wales Growth Deal up to the point when the Growth Deal is signed by the Parties, the UK Government and the Welsh Government.
- (B) The Parties have agreed to create a Joint Committee with a robust governance arrangement that will ultimately be responsible for overseeing and co-ordinating the discharge of the Parties' obligations in relation to the Growth Deal. Further details of the Joint Committee are set out in Clause 9 (Joint Committee) and its functions are set out in Schedule 2 (Joint Committee Terms of Reference).
- (C) More detailed obligations in relation to the Growth Deal shall be enshrined in a second governance agreement, (the "**GA2**") which shall be developed by the Parties and entered into following the signature of the Growth Deal. The functions of the Joint Committee will be updated further in the GA2.
- (D) The Parties have agreed to appoint Gwynedd Council to act as the Accountable Body for and on behalf of the Parties and to discharge the Parties' obligations in relation to the Growth Deal pursuant to and in accordance with this Agreement.
- (E) The Councils wish to enter into this Agreement and deliver the Growth Deal pursuant to the powers conferred on them by Sections 101, 102, 111 and 113 of the Local Government Act 1972, Section 1 of the Local Authority (Goods & Services) Act 1970, Section 25 of the Local Government (Wales) Act 1994, Section 2, 19 and 20 of the Local Government Act 2000, Section 9 of the Local Government Wales Measure 2009 and all other enabling powers now vested in the Councils.

1. **DEFINITIONS AND INTERPRETATION**

1.1 In this Agreement and the recitals, unless, the context otherwise requires the following terms shall have the meaning given to them below:-

"Accountable Body"	means the Council appointed under Clause 4 (<i>Accountable Body</i>) who shall be responsible for receiving and spending funds for and on behalf of the Parties in relation to the Growth Deal and whose duties are set out under Clause 5 (<i>Duties of the Accountable Body</i>)
"Accounting Period"	means those periods set out in Schedule 6 (<i>Accounting Periods</i>) as may be amended from time to time in accordance with the terms of this Agreement
"the Advisers"	Means the bodies and individuals listed below plus any further individuals and/or bodies whom the Joint Committee chooses to invite in that capacity from time to time : <ul style="list-style-type: none">• Bangor University• Coleg Cambria• Grwp Llandrillo Menai• North Wales and Mersey Dee Business Council
"Annual Budget"	means the approved annual budget of the Accountable Body held for and on behalf of the Parties and as set out in Clause 12.4 (<i>Annual Budget</i>) which includes payment of any Joint Committee Costs in accordance with this Agreement
"Assurance Framework"	means the Parties' systems, processes and protocols to assess the governance, risk management and control processes of the Parties for the discharge of their obligations in relation to the Growth Deal attached at Schedule 8 (<i>Assurance Framework</i>) of this Agreement
"Business Day"	means any day other than a Saturday or Sunday or a public or bank holiday in England and/or Wales
"North Wales Region"	comprises of the six administrative areas of Conwy Council, Denbighshire Council, Flintshire Council, Gwynedd Council, Anglesey Council and Wrexham Council
"CEDR"	means the Centre for Dispute Resolution
"Growth Deal"	means the agreement to be signed by the Welsh Government, the UK Government and the [Parties] setting out the terms of the North Wales Growth Deal
"Commencement Date"	means the date of this Agreement

"Confidential Information"	all know-how and other information whether commercial, financial, technical or otherwise relating to the business, affairs or methods of all or any Party, which is contained in or discernible in any form whatsoever (including without limitation software, data, drawings, films, documents and computer-readable media) whether or not marked or designated as confidential or proprietary or which is disclosed orally or by demonstration and which is described at the time of disclosure as confidential or is clearly so from its content or the context of disclosure
"Data Protection Legislation"	means the Data Protection Act 2018 and General Data Protection Regulations
"Executive Team"	means the team so appointed from time to time by the Parties to represent the interests of the Parties in respect of the operational requirements for the Growth Deal, working under the direction of the Joint Committee and within the scope of delegation set out in the Delegations Policy in Schedule 1 (<i>Delegations Policy</i>)
"GA2"	means the second governance agreement to be entered into between some or all of the Councils and Advisers to formalise their respective roles and responsibilities in relation to the North Wales Growth Deal once the Growth Deal has been signed
"GA Code of Conduct"	means the code of conduct for NWEAB advisors set out in Schedule 6
"HMT"	means Her Majesty's Treasury, a ministerial department of the UK Government
"HMT Contribution"	means the funding provided by HMT pursuant to the Growth Deal and as referred to in Clause 12.5 (<i>Contributions</i>)
"Implementation Plan"	means the implementation plan that will set out, amongst other things, the process for agreeing and prioritising projects to be procured pursuant to the Growth Deal and the pro-forma of which will be discussed and agreed by the Joint Committee pursuant to Schedule 9 (<i>Implementation Plan</i>) of this Agreement
"Intellectual Property"	any and all patents, trademarks, trade names, copyright, moral rights, rights in design, rights in databases, know-how and all or other intellectual property rights whether or not registered or capable of registration and whether subsisting in the United Kingdom or any other part of the world together with all or any goodwill relating to them and the right to apply for registration of them

"Internal Costs"	means as defined in paragraph 1.1 of Schedule 4 (<i>Heads of Expenditure</i>)
"IP Material"	the Intellectual Property in the Material
"Joint Committee"	means the joint committee set up by the Parties pursuant to Clause 9 (<i>Joint Committee</i>) of this Agreement
"Joint Committee Costs"	means as defined in paragraph 1.2 of Schedule 4 (Heads of Expenditure) and excluding any Internal Costs (save for the Internal Costs of the Accountable Body which shall be accounted for as Joint Committee Costs)
"Joint Committee Meeting"	means a meeting of the Joint Committee duly convened in accordance with Clause 9 (<i>Joint Committee</i>)
"Local Authority"	a principal council (as defined in Section 270 of the Local Government Act 1972) or any body of government in Wales established as a successor of a principal council
"Material"	all data, text, graphics, images and other materials or documents created, used or supplied by a Party in connection with this Agreement unless before the first use or supply, the Party notifies the other Parties that the data, text supplied is not to be covered by this definition
"Matter Reserved to the Parties"	shall have the meaning given to it in Clause 8.1.3
"Parties Contribution"	means the funding provided by the Parties as set out in Clause 12.5.1(b) (<i>Parties Contribution</i>)
"Party"	means any one of the Councils or Advisers who are party to this Agreement from time to time, and " Parties " means all of them
"Personal Data"	means the personal data as defined in the DPA
"Programme Themes"	shall have the meaning given to it under the Implementation Plan
"Proportionate Basis"	means the relevant proportion for each Party by reference to their respective fractional contribution as set out in Clause 12.5.3 (<i>Parties' Contribution</i>)
"Translation Costs"	means translation costs incurred by the Accountable Body in complying with any applicable legislation relating to its obligations under this Agreement

1.2 Interpretation

In this Agreement, except where the context otherwise requires:-

1.2.1 the singular includes the plural and vice versa;

- 1.2.2 a reference to any Clause, Paragraph, Schedule or recital is, except where expressly stated to the contrary, a reference to such clause, paragraph, schedule or recital of and to this Agreement;
- 1.2.3 any reference to this Agreement or to any other document shall include any permitted variation, amendment or supplement to such document;
- 1.2.4 any reference to legislation shall be construed as a reference to any legislation as amended, replaced, consolidated or re-enacted;
- 1.2.5 a reference to a public organisation (to include, for the avoidance of doubt, any Council) shall be deemed to include a reference to any successor to such public organisation or any organisation or entity which has taken over either or both functions and responsibilities of such public organisation;
- 1.2.6 a reference to a person includes firms, partnerships and corporations and their successors and permitted assignees or transferees;
- 1.2.7 the Clause, Paragraph and Schedule headings and captions in the body of this Agreement do not form part of this Agreement and shall not be taken into account in its construction or interpretation;
- 1.2.8 words preceding "**include**", "**includes**", "**including**" and "**included**" shall be construed without limitation by the words which follow those words;
- 1.2.9 words importing the masculine shall be construed as including the feminine or the neuter or vice versa; and
- 1.2.10 any reference to the title of an officer of any of the Councils shall include any person holding such office from time to time by the same or any title substituted thereafter or such other officer of the relevant Council as that Council may from time to time appoint to carry out the duties of the officer referred to.

1.3 **Schedules**

The Schedules to this Agreement form part of this Agreement.

2. **COMMENCEMENT, DURATION AND TERMINATION**

2.1 **Commencement**

This Agreement shall take effect on the Commencement Date.

2.2 **Duration of the Agreement**

This Agreement shall continue in full force and effect from the Commencement Date until the earlier of the following dates:-

- 2.2.1 entry into of the GA2; or
- 2.2.2 all the Parties agree in writing to its termination.

2.3 **Termination**

Without prejudice to any other rights or remedies, this Agreement may be terminated in relation to any Party ("**Defaulter**") by the other Parties ("**Non-Defaulting Parties**") acting unanimously in giving written notice to the Defaulter effective on receipt where the Defaulter materially breaches any of the provisions of this Agreement and in the case of a breach capable of remedy fails to remedy the same within thirty (30) Business

Days (or such other period as agreed by the Non-Defaulting Parties) of being notified of each breach in writing by the Non-Defaulting Parties and being required to remedy the same.

3. **PRINCIPLES AND KEY OBJECTIVES**

3.1 The Parties intend this Agreement to be legally binding.

3.2 The Parties agree to work together to discharge the Parties' obligations in relation to the Growth Deal pursuant to and in accordance with this Agreement

3.3 **Objectives**

Without prejudice to the terms of this Agreement, the Parties agree that they shall conduct their relationship in accordance with the following objectives:-

- To collectively agree and secure a growth deal for the North Wales Region in support of the aims and objectives of the adopted vision; and
- To pursue the aims and objectives of the Regional Growth Strategy

3.4 **Principles**

Without prejudice to the terms of this Agreement, the Parties agree that they will conduct their relationship in accordance with the following principles:-

3.4.1 **Openness and Trust**

In relation to this Agreement the Parties will be open and trusting in their dealings with each other, make information and analysis available to each other, discuss and develop ideas openly and contribute fully to all aspects of making the joint working successful. Whilst respecting the mutual need for commercial confidentiality, the Parties will willingly embrace a commitment to transparency in their dealings and in particular a need to comply with statutory access to information requirements including the Environmental Information Regulations 2004 and the Freedom of Information Act 2000 and supporting codes of practice. The Parties will be aware of the need for and respect matters of commercial confidentiality and potential sensitivity;

3.4.2 **Commitment and Drive**

The Parties will be fully committed to working jointly, will seek to fully motivate employees and will address the challenges of delivering the Growth Deal with enthusiasm and a determination to succeed;

3.4.3 **Skills and Creativity**

The Parties recognise that each brings complimentary skills and knowledge which they will apply creatively to achieving the Parties' objectives, continuity, resolution of difficulties and the development of the joint working relationship and the personnel working within it. It is recognised that this will involve the appreciation and adoption of common values;

3.4.4 **Effective Relationships**

The roles and responsibilities of each Party will be clear with relationships developed at the appropriate levels within each organisation with direct and easy access to each other's representatives;

3.4.5 **Developing and Adaptive**

The Parties recognise that they are engaged in what could be a long term business relationship which needs to develop and adapt and will use reasonable endeavours to develop and maintain an effective joint process to ensure that the relationship develops appropriately and in line with these principles and objectives;

3.4.6 **Reputation and Standing**

The Parties agree that, in relation to this Agreement and the Growth Deal generally, they shall pay the utmost regard to the standing and reputation of one another, and act with regard to each Party's own employer and member codes of conduct and shall not do or fail to do anything which may bring the standing or reputation of any other Party into disrepute or attract adverse publicity to any other Party;

3.4.7 **Reasonableness of Decision Making**

The Parties agree that all decisions made in relation to this Agreement and the Growth Deal generally shall be made by them acting reasonably and in good faith;

3.4.8 **Necessary Consents**

Each Party hereby represents to the other Parties that it has obtained all necessary consents sufficient to ensure the delegation of functions and responsibilities provided for by this Agreement; and

3.4.9 **Members, Officers, Directors and Employees Commitments**

Each Party shall use its reasonable endeavours to procure that their respective members, officers, directors and employees who are involved in the Growth Deal shall at all times act in the best interests of the Growth Deal, and act with regard to each Party's own employer and member codes of conduct, devote sufficient resources to deliver the Growth Deal and respond in a timely manner to all relevant requests from the other Parties.

3.4.10 **GA Code of Conduct**

The Advisers agree that, in relation to this agreement and the Growth Deal generally they shall act in accordance with the GA Code of Conduct.

4. **THE ACCOUNTABLE BODY**

4.1 The Parties (acting severally) have agreed, with effect from the Commencement Date, Gwynedd Council will act as the Accountable Body responsible for discharging the Parties' obligations in relation to the Growth Deal pursuant to and in accordance with this Agreement for and on behalf of the Parties and Gwynedd Council agrees to act in that capacity subject to and in accordance with the terms and conditions of this Agreement.

4.2 If the Accountable Body defaults and the Agreement is terminated in respect of it pursuant to Clause 2.3 (*Commencement, Duration and Termination*) or the Accountable Body withdraws pursuant to Clause 15 (*Withdrawal*), then the replacement Accountable Body will be appointed by the Joint Committee and the withdrawing or, as applicable, defaulting Accountable Body will not have the right to vote in regard to any such appointment.

4.3 Where a replacement Accountable Body is appointed pursuant to Clause 4.2 above, any reference to Gwynedd Council (in its capacity as the initial Accountable Body) shall be read with reference to the replacement Accountable Body.

4.4 The Accountable Body shall act as the Accountable Body and shall receive:-

4.4.1 any HMT Contribution from the Welsh Government for and on behalf of the Parties;

4.4.2 the Parties Contribution; and

4.4.3 any other funding that may be received from time to time specifically in respect of the Growth Deal and which is for the benefit of all Parties,

and shall hold and manage such HMT Contribution, Parties Contribution and such other funding in accordance with the terms of this Agreement.

5. DUTIES OF THE ACCOUNTABLE BODY

5.1 For the duration of this Agreement, the Accountable Body shall:

5.1.1 act diligently and in good faith in all its dealings with the other Parties and it shall use its reasonable endeavours to discharge the Parties' obligations in relation to the Growth Deal pursuant to and in accordance with this Agreement and all applicable legislation including but not limited to:-

(a) the Well-being of Future Generations (Wales) Act 2015;

(b) Welsh Language (Wales) Measure 2011;

(c) any compliance notice issued under the Welsh Language (Wales) Measure 2011 in respect of the Accountable Body; and

(d) the Local Authorities (Executive Arrangements) (Decisions, Documents and Meetings) (Wales) Regulations 2001 (as amended)

5.1.2 act as the primary interface (on behalf of itself and the other Parties) with the Welsh Government, the UK Government and the European Regional Development Fund and any other body necessary to discharge the Parties' obligations in relation to the Growth Deal;

5.1.3 act as the Accountable Body to hold any funds received directly from the Welsh Government, the UK Government (if any), the European Regional Development Fund (if any), the Parties and/or any other sources (if any) in relation to the Growth Deal and only to use and release such funds as agreed in accordance with the terms of such funding and this Agreement;

5.1.4 without assuming responsibility for the delivery of any specific Growth Deal project and within the limitation of the funding provided to it (as part of the Joint Committee Costs), provide the support services required to facilitate the work of the Joint Committee (and its sub committees and groups established pursuant to Clauses 9.22 and 9.24 and the Regional Office referred to in the Assurance Framework), including, but not limited to, financial, human resources, legal, ICT, estates, information management, internal audit and procurement services.

For the avoidance of doubt, the provisions of this Clause 5.1.4 shall not serve to fetter the ability of the Accountable Body to enter into arrangements with any of the other Parties to provide the aforementioned services on its behalf.

- 5.1.5 without assuming responsibility for the delivery of any specific Growth Deal project, provide for the Accountable Body's chief finance officer ("**S151 Officer**") and monitoring officer (or their nominated deputies) to act, respectively, as the section 151 Officer and monitoring officer to the Joint Committee; and
- 5.1.6 without limitation to its roles under the preceding provision of this Clause 5.1, have responsibility for, but not limited to administering the financial affairs of the Joint Committee (and its sub committees and groups established pursuant to Clauses 9.22 and 9.24), including accounting for VAT, keeping financial records, ensuring that the annual accounts of the Joint Committee are prepared in accordance with the Code of Practice on Local Authority Accounting and making arrangements for the external audit of the Joint Committee.
- 5.1.7 Employ the Project Management Group as set out in clause 11.

6. **DUTIES OF THE OTHER PARTIES**

- 6.1 For the duration of this Agreement, the other Parties shall act diligently and in good faith in all their dealings with the Accountable Body and shall use their respective reasonable endeavours to assist the Accountable Body to discharge the Parties' obligations in relation to the Growth Deal pursuant to and in accordance with this Agreement and all applicable legislation.
- 6.2 It is acknowledged and agreed that the obligations and liabilities of each Party shall bind any successor entity in the event of any Council or Adviser re-organisation.

7. **BUSINESS PLAN**

7.1 **GA2 Business Plan**

- 7.1.1 The Joint Committee shall prepare (or procure the preparation of), a draft Business Plan which shall comply with the provisions of Clause 7.1.3 below. The intention is to create an overarching five (5) year GA2 Business Plan that, amongst other matters, shall set out the Parties' objectives and priorities for the delivery of the Growth Deal. It is then intended that the GA2 Business Plan will be updated annually.
- 7.1.2 Finalising the GA2 Business Plan and then the decision to approve and adopt the GA2 Business Plan shall be actions under the GA2 with the final decision being a Matter Reserved to the Parties.
- 7.1.3 The GA2 Business Plan shall, amongst other matters, address the following:
- (a) the overall costs and investment by each Party over the term of the Growth Deal;
 - (b) the methodology for agreeing the nature, scope and prioritisation of projects to be developed for the overall benefit of the North Wales Region (in accordance with the terms of the Implementation Plan);
 - (c) the methodology and responsibility for any external audits in relation to this Agreement;
 - (d) the methodology and responsibility of any performance monitoring along with any performance indicators to enable the Joint Committee to measure progress against the GA2 Business Plan; and

- (e) any revenue and capital monitoring reports to be prepared for the Joint Committee and the frequency of such reports.

8. DECISION MAKING

8.1 In terms of the need for decisions and other actions to be taken and carried out during the term of this Agreement, the Parties have identified the following three categories together with the means by which they will be taken:-

- 8.1.1 "**Delegated Matter**" - being a matter which it is expected that the Executive Team or a sub-committee that has been established by the Joint Committee from time to time will be able to make a decision upon and have the power to bind the Joint Committee in doing so;
- 8.1.2 "**Joint Committee Matter**" – being a matter within the remit of the Joint Committee upon which it will be able to make a decision upon and have the power to bind the Parties in doing so;
- 8.1.3 "**Matter Reserved to the Parties**" – being a matter which will have to be referred to each Party for a decision and, for the avoidance of doubt, that matter requiring a decision will not be dealt with by the Joint Committee until the decision shall have been agreed unanimously by all of the Parties,

and in each case, such matters are identified in Schedule 1 (*Delegations Policy*). The Delegations Policy shall be updated by the Joint Committee from time to time.

9. JOINT COMMITTEE

9.1 The Councils shall form the Joint Committee in accordance with this agreement ("**Joint Committee**") for the purposes of:-

- 9.1.1 to co-ordinate the planning and delivery of the Growth Vision, with an initial emphasis on a Growth Deal
- 9.1.2 to provide direction for key strategies in support of paragraph 9.1.1 above, in particular transport, skills and employment, economic development and land use planning;
- 9.1.3 to unite partners around common purpose in support of 9.1.1 above;
- 9.1.4 to provide direction to any Sub-Boards that the Joint Committee chooses to appoint including the commissioning of specific tasks or projects;
- 9.1.5 proposing projects that could be undertaken as part of the Growth Deal;
- 9.1.6 deliberating on such projects to assess whether further due diligence is warranted and reaching agreement on the costs that should be incurred undertaking further appraisal work;
- 9.1.7 agreeing a pro-forma Implementation Plan that will set out the process for agreeing and prioritising projects that will be taken forwards pursuant to the Growth Deal;
- 9.1.8 preparing a draft Business Plan in accordance with Clause 7 (*Business Plan*); and
- 9.1.9 overseeing and co-ordinating the discharge of the Councils' preparatory obligations in relation to the Growth Deal,

- 9.1.10 To take all necessary decisions to pursue the aims and objectives of the Regional Growth Strategy
- 9.1.11 to carry out the functions set out in Schedule 2 (Joint Committee Terms of Reference).
- 9.2 The Joint Committee may carry out such other functions as the Councils determine from time to time and approve as a Matter Reserved to the Parties.
- 9.3 The Joint Committee shall not have power to approve any Matter Reserved to the Parties.
- 9.4 The Advisers shall have the right to attend and speak at meetings the Joint Committee.
- 9.5 Each Party shall appoint one (1) representative to the Joint Committee. The details of each of the representatives are set out in Schedule 7 (Details of Representatives).
- 9.6 The Chairperson of the Joint Committee shall be a representative of a Council appointed to the Joint Committee and shall be appointed on an annual basis by the Joint Committee at the Annual General Meeting. The Chairperson shall not have a casting vote.
- 9.7 Each Party shall be entitled from time to time to appoint a named deputy for its representative. Any deputies may attend meetings of the Joint Committee but shall only be entitled to speak and vote at such meetings in the absence of his or her corresponding principal.
- 9.8 Each Party may, at their discretion, replace their representative (and their respective deputies) appointed to the Joint Committee, provided that:-
 - 9.8.1 at all times, they have a representative appointed to the Joint Committee in accordance with the roles identified in Schedule 2 (*Joint Committee Terms of Reference*);
 - 9.8.2 any such replacement shall have no lesser status or authority than that set out in Schedule 2 (*Joint Committee Terms of Reference*) unless otherwise agreed by the Parties; and
 - 9.8.3 the details of any such representative shall be notified to the other Parties in writing, to replace the relevant details set out in Schedule 7 (Details of Representatives).
- 9.9 Unless the Joint Committee decides otherwise (e.g. if a meeting is deemed not to be required), the Joint Committee shall meet either on a monthly basis or as and when required in accordance with the timetable for the Growth Deal. Meetings shall be convened at appropriate times and upon giving the requisite statutory notice (to be issued through the Accountable Body) to deliberate on the Joint Committee Matters referred to in Schedule 1 (*Delegations Policy*).
- 9.10 The expectation is that all of the Councils and Advisers attend all meetings of the Joint Committee where possible.
- 9.11 Any representative may by written request to the Executive Team request that a matter be considered at the next meeting of the Joint Committee.
- 9.12 The Executive Team shall ensure that all agendas and relevant information in relation to a Joint Committee meeting are circulated in a timely manner and in any event in accordance with legislative requirements.

- 9.13 Any representative may, where he or she views that a matter requires urgent consideration, request to the Chairperson at the start of a Joint Committee meeting that such urgent item is added to the agenda, but its inclusion will be a matter for the Chairperson to decide.
- 9.14 The quorum necessary for a Joint Committee meeting shall be a representative or deputy from at least 4 Councils.
- 9.15 At meetings of the Joint Committee each representative or appropriate deputy (in the absence of the relevant representative) from each Council shall have one vote.
- 9.16 At meetings of the Joint Committee, each representative or appropriate deputy (in the absence of the relevant representative) from each Adviser shall have the right to advise the Joint Committee on decisions and their views shall be recorded by the Joint Committee. Whilst it is not intended that the Advisers shall have formal voting rights, the Joint Committee shall give consideration to any views or representations made by the Advisers and where Advisers do not agree with a proposed decision the Joint Committee shall consider (acting in good faith) declaring a matter a JC Unresolved Matter.
- 9.17 Decisions at a meeting of the Joint Committee require a simple majority vote of the representatives (or deputies as applicable) from the Councils in attendance, provided that if:
- 9.17.1 the votes are tied (i.e. a deadlock); or
- 9.17.2 two or more Parties make such a request at the meeting,
- that decision shall be declared a JC Unresolved Matter to be dealt with in accordance with Clause 9.18.
- 9.18 If, at a meeting of the Joint Committee, a matter is not determined, that matter ("**JC Unresolved Matter**") shall be deferred for consideration at the next ordinary meeting of the Joint Committee meeting or such sooner time as shall be agreed. If at the reconvened Joint Committee meeting the JC Unresolved Matter is not determined, the JC Unresolved Matter shall not be agreed and shall not be implemented by the Joint Committee.
- 9.19 Each Party shall provide all information reasonably required upon request by the Joint Committee to the Executive Team and shall comply with any decisions of the Joint Committee to request such information.
- 9.20 Each Party shall consult with the other Parties to ensure the diligent progress of the day to day matters relating to the discharge of the Parties' obligations in relation to the Growth Deal.
- 9.21 Where a Party wishes to provide any information and/or serve a notice or demand on the Joint Committee, this should be served on the Executive Team in accordance with Clause 23.3 (*Notices*). The Executive Team shall keep a record of all information, notices and demands received and shall update each representative promptly.
- 9.22 The Parties acknowledge and agree that the Joint Committee shall adopt (as applicable) the Accountable Body's prevailing contract standing orders, financial procedure rules, and such other applicable policies and procedures for and behalf of the Parties in the discharge of its obligations under this Agreement and that the Accountable Body's chief finance officer ('**S151 Officer**') and Monitoring Officer (or their nominated deputies) shall, respectively, act as the section 151 officer and monitoring officer to the Joint Committee.

9.23 The Advisers acknowledge and agree that their representative or deputy shall comply with the terms of the GA Code of Conduct.

9.24 **Joint Committee may Delegate**

9.24.1 The Joint Committee may delegate any of the powers which are conferred on them under this Agreement:

- (a) to a sub-committee or an officer of one of the councils;
- (b) to such an extent;
- (c) in relation to such matters; and
- (d) on such terms and conditions,

as they think fit from time to time (subject to any restrictions that may be imposed upon such delegation by any of the Councils).

9.24.2 The Joint Committee may allow that such delegation shall automatically authorise further delegation of the Joint Committee's powers by any person to whom they are delegated provided that the Joint Committee specifically states this within such delegation authority.

9.24.3 The Joint Committee may revoke any delegation in whole or part, or alter its terms and conditions at any time.

9.25 **Sub-Committees**

9.25.1 The Joint Committee shall establish as soon as reasonably practicable the sub-committees or groups set out below. The initial terms of reference for the sub-committees, subject to approval by the Joint Committee and its powers to vary and or revoke such delegation in accordance with clause 9.24 above, will be as set out in the third part of Schedule 2 :

- (a) a transport sub-committee; and
- (b) Digital Delivery.

9.25.2 The Accountable Body shall be responsible for providing Internal Audit services to the Joint Committee and audit reports in relation to the Joint Committee shall be considered by its Audit Committee in accordance with its usual rules and practices.

9.25.3 It is acknowledged and agreed by the Parties that the sub-committees or groups referred to in Clauses 9.22, 9.25.1 and 9.25.2:

- (a) shall undertake a number of functions including but not limited to audit, scrutiny and/or consultation services pursuant to their terms of reference; and
- (b) shall not have any delegated decision making powers (unless otherwise expressly granted by the Joint Committee).

9.25.4 Sub-committees or groups to which the Joint Committee delegates any of its powers must follow procedures which are based as far as they are applicable on those provisions of this Agreement which govern the taking of decisions by the Joint Committee.

9.25.5 The Joint Committee shall establish the membership, rules of procedure or terms of reference for all or any such sub-committees or groups to, amongst other matters, clarify their respective role and scope of delegation which shall be approved by the Joint Committee.

9.25.6 The Joint Committee may create additional sub-committees, sub-groups or SPVs (subject to the need to obtain non-executive approval for a local authority trading company established under the Local Government Act 2003) as it sees fit from time to time.

10. **SCRUTINY**

10.1 Decisions of the Joint Committee shall be subject to scrutiny and call in by any of the Councils.

10.2 The Councils may from time to time convene a group (“the Scrutiny Co-Ordinating Group”) consisting of the chairs of the relevant overview and scrutiny committee with responsibility for the Growth Deal in order to:

10.2.1 Co-ordinate any planned scrutiny of the work undertaken or to be undertaken by and/or any decisions made or to be made by the Joint Committee

10.2.2 Co-ordinate any call in of a decision made by the Joint Committee

10.2.3 Agree arrangements for inviting councillors from any or all of the Councils to attend a meeting of one Council’s overview and scrutiny committee in order to scrutinise the work and decisions of the Joint Committee

11. **EXECUTIVE TEAM AND PROJECT MANAGEMENT GROUP**

11.1 **Constitution and Authority of the Executive Team and the Project Management Group**

11.1.1 The Parties shall form the Executive Team for the purpose of implementing the Growth Deal and the day-to-day management of the Parties’ obligations in relation to the Growth Deal and to carry out the functions set out in Schedule 2, **Error! Reference source not found.** (*Executive Team Terms of Reference*).

11.1.2 The Executive Team shall not have any decision making powers pursuant to this Agreement.

11.1.3 Each Party shall appoint one senior officer representative to the Executive Team and such other representatives as the Joint Committee may determine from time to time. The chairperson shall be such representative as the Joint Committee may determine from time to time.

11.1.4 Each Party shall be entitled from time to time to appoint a deputy for its senior officer and such deputy (in each case) shall be entitled to attend meetings of the Executive Team in place of its senior officer.

11.1.5 The Parties shall, at their discretion, replace their representatives (and their respective deputies) appointed to the Executive Team provided that such replacement shall be on the same basis as the original appointed and provided further that no senior officer of the Executive Team shall be removed or replaced by any Party without that Party giving prior written notice as soon as reasonably practicable and in any event within ten (10) Business Days of its intention to remove or replace that representative.

- 11.1.6 The Executive Team shall meet as and when required in accordance with the timetable for the Growth Deal and, in any event, at such times as the Executive Team shall decide.
- 11.1.7 The Executive Team will give direction and advice to the Project Management Group on the implementation of Joint Committee decisions.
- 11.1.8 The Accountable Body shall employ officers to implement the decisions of the Joint Committee called the Project Management Group.
- 11.1.9 The Parties may from time to time second their employees to the Project Management Group

12. COMMITMENT OF THE PARTIES AND CONTRIBUTIONS

12.1 General

Subject to Clause 15 (*Withdrawal*), the Parties agree and undertake to commit to the Growth Deal in accordance with the terms of this Agreement and not to commission and/or undertake any procurement and/or project that seeks or would procure the delivery of all or any part of the Growth Deal outside the terms of this Agreement.

12.2 Internal Costs

- 12.2.1 Subject to Clause 12.2.2, the Internal Costs incurred by each Party (including the Accountable Body) shall be borne by the Party providing that internal resource.
- 12.2.2 The Parties hereby agree that if one of the Parties believes it is likely to incur disproportionate Internal Costs that matter shall be referred to the Joint Committee for a decision as to whether such costs will be disproportionate and whether any contributions should be made to this cost by the other Parties.

12.3 Joint Committee Costs

- 12.3.1 Any Joint Committee Costs incurred by the Joint Committee shall be shared on a Proportionate Basis between the Parties pursuant to this Agreement. They will form part of the Annual Budget referred to in Clause 12.4 below.
- 12.3.2 Each Party shall be required to prepare accounts including details of any Joint Committee Costs incurred pursuant to Schedule 4 (*Heads of Expenditure*) ("**the Accounts**") in respect of each Accounting Period and for such further and/or other accounting periods as the Joint Committee shall determine and which shall be incorporated into Schedule 5 (*Accounting Periods*). For the avoidance of doubt, such Accounts shall not include any revenue costs or capital investment requirements in relation to the implementation of any proposed project and shall solely relate to the operational and management costs of the Joint Committee.
- 12.3.3 Each Party shall:-
 - (a) in the Accounts make true and complete entries of all relevant payments made by it during the previous Accounting Period;
 - (b) within one (1) month of the end of each Accounting Period, each Party shall provide to the Accountable Body unaudited Accounts for such Accounting Period together with certification that such

Accounts comply with this Clause 12 (*Commitment of the Parties and Contributions*);

- (c) nominate an individual to be responsible for ensuring that Party's own compliance with this Clause 12 (*Commitment of the Parties and Contributions*) and the name, address and telephone number of each individual nominated pursuant to this Clause 12.3.3(c) (*Commitment of the Parties and Contributions*) shall be notified to the other Parties in accordance with Clause 23 (*Notices*); and
- (d) if an individual nominated by a Party pursuant to Clause 12.3.3(c) (*Commitment of the Parties and Contributions*) changes, that Party shall notify the other Parties forthwith of the replacement nominees.

12.3.4 The Accountable Body shall:

- (a) within ten (10) Business Days of receipt of the Accounts submitted by the other Parties in accordance with Clause 12.3.3(b) prepare a reconciliation statement identifying the payments made by each Party and the balance due from or owing to each; and
- (b) within twenty (20) Business Days of the preparation of the reconciliation statement send out a copy of the reconciliation statement together with either a balancing invoice or, subject to Clause 12.3.4(b), credit payments to each Party.

12.3.5 The Accountable Body shall not be obliged to make any payments due under this Agreement until the Accountable Body is in receipt of funds from the Joint Committee pursuant to this Clause 12.3.

12.3.6 A Party receiving an invoice for payment shall pay it in full within twenty (20) Business Days. Any error in a balancing invoice must be notified to the Accountable Body within five (5) Business Days of such balancing invoice being sent out. An amended balancing invoice will be issued by the Accountable Body and the Party receiving such an invoice shall pay it in full within twenty (20) Business Days.

12.3.7 The Parties hereby agree that if one of the Parties carries out any work or incurs any cost or expenses to carry out any work or to incur any cost or expense that is not within the budget or scope of work set out in this Agreement or agreed in advance by the Joint Committee, that matter shall be referred by the Executive Team to the Joint Committee for a decision as to whether such work, cost or expense is part of the Growth Deal or whether such work, cost or expense should be the entire responsibility of the Party so carrying it out or requesting it (as the case may be).

12.4 **Annual Budget**

12.4.1 Subject to Clause 12.4.2, the Annual Budget for the Accountable Body prior to receipt of any HMT Contribution (which includes any costs of the Joint Committee), shall be prepared in draft by the Accountable Body and agreed by the Joint Committee and the Parties shall each contribute towards the Annual Budget on a Proportionate Basis.

12.4.2 Initially in respect of the Annual Budget:

- (a) each Council (other than the Accountable Body) shall pay a sum of fifty thousand pounds (£50,000); and

- (b) other than NWMD, each Adviser shall pay a sum of twenty five (£25,000);

to the Accountable Body within [ten (10) Business Days] of the Commencement Date. The Accountable Body shall add £50,000 itself to the Annual Budget.

- 12.4.3 The Accountable Body shall hold and account for the Annual Budget on behalf of the Joint Committee and the other Parties.
- 12.4.4 NWMD, rather than physically paying cash to the Accountable Body shall undertake to contribute £50,000 in kind to the Accountable Body and the Joint Committee by way of services and manpower.
- 12.4.5 Any overspend on the Annual Budget shall be accounted for by the Parties on a Proportionate Basis.
- 12.4.6 The Annual Budget for the Accountable Body following the signature of the Growth Deal shall be agreed as part of GA2, along with the process for updating such budget and the consequences of any overspend of such budget.

12.5 Contributions

12.5.1 Total contribution

It is acknowledged and agreed by the Parties that the discharge of the Parties' obligations in relation to the Growth Deal shall ultimately be funded as follows:

- (a) an amount agreed in the Growth Deal from HMT ("**HMT Contribution**") which will be detailed in GA2;
- (b) an amount agreed in the Growth Deal in aggregate from the Parties ("**Parties' Contribution**") which will be detailed in GA2; and
- (c) each Parties' contribution towards the Annual Budget, on a Proportionate Basis, pursuant to Clause 12.4 (*Annual Budget*).

12.5.2 HMT Contribution

It is acknowledged and agreed that the HMT Contribution shall be included in the Growth Deal. GA2 shall set out the detail of the timing of the HMT Contribution, any exclusions from the HMT Contribution and any conditions that are attached to the HMT Contribution.

12.5.3 Parties' Contribution

- (a) Subject to Clause 12.5.3(b), each Party shall contribute towards the aggregate Parties' Contribution in the following proportions (and any

references in this Agreement to "**Proportionate Basis**" shall apply these proportions):

Parties	Proportion of Contribution
Conwy Council	1/8th
Denbighshire Council	1/8th
Flintshire Council	1/8th
Gwynedd Council	1/8th
The Isle of Anglesey Council	1/8th
Wrexham Council	1/8th
Bangor University	1/16th
Wrexham University	1/16th
Coleg Cambria	1/16th
GRWP Llandrillo Menai	1/16th
NWMD	£0 in cash with 1/8 to be delivered "in kind" in accordance with clause 11.4.4
Total	Full Contribution

- (b) It is acknowledged and agreed that an affordability envelope for each Party shall be approved by the Parties as part of GA2 and that any decision to increase the affordability envelope shall be a Matter Reserved to the Parties.

12.5.4 **Audit**

Each Party shall permit all records referred to in this Agreement to be examined and copied from time to time by the Accountable Body, or any representatives of the Accountable Body or any other representatives who reasonably require access to the same in order to undertake any audit of the funds received and spent pursuant to this Agreement.

12.5.5 **Retention of Records**

The accounts referred to in this Clause 12 (Commitment of the Parties and Contributions) shall be retained for a period of at least ten (10) years after delivery of the Growth Deal pursuant to this Agreement.

13. **MITIGATION**

Each Party shall at all time take all reasonable steps to minimise and mitigate any loss for which the relevant Party is entitled to bring a claim against the other Party(ies) pursuant to this Agreement.

14. **LIABILITY OF THE PARTIES**

14.1 The Accountable Body shall indemnify and keep indemnified each of the other Parties to this Agreement against any losses, claims, expenses, actions, demands, costs and liability suffered by that Party to the extent arising from any wilful default or wilful breach by the Accountable Body of its obligations under this Agreement (and wilful in this context shall, for the avoidance of doubt, not include matters which are outside the reasonable control of the Accountable Body or matters arising from any negligent act or omission in relation to such obligations).

14.2 No claim shall be made against the Accountable Body to recover any loss or damage which may be incurred by reason of or arising out of the carrying out by the Accountable Body of its obligations under this Agreement unless and to the extent such loss or damage arises from a wilful default or wilful breach by the Accountable Body under Clause 14.1 (*Liability of Parties*).

14.3 Each of the other Parties (acting severally) shall indemnify and keep indemnified the Accountable Body against all losses, claims, expenses, actions, demands, costs and liabilities which the Accountable Body may incur by reason of or arising out of the carrying out by the Accountable Body of its obligations under this Agreement for that Party or arising from any wilful default or wilful breach by a Party of its obligations under this Agreement (and wilful in this context shall, for the avoidance of doubt, not include matters which are outside the reasonable control of that Party or matters arising from any negligent act or omission in relation to such obligations) unless and to the extent that the same result from any wilful breach by the Accountable Body of any such obligations.

14.4 The Parties agree and acknowledge that the amount to be paid to the Accountable Body by any of the other Parties under Clause 14.3 (*Liability of Parties*) shall be borne by each of the Parties to the extent of its responsibility, however in the event that the responsibility is a shared one between the Parties (so that it is not reasonably practicable to ascertain the exact responsibility between the Parties) then the amount to be paid shall be divided between the Parties on a Proportionate Basis.

14.5 In the event of a claim under this Clause 14 (*Liability of Parties*) in which it is not reasonably practicable to determine the extent of responsibility as between the Parties (including the Accountable Body), then the amount shall be divided amongst the Councils (including the Accountable Body) on a Proportionate Basis. For the avoidance of doubt, any claim arising otherwise than through the wilful default or wilful breach by the Accountable Body or the other Parties shall be divided amongst the Parties (including the Accountable Body) on a Proportionate Basis.

14.6 A Party who receives a claim for losses, expenses, actions, demands, costs and liabilities shall notify and provide details of such claim as soon as is reasonably practicable to the other Parties .

14.7 No Party shall be indemnified in accordance with this Clause 14 (*Liability of Parties*) unless it has given notice in accordance with Clause 14.6 (*Liability of Parties*) to the other Party against whom it will be enforcing its right to an indemnity under this Agreement.

14.8 Each Party ("**Indemnifier**") shall not be responsible or be obliged to indemnify the other Parties (including the Accountable Body) ("**Beneficiary**") to the extent that any insurances maintained by the Beneficiary at the relevant time provide an indemnity

against the loss giving rise to such claim and to the extent that the Beneficiary recovers under such policy of insurance (save that the Indemnifier shall be responsible for the deductible under any such policy of insurance and any amount over the maximum amount insured under such policy of insurance).

15. WITHDRAWAL

15.1 No Party may withdraw from this Agreement without the approval of all of the other Parties.

15.2 A lock-in period shall be agreed as part of GA2, following which Parties shall be able to withdraw. However, there may be compensation payable if a Party does withdraw and the mechanism for calculating such compensation shall be included in GA2.

16. CONSEQUENCES OF TERMINATION

16.1 If the Agreement is terminated in accordance with Clause 2.3 (*Termination*), save for the obligations set out in Clause 12 (*Commitment of the Parties and Contributions*), Clause 14 (*Liability of the Parties*), this Clause 16 (*Consequences of Termination*) and Clause 18 (*Confidentiality and Announcements*), the Parties shall be released from their respective obligations described in this Agreement.

16.2 The Parties acknowledge and agree that:-

16.2.1 the Growth Deal has been modelled on the basis of participation by all the Parties and that there are considerable economic benefits to be achieved as a result of such joint working; and

16.2.2 accordingly, in the event that this Agreement is terminated in relation to any Party pursuant to Clause 2.3 (*Termination*) such Defaulter shall be liable to the Non-Defaulting Party or Parties for their reasonable and properly incurred costs in relation to the Growth Deal.

17. INTELLECTUAL PROPERTY

17.1 Each Party will retain all Intellectual Property in its Material.

17.2 Each Party will grant all of the other Parties a non-exclusive, perpetual, non-transferable and royalty free licence to use, modify, amend and develop its IP Material for the discharge of the Parties' obligations in relation to the Growth Deal and any other purpose resulting from the Growth Deal whether or not the party granting the licence remains a party to this Agreement.

17.3 Without prejudice to Clause 17.1 (*Intellectual Property*), if more than one Party owns or has a legal or beneficial right or interest in any aspect of the IP Material for any reason (including without limitation that no one Party can demonstrate that it independently supplied or created the relevant IP Material without the help of one or more of the other Parties), each of the Parties who contributed to the relevant IP Material will grant to all other Parties to this Agreement a non-exclusive, perpetual, non-transferable and royalty free licence to use and exploit such IP Material as if all the other Parties were the sole owner under the Copyright Design and Patents Act 1988 or any other relevant statute or rule of law.

17.4 For the avoidance of doubt, any entity or person who is at the date of this Agreement a party to this Agreement and who has licensed any Intellectual Property under this Agreement will have a non-exclusive, perpetual right to continue to use the licensed Intellectual Property in respect of the Growth Deal.

17.5 Each Party warrants that it has or will have the necessary rights to grant the licences set out in Clause 17.2 (*Intellectual Property*) and 17.3 (*Intellectual Property*) in respect of the IP Material to be licensed.

17.6 Each Party agrees to execute such further documents and take such actions or do such things as may be reasonably requested by any other Parties (and at the expense of the Party(ies) making the request) to give full effect to the terms of this Agreement.

18. **CONFIDENTIALITY AND ANNOUNCEMENTS**

18.1 Each Party ("**Covenanter**") shall, both during the currency of this Agreement and at all times following its termination or expiry, keep private and confidential and shall not use or disclose (whether for its own benefit or that of any third party) any Confidential Information about the business of and/or belonging to any other Party or third party which has come to its attention as a result of or in connection with this Agreement.

18.2 The obligation set out in Clause 18.1 (*Confidentiality and Announcements*) shall not relate to information which:-

18.2.1 comes into the public domain or is subsequently disclosed to the public (other than through default on the part of the Covenanter or any other person to whom the Covenanter is permitted to disclose such information under this Agreement); or

18.2.2 is required to be disclosed by law; or

18.2.3 was already in the possession of the Covenanter (without restrictions as to its use) on the date of receipt; or

18.2.4 is required or recommended by the rules of any governmental or regulatory authority including any guidance from time to time as to openness and disclosure of information by public bodies; or

18.2.5 is necessary to be disclosed to provide relevant information to any insurer or insurance broker in connection with obtaining any insurance required by this Agreement.

18.3 Where disclosure is permitted under Clause 18.2.3 (*Confidentiality and Announcements*) or 18.2.4 (*Confidentiality and Announcements*), the recipient of the information shall be subject to a similar obligation of confidentiality as that contained in this Clause 18 (*Confidentiality and Announcements*) and the disclosing Party shall make this known to the recipient of the information.

18.4 No Party shall make any public statement or issue any press release or publish any other public document relating, connected with or arising out of this Agreement or any other agreement relating to the Growth Deal without the prior written consent of the other Parties.

19. **CONTRACTS (THIRD PARTY RIGHTS)**

The Parties as parties to this Agreement do not intend that any of its terms will be enforceable by virtue of the Contracts (Rights of Third Parties) Act 1999 by any person not a party to it.

20. **DISPUTE RESOLUTION**

20.1 Any dispute arising in relation to any aspect of this Agreement shall be resolved in accordance with this Clause 20 (*Dispute Resolution*). The Parties undertake and agree to pursue a positive approach towards dispute resolution which seeks (in the context of

this partnership) to identify a solution which avoids legal proceedings and maintains a strong working relationship between the Parties.

- 20.2 In the event of any dispute or difference between the Parties relating to this Agreement (whether this may be a matter of contractual interpretation or otherwise) then save in relation to disputes or disagreements relating to a Matter Reserved to the Parties, the matter shall be dealt with by referral in the first instance to the Joint Committee who shall consider any such dispute or disagreement at the next scheduled meeting of the Joint Committee and attempt to resolve the disputed matter in good faith.
- 20.3 In relation to a dispute or disagreement relating to a Matter Reserved to the Parties, or if the Joint Committee fails to resolve a dispute or disagreement within five (5) Business Days of meeting pursuant to Clause 20.2 (*Dispute Resolution*), then the Parties in dispute or the Joint Committee (as the case may be) may refer the matter for resolution to:-
- 20.3.1 the Chief Executive, Managing Director, Council Leader (or other relevant head of organisation) of the relevant Parties; or
 - 20.3.2 mediation by such party as the relevant Parties may agree; or
 - 20.3.3 the exclusive jurisdiction of the Courts of England and Wales.
- 20.4 Any dispute and/or disagreement to be determined by the relevant heads of organisations, mediation or the Courts of England and Wales (as the case may be) under this Agreement shall be promptly referred for determination to them.
- 20.5 The Parties shall on request promptly supply to the relevant heads of organisations or mediator or the Courts of England and Wales (as the case may be) all such assistance, documents and information as may be required for the purpose of determination.
- 20.6 If a mediator is appointed to determine a dispute pursuant to Clause 20.3 (*Dispute Resolution*), then the mediator shall be deemed to act as an expert and not as an arbitrator and his determination shall (in the absence of manifest error) be conclusive and binding upon the Parties.
- 20.7 The costs of the resolution of any dispute and/or disagreement between the Parties under this Agreement shall be borne by the relevant Parties on a Proportionate Basis to the dispute in question save as may be otherwise directed by the relevant heads of organisations, the mediator or the Courts of England and Wales (as the case may be).

21. DATA PROTECTION

- 21.1 In relation to all Personal Data, each Party shall at all times comply with the GDPR, (as a data controller if necessary) which includes (but is not limited to) maintaining a valid and up to date registration or notification under the GDPR covering the data processing activities to be performed in connection with the Growth Deal.
- 21.2 Each Party:-
- 21.2.1 shall process Personal Data belonging to any other Party only on the instructions of that Party (subject to compliance with applicable law);
 - 21.2.2 shall only undertake processing of Personal Data reasonably required in connection with the Growth Deal and shall not transfer any Personal Data to any country or territory outside the European Economic Area; and
 - 21.2.3 shall use its reasonable endeavours to procure that all relevant sub-contractors and third parties comply with this Clause 21.2 (*Data*

Protection). For the avoidance of doubt a relevant sub-contractor is one which processes Personal Data belonging to the one or any of the Parties.

- 21.3 The Parties shall not disclose Personal Data to any third parties other than:
- 21.3.1 to employees and sub-contractors and third parties to whom such disclosure is reasonably necessary in order for the Parties to discharge the Parties' obligations in relation to the Growth Deal; or
 - 21.3.2 to the extent required under a court order or to comply with any applicable laws including (but not limited to) any statute, bye law, European Directive or regulation.
- provided that any disclosure to any sub-contractor or any third parties under Clause 21.3.1 (*Data Protection*) shall be made subject to written terms substantially the same as, and no less stringent than, the terms contained in this Clause 21 (*Data Protection*) and that the Parties shall give notice in writing to all other Parties of any disclosure of Personal Data belonging to them which they or a sub-contractor or third parties are required to make under Clause 21.3.2 (*Data Protection*) immediately they are aware of such a requirement.
- 21.3.3 The Parties shall bring into effect and maintain and shall use its reasonable endeavours to ensure that all relevant sub-contractors and any third parties have in effect and maintain all reasonable technical and organisational measures necessary to prevent unauthorised or unlawful processing of Personal Data and accidental loss or destruction of, or damage to, Personal Data including but not limited to taking reasonable steps to ensure the reliability and probity of any employee or agent of a relevant sub contractor or any third parties having access to the Personal Data.
 - 21.3.4 Any Party may, at reasonable intervals, request a written description of the technical and organisational methods employed by any other Party and the relevant sub-contractors referred to in Clause 21.2.3 (*Data Protection*) Within five (5) Business Days of such a request, the Party requested to do so shall supply written particulars of all such measures as it is maintaining detailed to a reasonable level such that the requesting Party can determine whether or not, in connection with the Personal Data, it is compliant with the DPA. All Parties shall use its reasonable endeavours to ensure that the sub-contractors and any third parties also comply with such request from any other Party.
- 21.4 All Parties shall ensure that any Personal Data they obtain and provide to any other Party has been lawfully obtained and complies with the DPA and that the use thereof in accordance with this Agreement shall not breach any of the provisions of the DPA.
- 21.5 If:-
- 21.5.1 under the DPA any Party is required to provide information to a data subject (as defined in the DPA) in relation to Personal Data when such data is in the possession or under control of any other Party; and
 - 21.5.2 the required Party informs the controlling Party in writing that this is the case,
- then the controlling Party shall guarantee reasonable and prompt co-operation to the required Party in meeting its obligations under the DPA including making copies of the relevant Personal Data to the extent the same are in its possession.
- 21.6 Each Party shall provide the other as soon as reasonably practicable, with such information in relation to Personal Data and their processing as the other Party may reasonably request in writing and the party asked to provide the relevant data may reasonably be able to provide in order for the other Party to:-

- 21.6.1 comply with its obligations under this Clause and the DPA; and
- 21.6.2 assess whether the processing of the relevant Personal Data in connection with this Agreement is breaching or may breach the DPA in a manner which is material and not effectively sanctioned by any guidance statement issued by the Information Commissioner.
- 21.7 The Parties shall each take reasonable precautions (having regard to the nature of their respective obligations under this Agreement) to preserve the integrity of any Personal Data.
- 21.8 The Parties shall work together to create and agree an information sharing protocol specifically in relation to their joint working on the Growth Deal and shall continually review any existing information sharing protocols being used in relation to the Growth Deal to ensure they remain relevant to the Growth Deal and to identify which Personal Data needs to be processed and on what basis to ensure compliance with this Clause 21 (*Data Protection*).
- 22. **FREEDOM OF INFORMATION AND ENVIRONMENT INFORMATION**
- 22.1 Each Party acknowledges that the Councils are subject to the requirements of the Freedom of Information Act 2000 (“**FOIA**”) and the Environmental Information Regulations 2004 (“**EIR**”) and the Councils shall comply with the Accountable Body's policy on FOIA in respect of these information disclosure obligations to the extent they relate to the Growth Deal.
- 22.2 Where a Party receives a request for information under either the FOIA or the EIR in relation to information which it is holding on behalf of any of the other Councils in relation to the Growth Deal, it shall:
 - 22.2.1 transfer the request for information to the Accountable Body as soon as practicable after receipt and in any event within two (2) Business Days of receiving a request for information;
 - 22.2.2 provide the Accountable Body with a copy of all information in its possession or power in the form the Accountable Body reasonably requires within ten (10) Business Days (or such longer period as the Accountable Body may specify) of the Accountable Body requesting that information; and
 - 22.2.3 provide all necessary assistance as reasonably requested by the Accountable Body to enable the Accountable Body to respond to a request for information within the time for compliance set out in the FOIA or the EIR.
- 22.3 The Councils acknowledge and agree that the Accountable Body shall be responsible for co-ordinating any response on behalf of the relevant Councils to the extent they relate to the Growth Deal and all costs incurred shall be accounted for as Joint Committee Costs.
- 22.4 The Accountable Body shall be responsible for determining in their absolute discretion whether any information requested under the FOIA or the EIR:-
 - 22.4.1 is exempt from disclosure under the FOIA or the EIR;
 - 22.4.2 is to be disclosed in response to a request for information.
- 22.5 Each Party acknowledges that the Accountable Body may be obliged under the FOIA or the EIR to disclose information:
 - 22.5.1 without consulting with the other Parties where it has not been practicable to achieve such consultation; or

22.5.2 following consultation with the other Parties and having taken their views into account.

23. **NOTICES**

23.1 Any notice or demand in connection with this Agreement to any Party shall be in writing and may be delivered by hand, prepaid first class post, special delivery post or email, addressed to the recipient at the address as the case may be set out in Schedule 3 (*Parties' Details*) or such other recipient address as may be notified in writing from time to time by any of the Parties to all the other Parties.

23.2 Any notice or demand in connection with this Agreement to the Joint Committee shall be in writing and may be delivered by hand, prepaid first class post, special delivery post or email, addressed to the [Executive Team] at the address as the case may be as set out in Schedule 3 (*Parties' Details*) or such other recipient address as may be notified in writing from time to time by the [Executive Team] to all the Parties.

23.3 The notice or demand shall be deemed to have been duly served:-

23.3.1 if delivered by hand, when left at the proper address for service;

23.3.2 if given or made by prepaid first class post or special delivery post, forty-eight (48) hours after being posted (excluding days other than Business Days);

23.3.3 if given or made by email, at the time of transmission,

provided that, where in the case of delivery by hand or email such delivery or transmission occurs either after 4.00pm on a Business Day or on a day other than a Business Day service shall be deemed to occur at 9.00am on the next following Business Day.

23.4 For the avoidance of doubt, where proceedings to which the Civil Procedure Rules apply have been issued, the provisions of the Civil Procedure Rules must be complied with in respect of the service of documents in connection with those proceedings.

24. **GOVERNING LAW**

This Agreement and any non-contractual obligations arising out of or in connection with it shall be governed by and construed in all respects in accordance with the laws of England and Wales. Subject to Clause 20 (*Dispute Resolution*), the English and Welsh Courts shall have exclusive jurisdiction to settle any disputes which may arise out of or in connection with this Agreement.

25. **ASSIGNMENT**

The rights and obligations of the Parties under this Agreement shall not be assigned, novated or otherwise transferred without the consent of the other Parties.

26. **WAIVER**

26.1 No failure or delay by any Party to exercise any right, power or remedy will operate as a waiver of it nor will any partial exercise preclude any further exercise of the same or some other right, power or remedy unless a waiver is given in writing by that Party.

26.2 Each Party shall pay their own costs incurred in connection with the preparation, execution, completion and implementation of this Agreement.

27. **ENTIRE AGREEMENT**

This Agreement contains all the terms which the parties have agreed in relation to the subject of this Agreement and supersedes any prior written or oral agreements, representations or understandings between the Parties relating to such subject matter. No Party has been induced to enter into this Agreement or any of these documents by statement or promise which they do not contain, save that this Clause shall not exclude any liability which one Party would otherwise have to the other in respect of any statements made fraudulently by that Party.

28. **COUNTERPARTS**

This Agreement may be executed in any number of counterparts each of which so executed shall be an original but together shall constitute one and the same instrument.

29. **RELATIONSHIP OF PARTIES**

Each Party is an independent body and nothing contained in this Agreement shall be construed to imply that there is any relationship between the Parties of partnership or (except as expressly provided in this Agreement) of principal/agent or of employer/employee. No Party shall have the right to act on behalf of another nor to bind the other by contract or otherwise except to the extent expressly permitted by the terms of this Agreement. In particular for the avoidance of doubt, none of the provisions relating to the principles of working in partnership shall be taken to establish any partnership as defined by The Partnership Act 1890.

30. **STATUTORY RESPONSIBILITIES**

Notwithstanding anything apparently to the contrary in this Agreement, in carrying out their statutory duties, the discretion of any Council shall not be fettered or otherwise affected by the terms of this Agreement.

AS WITNESSED this Agreement has been executed as a Deed on the date written at the beginning of this Agreement in the presence of those stated.

The Common Seal of **CONWY COUNTY**)
BOROUGH COUNCIL was)
hereunto affixed in the presence of: -)

The Common Seal of **DENBIGHSHIRE**)
COUNTY COUNCIL was)
hereunto affixed in the presence of:-)

The Common Seal of **FLINTSHIRE**)
COUNTY COUNCIL was)
hereunto affixed in the presence of:-)

The Common Seal of **GWYNEDD**)
COUNCIL was)
hereunto affixed in the presence of:-)

The Common Seal of **THE ISLE OF**)
ANGLESEY COUNTY COUNCIL was)
hereunto affixed in the presence of:-)

The Common Seal of **WREXHAM COUNTY**)
BOROUGH COUNCIL was)
hereunto affixed in the presence of:-)

[The Common Seal of **BANGOR**)
UNIVERSITY was)
hereunto affixed in the presence of: -)]

[The Common Seal of **WREXHAM**)
GLYNDWR UNIVERSITY was)
hereunto affixed in the presence of: -)]

[The Common Seal of **COLEG**)
CAMBRIA was hereunto affixed)
in the presence of: -)]

[The Common Seal of **GRWP**)
LLANDRILLO MENAI was hereunto)
affixed in the presence of: -)]

Schedule 1

DELEGATIONS POLICY

[NOTE: This will be further developed in GA2]

DECISION	PROJECT MANAGEMENT GROUP MATTER	JOINT COMMITTEE MATTER	MATTER RESERVED TO THE PARTIES
KEY THEMES			
1. Approval of GA2			Yes
2. Approval and adoption of any Business Plans			Yes
3. Approval and adoption of any updated Business Plans save to the extent any such update amounts to a material change to the prevailing Business Plan (in which case the decision to approve and adopt such updated Business Plan shall be a Matter Reserved to the Parties)		Yes	
FUNDING AND EXPENDITURE			
4. Agreeing any increase to a Party's affordability envelope			Yes
5. Approval of any increase to the Parties' Contribution			Yes
6. Approval of any disproportionate Internal Costs pursuant to Clause 12.2.2 (Commitment of the Parties and Contributions)		Yes	
7. Approval of expenditure within the approved Annual Budget of the Accountable Body held on behalf of the Parties set out in Clause 12.4 (<i>Annual Budget</i>)	Yes		
8. Approval of the Annual Budget pursuant to Clause 12.4 (<i>Annual Budget</i>)			Yes
9. Approval of additional expenditure over and above the approved Annual Budget of the Accountable Body held on behalf of the Parties set out in Clause 12.4 (<i>Annual Budget</i>)			Yes
10. To approve from time to time the distribution of the Annual Budget as between the different programmes and projects agreed as part of any Growth Deal or the Regional Growth Strategy		Yes	

DECISION	PROJECT MANAGEMENT GROUP MATTER	JOINT COMMITTEE MATTER	MATTER RESERVED TO THE PARTIES
11. Entering into (or agreeing to enter into) any borrowing arrangement on behalf of the Joint Committee and/or giving any security in respect of any such borrowing		Yes	
12. Accepting terms and conditions in relation to any third party funding for the Growth Deal		Yes	
GENERAL			
13. Replacement of the Accountable Body pursuant to Clause 4.2		Yes	
14. Establishment of a sub-committee pursuant to this Agreement and determining their terms of reference and scope of delegation.		Yes	
15. Making any variations to or waiving any rights to or terminating any contracts signed by Parties / the Accountable Body (other than this Agreement) which are material to the Growth Deal.		Yes	
16. Amendments to the terms of this Agreement			Yes
17. The engagement of (and terms of engagement of) any individual person where the value of the appointment does not exceed £25,000 per Accounting Period	Yes		
18. Commencing any claim, proceedings or other litigation brought by or settling or defending any claim, proceedings or other litigation brought against the Joint Committee or individual Party in relation to the Growth Deal, except in relation to debt collection in the ordinary course of business.		Yes	
19. Making any announcements or releases of whatever nature in relation to the Joint Committee and the Growth Deal		Yes	
20. Creation of a local authority trading company under Local Government Act 2003			Yes
21. Any other matters not covered in this Schedule 1 (<i>Delegations Policy</i>)		Yes	

TERMS OF REFERENCE

PART 1

JOINT COMMITTEE TERMS OF REFERENCE

Aims/Purpose

1. The Joint Committee will be the key body to oversee the Growth Deal and to represent the interests of the Parties and its stakeholders. The Joint Committee will also be responsible for monitoring project progress and managing the political dimensions of the Growth Deal.
2. The Joint Committee will also oversee the Regional Growth Strategy and will take all necessary decisions to facilitate and implement its delivery.
3. The Joint Committee will carry out the following functions:
 - Determine the form of and number of fund(s) to deliver the Growth Deal.
 - Agree key projects to deliver the Growth Deal
 - Provide strategic direction to the Executive Team (to include approval of remit for the Executive Team and approval of any resourcing issues)
 - Act as a representative for each of the Parties to ensure consistency with individual objectives and visions
 - Monitor performance, management and working arrangements (to include the necessary audit and assurance checks)
 - Ensure that sufficient resources are committed to the Growth Deal
 - Arbitrate on any conflicts within the programme or negotiate a solution to any problems between the programme and external bodies
 - Communicate and provide progress on strategic issues within the Growth Deal
 - Promote partnership working between the Parties
 - Publish annual governance statement and Annual Accounts in accordance with the Assurance Framework
 - Liaise with other Growth Deal or City Deal partners across the United Kingdom to share best practice and ensure a co-ordinated strategic approach
 - Provide the Parties with annual progress reports
 - Update the Delegations Policy from time to time

Terms

4. At the start of the Growth Deal, to:
 - Finalise the GA2 and any related documentation, including (but not limited to) any Business Plans Clause 7 and
 - Agree the detail of the decision-making process and assessments (as referred to in the Assurance Framework and where yet to be completed) prior to the Joint Committee considering individual projects
5. During the planning and development stages, to:
 - Review project status against the approved plans
 - Monitor the management of project budget, risks and quality
 - Promote and support the project among relevant stakeholders and where appropriate obtain their consent.
 - Seek to resolve disputes where these cannot be resolved satisfactorily through other means
 - Ensure that the proposals are affordable and deliver maximum value for money for the public sector.

Procurement of contracts for goods, works or services

Subject to compliance with: legislation, the contract standing orders and other procedural rules of the Accountable Body (where the contracts are to be let in the name of the Accountable Body) and the issue not falling within a Matter Reserved to the Parties, the following provisions apply.

6. Where the Joint Committee is procuring any goods, works or services, at the start of procurement, the Joint Committee or if falling within the delegated authority of the Executive Team, the Executive Team, shall agree:
 - measures against which the benefits realisation should be measured;
 - arrangements for quality assurance and risk management;
 - arrangements for communications; and
 - arrangements for procurement launch for specific projects (where appropriate).

7. As the procurements progress, to:-
 - review the project status against the project plan;
 - monitor the management of procurement budget, risks and quality;
 - agree progression through key stages (e.g. including but not limited to issue of the OJEU, pre-qualification stage and preferred bidder stage) and obtain all associated 'sign-offs';
 - agree draft procurement documents;
 - agree the process for evaluating bids and the detailed evaluation criteria and scoring;
 - consider the progress of the procurement; and
 - act as the ambassadors for the procurement and the project it facilitates.

8. At the end of the procurement, to:-
 - ensure that the pre contract risk review is completed;
 - agree any financial business cases;
 - make decisions as to award of contract and provide all final 'sign-offs'; and
 - ensure that the contract is appropriately managed and expected products have been delivered satisfactorily.

PART 2

EXECUTIVE TEAM TERMS OF REFERENCE

[INSERT SCHEME OF DELEGATION APPROVED BY JOINT COMMITTEE IN MAY]

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PART 3

SUB-COMMITTEE TERMS OF REFERENCE

[INSERT SCHEME OF DELEGATION AGREED BY JOINT COMMITTEE IN MAY]

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Schedule 3

PARTIES' DETAILS¹

RECIPIENT'S NAME	ADDRESS	EMAIL
Conwy Council: [Chief Executive]	[REDACTED]	[REDACTED]
Denbighshire Council: [Chief Executive]	[REDACTED]	[REDACTED]
Flintshire Council: [Chief Executive]	[REDACTED]	[REDACTED]
Gwynedd Council: [Chief Executive]	[REDACTED]	[REDACTED]
Isle of Anglesey Council: [Chief Executive]	[REDACTED]	[REDACTED]
Wrexham Council: [Chief Executive]	[REDACTED]	[REDACTED]
Bangor University: [Chief Executive]	[REDACTED]	[REDACTED]
Wrexham Glyndwr University: [Chief Executive]	[REDACTED]	[REDACTED]
Coleg Cambria: [Chief Executive]	[REDACTED]	[REDACTED]
GRWP Llandrillo Menai: [Chief Executive]	[REDACTED]	[REDACTED]
North Wales and Mersey Dee Business Council: [Chief Executive]	[REDACTED]	[REDACTED]
Executive Team [Attention of xxxx]	[REDACTED]	[REDACTED]

¹ Details to be confirmed please.

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HEADS OF EXPENDITURE

1. The following is a non-exhaustive list of the heads of expenditure that may be incurred by the Parties in the Growth Deal:-
 - 1.1 "**Internal Costs**" means the costs associated with each Party providing internal resources in relation to the Growth Deal which includes but is not limited to:
 - 1.1.1 staffing costs and associated overheads;
 - 1.1.2 project management / technical & admin support;
 - 1.1.3 communications; and
 - 1.1.4 (where applicable) costs incurred in respect of managing FOIA requests pursuant to Clause 22 (*Freedom of Information and Environmental Information*).
 - 1.2 "**Joint Committee Costs**" means the operational and management costs of the Joint Committee, (its sub committees and groups created pursuant to Clauses 10.18 and 10.19) which includes but is not limited to
 - 1.2.1 staffing costs and associated overheads;
 - 1.2.2 project management / technical & admin support;
 - 1.2.3 communications;
 - 1.2.4 Translation costs;
 - 1.2.5 the costs incurred by the Accountable Body in carrying out the duties of the Accountable Body (Clauses 4 and 5); and
 - 1.2.6 external professional advice.
 - 1.3 For the avoidance of doubt, Internal Costs and Joint Committee Costs do not include any revenue costs or capital investment relating to the implementation of any project pursuant to the Growth Deal.

ACCOUNTING PERIODS

The initial Accounting Period shall be the date of this Agreement until 31 March and thereafter shall be:

[1 April to 31 March]²

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² Parties to please confirm.

CODE OF CONDUCT FOR NWEAB ADVISERS

1. You must in all matters consider whether you have a personal interest and whether this code of conduct requires you to disclose that interest.
2. You must regard yourself as having a personal interest in any business of the North Wales Growth Board if:
 - a it is likely to affect the well-being or financial position of such persons below to a greater extent than other tax payers in North Wales:
 - i you;
 - ii anyone with whom you live; or
 - iii anyone with whom you have close personal association;
 - b it relates to or is likely to affect any of the following:
 - i any employment or business of such a person;
 - ii any person who employs or has appointed such a person, any firm in which such a person is a partner or any company for which such a person is a remunerated director;
 - iii any corporate body which has a place of business or land in North Wales, and in which any such persons has a beneficial interest in a class of securities of that body that exceeds the nominal value of £25,000 or one hundredth of the total issued share capital of that body;
 - iv any contract for goods, services or works made between the NWEAB and:
 - aa any such person;
 - bb a firm in which such a person is a partner;
 - cc a company of which such a person is a remunerated director; or
 - dd a body of the description specified in sub-paragraph (iii) above;
 - v any land in North Wales:
 - aa in which such a person has a beneficial interest; or
 - bb which such a person has a licence (alone or jointly with others) to occupy for 28 days or more;
 - vi any land where the landlord is the NWEAB and the tenant is:
 - aa a firm in which such a person is a partner;
 - bb a company of which such a person is a remunerated director; or
 - cc a body of the description specified in sub-paragraph (iii) above;
 - vii any of the following bodies in which such a person is a member or holds a position of general control or management:
 - aa a public authority or body exercising functions of a public nature;
 - bb a company, industrial and provident society, charity, or body directed to charitable purposes;
 - cc a body whose principal purposes include the influence of public opinion or policy;
 - dd a trade union or professional association; or
 - ee a private club, society or association operating within North Wales.

Declaration of Personal Interests

- 3 Where you have a personal interest in any business of the NWEAB and you attend a meeting at which that business is considered, you must declare the existence and nature of that interest before or at the commencement of that item, or when the interest becomes apparent.
- 4 Where you have a personal interest in any business of your authority and you write or speak to an officer or member of the NWEAB then you must:
 - a include details of that interest in the written communication; or
 - b declare the interest at the commencement, or when it becomes apparent to you that you have such an interest.

- 5 You must, in respect of a personal interest not previously declared, before or immediately after the close of a meeting where the declaration is made, give written notification to the NWEAB's monitoring officer on the prescribed form, containing:
 - a details of the personal interest;
 - b details of the business to which the personal interest relates; and
 - c your signature.
- 6 A personal interest is also a prejudicial interest if it is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice your judgement of the public interest except as set out in paragraph 7 below.
- 7 You will not be regarded as having a prejudicial interest in any business where that business is not the determination of any approval, consent, licence, permission or registration and:
 - a It relates to:
 - i another public authority or body exercising functions of a public nature in which you hold a position of general control or management;
 - ii a body to which you have been elected, appointed or nominated by the NWEAB;
 - iii your role as a school governor (where you are not appointed or nominated by an authority which is a member of NWEAB) unless it relates particularly to the school of which you are a governor; or
 - iv your role as a member of a Local Health Board where you have not been appointed or nominated by an authority which is a member of the NWEAB;
 - v save that an interest shall not be considered as being personal and prejudicial where it relates to or is likely to affect the Party which has appointed the Adviser to the Joint Committee.
 - b It relates to:
 - i the housing functions of an authority which is a member of the NWEAB where you hold a tenancy or lease with that authority, provided that you do not have arrears of rent of more than two months, and provided that those functions do not relate particularly to your tenancy or lease; or
 - ii the functions of an authority which is a member of the NWEAB in respect of school meals, transport and travelling expenses, where you are a guardian, parent, grandparent or have parental responsibility (as defined in section 3 of the Children Act 1989) of a child in full time education, unless it relates particularly to the school which that child attends.
 - c It relates to or is likely to affect an Adviser which has appointed you as its representative to the Joint Committee.

Overview and Scrutiny Committees

- 8 You also have a prejudicial interest in any business before an overview and scrutiny committee of any authority (or of a sub-committee of such a committee) where:
 - a that business relates to a decision made (whether implemented or not) or action taken by the NWEAB or another of its committees, sub-committees, joint committees or joint sub-committees; and
 - b at the time the decision was made or action was taken, you were an adviser to the NWEAB, committee, sub-committee, joint-committee or joint sub-committee AND you were present when that decision was made or action was taken.

Participation in Relation to Disclosed Interests

- 9 Where you have a prejudicial interest in any business of the NWEAB, unless you have obtained a dispensation from the Accountable Body's Standards Committee, you must:
 - a withdraw from the room, chamber or place where a meeting considering the business is being held:

- i where sub-paragraph (ii) below applies, immediately after the period for making representations, answering questions or giving evidence relating to the business has ended and in any event before further consideration of the business begins, whether or not the public are allowed to remain in attendance for such consideration; or
 - ii in any other case, whenever it becomes apparent that that business is being considered at that meeting;
 - b not exercise NWEAB functions in relation to that business;
 - c not seek to influence a decision about that business;
 - d not make any written representations (whether by letter, facsimile or some other form of electronic communication) in relation to that business unless the public has a right to do so; and
 - e not make any oral representations (whether in person or some form of electronic communication) in respect of that business or immediately cease to make such oral representations when the prejudicial interest becomes apparent unless the public has a right to do so.
- 10 Where you have a prejudicial interest in any business of your authority you may attend a meeting but only for the purpose of making representations, answering questions or giving evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.
- 11 Paragraph 10 does not prevent you attending and participating in a meeting if:
- a you are required to attend a meeting of an overview or scrutiny committee, by such committee exercising its statutory powers;
 - b you are attending only for the purpose of making representations, answering questions or giving evidence relating to the business, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise; or
 - c you have the benefit of a dispensation provided that you:
 - i state at the meeting that you are relying on the dispensation; and
 - ii before or immediately after the close of the meeting give written notification to your authority containing:
 - aa details of the prejudicial interest;
 - bb details of the business to which the prejudicial interest relates;
 - cc details of, and the date on which, the dispensation was granted; and
 - dd your signature.
- 12 Where you have a prejudicial interest and are making written or oral representations to the NWEAB in reliance upon a dispensation, you must provide details of the dispensation within any such written or oral representation and, in the latter case, provide written notification to the NWEAB within 14 days of making the representation.

DETAILS OF REPRESENTATIVES

[Details to be confirmed]

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ASSURANCE FRAMEWORK

[Framework to be added prior to signature³]

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³ Do the Parties have anything suitable?

Schedule 9

IMPLEMENTATION PLAN

[Pro-forma to be prepared by the Joint Committee]

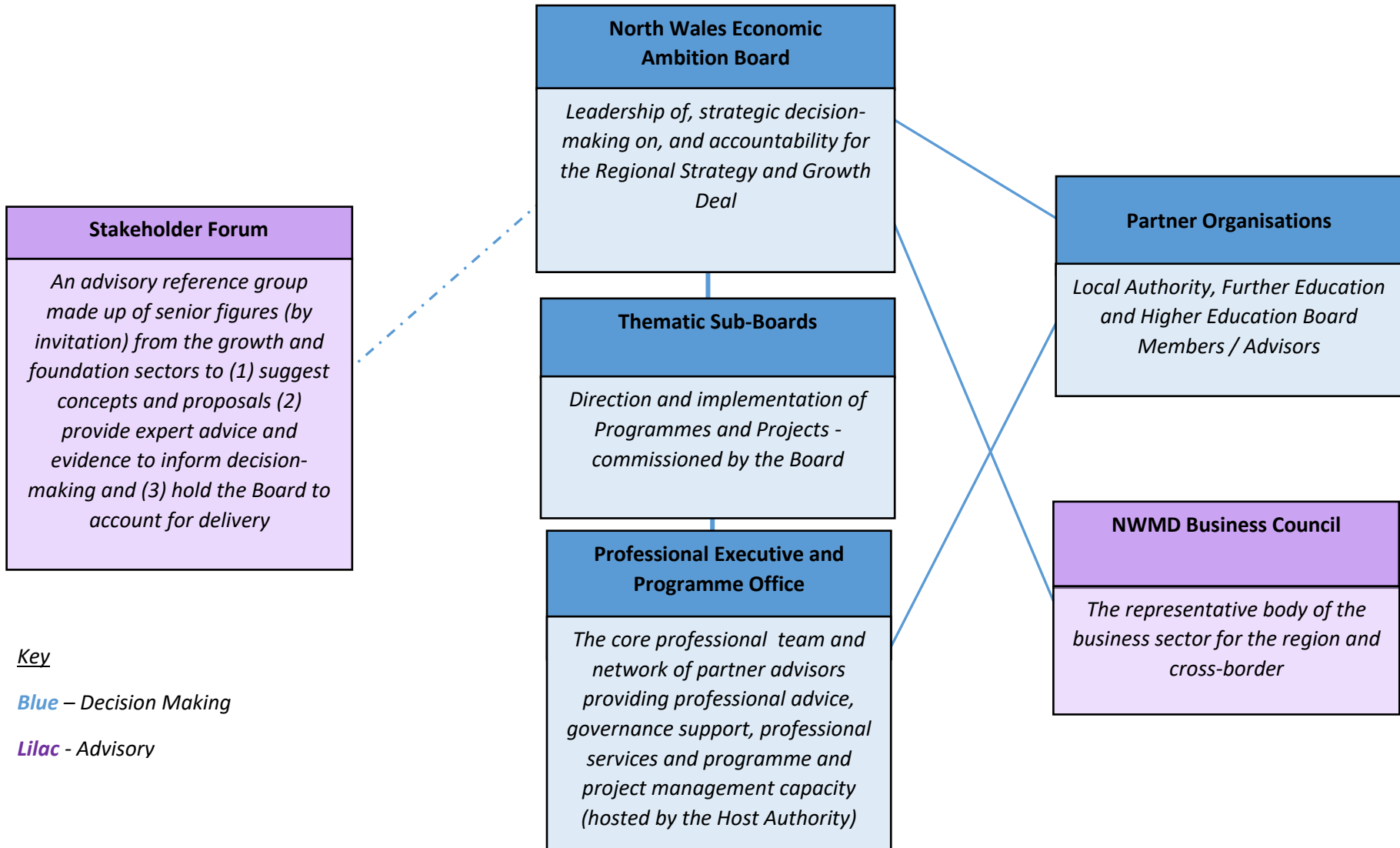
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ATODIAD / ENCLOSURE

2



GOVERNANCE MAP



Key

Blue – Decision Making

Lilac - Advisory

DDIM I'W GYHOEDDI NOT FOR PUBLICATION

Dyfodol Neuadd y Sir – Future of Shire Hall, Llangefni

PRAWF BUDD Y CYHOEDD PUBLIC INTEREST TEST

<p>Paragraff(au) 14, Atodlen 12A Deddf Llywodraeth Leol 1972 Paragraph(s) 14, of Schedule 12A Local Government Act 1972</p>	
<p>Y PRAWF / THE TEST</p>	
<p>Mae yna fudd i'r cyhoedd o ddatgelu sef:-</p> <p>Bydd y cyhoedd â diddordeb i weld sut y mae'r Cyngor yn bwriadu rheoli ei asedau er mwyn:</p> <ul style="list-style-type: none"> • Adolygu atebolrwydd a thryloywder • Herio penderfyniadau a wneir • Deall a chymryd rhan mewn penderfyniadau am y safle • Effaith ehangach yr opsiynau trawsnewid ar y gymuned a'r economi leol <p><i>There is a public interest in disclosure as:-</i></p> <p><i>The public will be interested in how the Council proposes to manage its assets in order to:</i></p> <ul style="list-style-type: none"> • Review accountability and transparency • Challenge decisions made • Understand and participate in decisions regarding the site • The wider impact of transformation options on local community and economy. 	<p>Y budd i'r cyhoedd o beidio datgelu yw:</p> <p>Gallai datgelu gael effaith ar fuddiannau masnachol partner datblygu neu'r sawl sy'n prynu'r eiddo.</p> <p>Nid oes unrhyw gynlluniau swyddogol wedi cael eu cwblhau ar gyfer y safle ac o'r herwydd, nid yw gwybodaeth ynghylch cynlluniau o'r fath ar gael.</p> <p>Gallai rhyddhau gohebiaeth fewnol beryglu unrhyw gynlluniau y gall y Cyngor fod yn dymuno eu datblygu a gwerth posibl y safle mewn perthynas ag unrhyw gynigion yn y dyfodol, gan effeithio felly ar fuddiannau masnachol y safle.</p> <p>Nid oes unrhyw ymgynghori cyhoeddus wedi digwydd mewn perthynas â'r safle.</p> <p><i>The public interest in not disclosing is:-</i></p> <p><i>Disclosure could impact on the commercial interests of a development partner or purchaser of the building.</i></p> <p><i>No definitive development plans have been finalised for the site and so information regarding any such plans is not available.</i></p> <p><i>The release of internal correspondence could jeopardise any plans which the Council may wish to develop and the potential value of the site in relation to any future proposals, thus affecting the commercial interests in the site.</i></p> <p><i>No public consultation has taken place to date regarding the site.</i></p>

Mae'r budd i'r cyhoedd o gadw'r eithriad o bwys mwy na'r budd i'r cyhoedd wrth ddatgelu'r wybodaeth

The public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Document is Restricted

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